



Board of Trustees

Christopher Lawson, *President*
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Perry Gordon, *Vice President*
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Jessica Chandler
Butler County ESC

David Fehr
Butler County Department
of Development

James A. Foster
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Anita Scott Jones
Atrium Medical Center

Mimi Summers, J.D.
Cincinnati State Middletown

Corey Watt
Resident

Executive Director

Matthew M. Dutkevich

Legal Counsel

Gary Becker
Dinsmore & Shohl, LLP

**General Public
Transportation Services**

BGo on Demand

Regional Services

R1 - Middletown-Hamilton

R2 - Middletown-Oxford

R3 - Hamilton-Oxford

R4 - Hamilton & Springdale

R6 - Job Connector

Oxford & Miami University Services

U1 - Campus Core

U1W - Walmart Flyer

U2 - Park & Ride

U3 - Tollgate Loop

U4 - Health Loop

*** * * PUBLIC MEETING NOTICE * * ***

**Butler County Regional Transit Authority
Board of Trustees**

**The BCRTA Board of Trustees is scheduled to meet on Wednesday,
February 21, 2018 in the Board Room of the Butler County
Regional Transit Authority Main Offices at 3045 Moser Court,
Hamilton, Ohio 45011 at 8:00 a.m.**

In accordance with the American Disabilities Act, if anyone has a disability and requires assistance or, in accordance with the Limited English Proficiency Executive Order, requires translation services, please call Ms. Vonda Partin at 513.785.5237 or 800.750.0750 (Ohio Relay Service).

For questions or more information regarding this meeting please call 513.785.5237 or email request@butlercountyrta.com.

2018 Butler County RTA Board of Trustees Attendance

	Jan	Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec
Chandler, Jessica	E											
Fehr, David	X											
Foster, Jim	X											
Gordon, Perry	X											
Vacant												
Lawson, Chris	X											
Scott Jones, Anita	E											
Summers, Mimi	X											
Watt, Corey	X											

X = Present

E = Excused

A = Absent

BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES

February 21, 2018, 8:00 AM

BCRTA Board Room

3045 Moser Court, Hamilton, Ohio 45011

PRELIMINARY AGENDA

- I. Call to Order & Roll
- II. Consideration of Absences
- III. Approval of the Agenda (Motion Requested)
- IV. Approval of the January 17, 2018 Meeting Minutes (Motion Requested)
- V. Comments from Citizens
- VI. Secretary/Treasurer's Report – December 2017 (Motion Requested)
- VII. Director's Report
 - a. Workplace Strength Survey
 - b. Strategic Plan Updates
- VIII. Committee & Staff Reports
 - a. OKI
 - b. Executive Committee
 - c. Metrics
- IX. Governance
 - a. Trustee Vacancy
 - b. March Regular Meeting
- X. Action Items
 - a. **Resolution 18-02-01:** Authorizing the Purchase of Replacement Non-Revenue Vehicles from the Ohio Department of Administrative Services (ODAS) Cooperative Purchasing Program.
- XI. Executive Session
 - a. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee.
- XII. Adjourn (Motion Requested)

**Next Meeting Date:
March 21, 2018 @ 8:00 AM**

transit revenue. It is estimated BCRTA will finish 2017 at \$25,000 under budget for Middletown. The second R1 bus was added in October so you will see a little bump up in October. The \$63,842.38 overage in Interest & Other was mostly due to Worker's Compensation Refund. Summer Service in Miami is causing the \$223,360.63 overage in Local Funding. The Balance Sheet shows our current assets are over \$1.7M and liabilities are just under \$500,000. Available Funds are at \$1.3M and the Board Reserves were adjusted for 2018 Working Capital. BCRTA is over matched on grants. Total Board Reserves are over \$1.5M. Non-Restricted Funds are \$252,678.12 to the negative and just over \$71,000 when adjusted by future match amounts

Please see attached Financial Report statistics.

Mr. Lawson requested a motion to approve the Secretary/Treasurer's Report. Mr. Fehr made a motion to approve the report. Ms. Summers seconded the motion. The report was approved.

VII. DIRECTOR'S REPORT

A. CONFLICT OF INTEREST DISCLOSURES

Trustees and key employees must complete and submit a conflict of interest disclosure consistent with BCRTA policy each year. The COI policy and forms are included with this month's packet for your convenience. Please return to Vonda Partin (partinv@butlercountyrta.com) before the February Board meeting. Thank you!

B. Metrics & Service

Liberty Township P&R & 42X

BCRTA staff are still negotiating with SORTA and BCTID to make service at this location a reality. BCRTA has extended the current agreement with SORTA for two additional months and framework for a use agreement with BCTID for the property is moving forward.

R6 Evaluation

BCRTA staff will be re-examining data and stops for the current R6 route in order to optimize and drive ridership. A public meeting will be held January 24 at Miami Hamilton from 10 AM to 6 PM. Comments are also being accepted online at <https://platform.remix.com/map/63c2a86?latlng=39.34087,-84.46976,z13>.

Middletown, Monroe & Dayton Connection

Staff met with officials from both municipalities and the Deputy Warren County Administrator regarding the local funding gap for the proposed service in early January. Warren County will be examining funding opportunities with the goal to reconvene within the next 30 days.

Middletown Partnership

The Middletown City Manager executed the new BCRTA agreement with an increased management fee and provisions for bus leasing, shared insurance coverage, and BCRTA provided maintenance services in January. Staff on both sides will begin implementing changes over the next few months.

Demand Response Service Rebuild - BGo

BCRTA launched its redesigned demand response service on January 2nd. The service has been branded "BGo." Discounts are available for off peak travel, elderly and disabled passengers, and group rides. Demand is still low due to the loss of BCDD local waiver clients at the beginning of the year, but staff is making a strong effort to market and share information about the new service widely. \$5.00 trips are available in dense population areas. Staff expect this to be very popular once the word spreads. Productivity continues to increase.

C. Discretionary Grant Availability

5310

OKI released requests for projects to be funded by the 5310 grant program to benefit elderly and disabled individuals in December. BCRTA has identified this program as a strong match for a few strategic priorities including enhancements to the new BGo service and mobility management expansion. BCRTA will apply jointly with the TABC to fund these projects.

5339

NO UPDATES - BCRTA submitted its application for 5339 funds in late August for the Chestnut Fields portion of the TIGER project. Announcements for award should be made later this fall. Sources report FTA received about 400 applications for this program totaling more than \$2B. \$226.5M is available for projects.

TIGER

NO UPDATES - TIGER was released on September 7. BCRTA submitted a grant proposal identical to the 5339 project for the TIGER program before the October 16 deadline. FTA has been unable to provide guidance on award dates for TIGER or 5339.

Low & No Emission (LoNo)

Staff will be reconvening with City of Hamilton officials in February to discuss potential opportunities for an electric trolley acquisition and new circulator services within the City. The notice of funding availability (NOFA) for LoNo may be available this spring.

D. Staffing & Facility

Building Refurbishment

Still on the agenda are energy efficient lighting upgrades, garage workstations for maintenance staff, additional storage and organization for maintenance and exterior building painting.

Staffing

BCRTA is currently seeking CDL and non-CDL drivers as well as an operations supervisor and maintenance technician. Administrative positions have been filled at this time.

Payroll Processing

BCRTA will be moving from Paycor to a new payroll provider at the end of the year. Staff has selected Paycom as the new provider. The new product will feature expanded utilities including android and iOS apps for employees, integrated onboarding for HR and learning and training management.

PTO Policy Review

After some initial discussion with the BCRTA Executive Committee and senior staff, BCRTA has evaluated the current PTO policy and determined an update may be in order. Bob Ruzinsky has submitted recommendations for implementation.

E. Planning

Dedicated Funding

As staff move forward addressing the strategic objective to identify sustainable and dedicated local funding, decisions and pathways will need to be narrowed and final strategies chosen to pursue. Staff will be working on supporting data, like the opinion survey, and other materials such as detailed service plans. If there are items or ideas that you would like to be vetted or investigated as the staff recommends strategies to pursue, please speak with or e-mail Matt at your convenience.

F. On the Horizon...

Ohio Loves Transit Day

BCRTA will join transit agencies statewide on February 14, 2018 to support "Ohio Loves Transit Day." The event is sponsored by the Ohio Public Transit Association as a rider appreciation event and statewide awareness of the value public transit brings to Ohio. BCRTA will provide free fares on U and R routes February 14th to celebrate in addition to participating in the statewide shared social media campaign.

Employee Recognition Event

Please mark your calendar for BCRTA Employee Recognition Breakfast and Annual Meeting scheduled for Saturday, **February 17, 2018. The event begins at 9:30 AM at the Fitton Center for the Creative Arts.**

Strategic plan

Staff will be examining the BCRTA strategic plan for needed updates in 2018. A board retreat in 2018 may also be appropriate for such an update.

PTO Policy

Mr. Ruzinsky explained the BCRTA PTO change as such: BCRTA's current Benefits Policy #1-14 addresses Paid Time Off (PTO) benefits available to all BCRTA employees. The PTO benefit was put in place many years ago when BCRTA was first restarting service and was modeled after a similar plan Mr. Ruzinsky implemented for the Dayton RTA. PTO takes many different types of traditional paid leave and lumps them all into one bank of time employees may use as the best fit. This offers greater flexibility for the employees and is easier to manager for both employees and admin staff.

The base accrual for a new hire was 26 days a year which at the time was comprised of the following type of traditional leave time:

- 6 Holidays (New Years, Memorial Day, July 4, Labor Day, Thanksgiving and Christmas)
- 10 Vacation Days
- 3 Personal Days
- 1 Birthday
- 5 Sick Days
- 1 Bereavement Day

At the time, this was based on what BCRTA felt was fair for an agency its size and financial position. Other similar agencies and governments offered more, some much more.

During 2017 Mr. Ruzinsky was tasked with looking at PTO enhancements, to help bring BCRTA closer to what others offer and enhance this benefit to help in recruiting and retention efforts. Mr. Ruzinsky looked at various plans including: SORTA, GDRTA, TANK, Butler County, Hamilton County, City of Hamilton, Miami University, BCESC and others. What he found is that BCRTA plan ranks near the bottom on total days off with the most disparity in Holiday and Bereavement days.

After looking at various plans, Mr. Ruzinsky's recommendation is a stepped approach: For BCRTA to add three PTO days to the base – 2 additional Holidays (Martin Luther King Day and Veterans Day) and one additional Bereavement Day. Mr. Ruzinsky also recommended that BCRTA revisit this for 2019 or 2020 when it might consider adding some additional days to bring BCRTA closer to what others offer.

The projected budget impact of the proposed change for 2018 is \$37,000 and would be offset by the \$45,000 budgeted for ACA fines, which are highly unlikely to ever be assessed based on recent actions in DC.

Mr. Ruzinsky also recommended that BCRTA update the accrual tables effective with the payroll for week ending 1-19-2018 which is the same payroll BCRTA plans to process the annual performance increases for staff.

Mr. Lawson requested a motion to approve the PTO Policy. Mr. Watt made a motion to approve the PTO Policy Change. Mr. Gordon seconded the motion. The PTO Policy change was approved.

VIII. Committee & Staff Reports

- a. **OKI:** No OKI in January.
- b. **Executive Committee:** No Executive Committee meeting was held.
- c. **Metrics:** Mr. Griffin shared that passengers per revenue hour is good with Fixed Routes at 22.4, Commuter Buses is a little lower at 3.5 and D/R continues to grow up to about 1.9. BCRTA is in hopes of eventually sustaining the D/R at 1.9 as it has only been sustained for a month

historically. The dip in Commuter bus ridership is due to the fact that BCRTA loses student ridership in the summer, and they added the R1 bus which brought more hours with ridership not quite built up yet. Commuter ridership will increase. Passenger Cost Blended is on par with everything spent... \$6.83 VS \$6.91 inflation. Admin Overhead Cost per Revenue Hour is up to \$13.05 as compared to \$12.82 last year.

There were three not-at-fault accidents in November with one at the BCRTA Oxford Langstroth Cottage where an off-the-clock employee slipped and fell off the steps with no injuries. That was considered not-at-fault since that employee was off the clock. The second accident was also a not-at-fault with the Admin vehicle doing a shift change when a driver was returning to BCRTA and got hit in an intersection by another driver running through the red light. The vehicle was totaled and is gone now. The driver was checked out at the hospital, off work one day and then returned to work. The third accident was also not-at-fault where the BCRTA driver was involved in a rear-end collision (hit by another driver).

BCRTA is looking to purchase three new admin vehicles. Those vehicles are currently on state bid and more than likely will be on the agenda for next month. BCRTA has 53 revenue vehicles currently with fleet age at the 5.5 year mark. BCRTA has purchased eight new buses with three already in but not yet in service. The new buses will bring the fleet age back down.

Road calls for Demand/Response Service (D/R) had two in November. One was an alternator that went bad and the other was bus 1075 that is now gone and sold as the transmission failed in it.

IX. Governance

- a. **Elections:** Mr. Lawson confirmed he has an interest in continuing on in his position on the BCRTA Board of Trustees as President. Mr. Gordon is interested in continuing his position.

Mr. Lawson asked for nominations from the floor. Mr. Watt made a motion to elect the proposed slate and Mr. Foster seconded the motion. Mr. Lawson and Mr. Gordon were elected.

- b. **OKI Executive Committee & Alternate:** Mr. Lawson appointed for the OKI Executive Committee himself and Mr. Dutkevicz as alternate.

As Chairperson of the Audit Finance and Procurement Committee, Mr. Lawson re-appointed Mr. Foster.

X. Action Items

- a. **Resolution No. 18-01-01: Authorizing the Butler County Regional Transit Authority to Apply for a USDOT Federal Transit Administration Section 5310 Grant in Cooperation with the Transit Alliance of Butler County for the Acquisition of a Demand/Response Mobile Passenger Application and Support of a Mobility Management Program, and certifying the availability of local match.**

Mr. Lawson requested a motion to accept Resolution 18-01-01. Mrs. Summers made a motion to approve and Mr. Foster seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Ms. Chandler	ABSENT
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	ABSENT
Ms. Summers	YES
Mr. Watt	YES

The resolution was adopted.

b. Resolution 18-01-02: Authorizing an Increase to the Total Not to Exceed Contract Amount of Port Technology LLC Establish by Resolution 16-03-02.

Mr. Lawson requested a motion to accept Resolution 18-01-02. Mr. Fehr made a motion to approve and Mr. Gordon seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Ms. Chandler	ABSENT
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	ABSENT
Ms. Summers	YES
Mr. Watt	YES

The resolution was adopted.

XI. Adjourn

Mr. Watts moved to adjourn and Ms. Summers seconded. The motion carried. The meeting was adjourned at 8:52 AM.

Respectfully submitted,

Matthew M. Dutkevicz, Executive Director

Approved – Chris Lawson, President, Board of Trustees

**BCRTA
Income Statement
December 2017**

	Current Month Budget	Current Month Actual	Change	Last Year Current Month
Revenues				
Passenger Fares	10,000.00	10,039.87	39.87	9,629.01
Contract Service	23,000.00	24,895.10	1,895.10	18,345.00
Other Transit Rev.	66,666.63	71,884.50	5,217.87	60,974.00
Mgt./Cons. Services	7,875.00	7,500.00	(375.00)	7,500.00
Maintenance Services	-	5,222.67	5,222.67	-
Rentals	-	-	-	-
Interest & Other	1,000.00	1,438.07	438.07	1,212.69
Local Funding	185,416.63	160,355.43	(25,061.20)	156,706.66
State Funding	10,083.37	10,113.00	29.63	9,061.00
Federal Funding	125,833.37	100,500.00	(25,333.37)	115,355.00
In-Kind Items	-	-	-	-
Total Revenues	429,875.00	391,948.64	(37,926.36)	378,783.36
Expenses				
Wages	214,375.00	197,113.50	(17,261.50)	178,184.71
Fringes	70,743.75	66,107.14	(4,636.61)	252,280.77
Services	27,083.37	30,210.29	3,126.92	16,063.49
Materials & Supplies	37,916.63	48,361.97	10,445.34	48,529.80
Utilities	7,916.63	8,369.90	453.27	7,565.23
Insurance	14,166.63	16,978.16	2,811.53	11,201.54
Taxes	-	-	-	-
Purchased Transportation	41,666.63	39,920.42	(1,746.21)	39,920.38
Misc. Items	7,672.88	665.89	(7,006.99)	(74,624.77)
Leases & Rentals	-	-	-	-
Total Expenses	421,541.52	407,727.27	(13,814.25)	479,121.15
Gain / (Loss)	8,333.48	(15,778.63)	(24,112.11)	(100,337.79)

**BCRTA
Income Statement
December 2017**

	Year to Date Budget	Year to Date Actual	Change	Year to Date Last Year
Revenues				
Passenger Fares	120,000.00	116,294.06	(3,705.94)	119,352.74
Contract Service	276,000.00	307,595.30	31,595.30	354,160.00
Other Transit Rev.	800,000.00	772,429.80	(27,570.20)	745,776.09
Mgt./Cons. Services	94,500.00	90,000.00	(4,500.00)	90,000.00
Maintenance Services	-	8,238.80	8,238.80	-
Rentals	-	-	-	-
Interest & Other	12,000.00	76,280.45	64,280.45	22,870.73
Local Funding	2,225,000.00	2,432,415.74	207,415.74	2,392,720.93
State Funding	121,000.00	125,303.00	4,303.00	108,732.00
Federal Funding	1,510,000.00	1,261,306.00	(248,694.00)	1,223,605.00
In-Kind Items	-	-	-	-
Total Revenues	5,158,500.00	5,189,863.15	31,363.15	5,057,217.49
Expenses				
Wages	2,572,500.00	2,452,051.92	(120,448.08)	2,394,886.97
Fringes	848,925.00	832,457.45	(16,467.55)	984,110.59
Services	325,000.00	379,065.09	54,065.09	290,121.57
Materials & Supplies	455,000.00	532,700.52	77,700.52	465,300.51
Utilities	95,000.00	90,779.87	(4,220.13)	79,415.17
Insurance	170,000.00	145,465.81	(24,534.19)	208,700.24
Taxes	-	-	-	-
Purchased Transportation	500,000.00	479,045.04	(20,954.96)	479,045.00
Misc. Items	92,075.00	40,852.61	(51,222.39)	32,361.92
Leases & Rentals	-	-	-	-
Total Expenses	5,058,500.00	4,952,418.31	(106,081.69)	4,933,941.97
Gain / (Loss)	100,000.00	237,444.84	137,444.84	123,275.52

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Checking - PNC (National City)						
12/1/17			Beginning Balance			369,249.98
12/1/17	114854	CRJ	BC Educational Service Center	60.00		
12/1/17	034495	CRJ	SELF	100.00		
12/1/17	A0736161	CRJ	Miami University - Accounts Pa	360.00		
12/1/17	11/22-11/30/17	CRJ	Farebox Receipts	2,298.15		
12/1/17	AT 12/31/17	CDJ	PNC Card Purchases		4,368.23	
12/5/17	12/05/17 Cash	CRJ	BCRTA Items	976.20		
12/5/17	01021085	CRJ	BCDD Master Billing	3,115.00		
12/5/17	0036293215	CRJ	Ohio Dept of Medicaid	13,665.00		
12/6/17	120517	CRJ	BCRTA Items	21.00		
12/6/17	7350	CDJ	Butler County Sheriff Dept.		213.00	
12/6/17	7351	CDJ	Brighton Spring Service		4,306.25	
12/6/17	7352	CDJ	Cincinnati Bell		141.63	
12/6/17	7353	CDJ	Cornett's Pressure Cleaning		590.00	
12/6/17	7354	CDJ	Dinsmore & Shohl LLP		645.00	
12/6/17	7355	CDJ	Daves Lawn Care & Snow Removal		400.00	
12/6/17	7356	CDJ	Fuller Ford		346.26	
12/6/17	7357	CDJ	Gillig		1,887.49	
12/6/17	7358	CDJ	Ohio Deferred Compensation		100.00	
12/6/17	7359	CDJ	Office Depot Inc.		173.52	
12/6/17	7360	CDJ	Ohio Transit Risk Pool		94,961.00	
12/6/17	7361	CDJ	RICOH USA, INC		6.72	
12/6/17	7362	CDJ	Richard Welsh		879.00	
12/6/17	7363	CDJ	Staples Credit Plan		1,137.49	
12/6/17	7364	CDJ	Service Graphics		965.00	
12/6/17	7365	CDJ	Verizon Wireless		336.14	
12/6/17	7366	CDJ	Johnny G's Professional Servic		2,000.00	
12/6/17	12-1-12/5/17	CRJ	Farebox Receipts	1,341.30		
12/8/17	A0736683	CRJ	Miami University - Accounts Pa	300.00		
12/13/17	12/6-12/12/17	CRJ	Farebox Receipts	1,847.76		
12/14/17	7386	CDJ	Affordable Pest Control Inc.		47.00	
12/14/17	7387	CDJ	Petty Cash		584.95	
12/14/17	7388	CDJ	Bethesda Healthcare Inc.		678.00	
12/14/17	7389	CDJ	Charlene Byrum		544.03	
12/14/17	7390	CDJ	Cincinnati Bell Any Distance		1,561.79	
12/14/17	7391	CDJ	Cintas Corporation		943.95	
12/14/17	7392	CDJ	City of Hamilton - Utilities		2,996.48	
12/14/17	7393	CDJ	Cornett's Pressure Cleaning		708.00	
12/14/17	7394	CDJ	Capital Varsity Retail		489.75	
12/14/17	7395	CDJ	Fleet Pride		126.38	
12/14/17	7396	CDJ	Fox Towing Inc.		325.00	
12/14/17	7397	CDJ	Gillig		276.63	
12/14/17	7398	CDJ	J&N Auto Electric Inc.		87.16	
12/14/17	7399	CDJ	Jim's Tire & Auto		1,085.50	
12/14/17	7400	CDJ	KOI Enterprises, Inc.		5,314.02	
12/14/17	7401	CDJ	Millennium Business Systems		287.48	
12/14/17	7402	CDJ	ODACS, Inc		150.00	
12/14/17	7403	CDJ	Office Depot Inc.		296.94	
12/14/17	7404	CDJ	Ohio Transit Risk Pool		8,881.92	
12/14/17	7405	CDJ	Paycom		2,100.00	
12/14/17	7406	CDJ	Rumpke Of Ohio Inc.		195.32	
12/14/17	7407	CDJ	Silco Fire Protection Co.		1,438.25	
12/14/17	7408	CDJ	Speedway SuperAmerica LLC		23,263.11	
12/14/17	7409	CDJ	Trebor Electrical Contractors		883.00	
12/14/17	7410	CDJ	Verizon Wireless		705.43	
12/14/17	250148	CRJ	City of Middletown	80,446.12		
12/14/17	7404V	CDJ	Ohio Transit Risk Pool	8,881.92		
12/14/17	7408V	CDJ	Speedway SuperAmerica LLC	23,263.11		

12/14/17	PRWE 12/8/17	GENJ			114,479.24		
12/14/17	PRWE 12/8/17	GENJ			110.32		
12/14/17	PRWE 12/8/17	GENJ			224.23		
12/14/17	PRWE 12/8/17	GENJ			187.38		
12/14/17	PRWE 12/8/17	GENJ			309.48		
12/14/17	AT 12/14/17	CDJ	Paycom		453.47		
12/15/17	7411	CDJ	Document Destruction		458.00		
12/19/17	7412	CDJ	Bureau of Workers Compensation		68,902.00		
12/19/17	7413	CDJ	CenterGrid, LLC		346.61		
12/19/17	7414	CDJ	Fastenal Company		66.63		
12/19/17	7415	CDJ	Globe Ticket		430.00		
12/19/17	7416	CDJ	Ohio Transit Risk Pool		6,181.92		
12/19/17	7417	CDJ	PERS		54,076.15		
12/19/17	7418	CDJ	Port Technology LLC		8,473.71		
12/19/17	7419	CDJ	SuperFleet Mastercard Program		23,263.11		
12/19/17	7420	CDJ	Security Lock Company		10.00		
12/19/17	7421	CDJ	Talawanda School District		14,945.35		
12/19/17	7422	CDJ	Verizon Wireless		1,606.68		
12/19/17	7423	CDJ	Whitworth Bus Sales Inc.		343.51		
12/20/17	AT 12/20/17	CRJ	BCRTA Items	100,000.00			
12/20/17	12/13-12/19/17	CRJ	Farebox Receipts	1,940.53			
12/22/17	034554	CRJ	SELF	200.00			
12/22/17	180750	CRJ	BCRTA Items	10.00			
12/22/17	01022520	CRJ	Butler County Veterans Service	11,131.70			
12/22/17	250396	CRJ	City of Middletown	80,108.38			
12/26/17	A0737655	CRJ	Miami University	120,421.39			
12/27/17	1075	CRJ	Transit Alliance of Butler Cou	25,000.00			
12/27/17	Transfer 12-27-17	GENJ	Funds Transfer		225,000.00		
12/27/17	12/20-12/31/17	CRJ	Farebox Receipts	1,411.60			
12/28/17	AT 12/28/17	CDJ	Paycom		649.46		
12/28/17	PRWE 12/22/17	GENJ			96,534.80		
12/28/17	PRWE 12/22/17	GENJ			277.01		
12/28/17	PRWE 12/22/17	GENJ			224.23		
12/28/17	PRWE 12/22/17	GENJ			182.41		
12/31/17	010318	CRJ	BCRTA Items	41.50			
12/31/17	12/31/17	GENJ	Service Charge		13.75		
			Current Period Change	476,940.66	785,176.27		-308,235.61
12/31/17			Ending Balance				61,014.37

Savings - PNC (National City)

12/1/17			Beginning Balance				14,332.07
12/4/17	AT 12/04/17	CRJ	BCRTA Items	434.88			
12/31/17	12/31/17	GENJ	Interest Income	1.76			
12/31/17	12/31/17	GENJ	Service Charge		0.14		
			Current Period Change	436.64	0.14		436.50
12/31/17			Ending Balance				14,768.57

Savings - PNC Bank

12/1/17			Beginning Balance				812,385.37
12/20/17	AT 12/20/17	CRJ	BCRTA Items - From Savings		100,000.00		
12/27/17	Transfer 12-27-17	GENJ	Funds Transfer	225,000.00			
12/31/17	12/31/17	GENJ	Interest Income	127.31			
			Current Period Change	225,127.31	100,000.00		125,127.31
12/31/17			Ending Balance				937,512.68

**BCRTA
Cash Reserves
December 2017**

Current Assets	1,661,658.33
Current Liabilities	<u>(358,456.97)</u>
Available Funds	1,303,201.36

Board Reserves

Local Share Grant Obligations		
OH-2016-056-01	627,972.50	
OH-2018-0xx-00 (pending grants)	1,257,558.50	
Less 2018 Projected Local Match	(1,935,560.00)	MU, MED, R6, VA
	<u>-</u>	
Match Required or (Overmatch)	(50,029.00)	
FTA Grants	-	Match Required
Working Capital Funds (2 Mths.)	834,774.67	
Capital Replacement Funds	733,640.00	2018-2019 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
Total Board Reserves	1,568,414.67	
Non-Restricted Funds	(265,213.31)	
<i>Addback 2019 Capital Match</i>	<i>323,740.00</i>	
<i>"Current" Non-Restricted Funds</i>	<u><i>58,526.69</i></u>	

BCRTA
Balance Sheet (Net Pension Liability)
December 2017

Assets

Current Assets		*Other Assets		
Checking - PNC	61,014.37	Net Pension Asset	6,514.10	
Savings - PNC	14,768.57	Deferred Outflows-Pensions	1,234,301.84	
Savings - PNC	937,512.68			
Bid Deposit	50,000.00	Property & Equipment		
Petty Cash	1,000.00	Vehicles	8,728,407.72	
Accounts Receivable	432,974.72	Buildings & Land	2,521,829.31	
Prepays	164,387.99	Furniture & Equipment	667,562.20	
		Amenities & Misc.	63,767.63	
		WIP-Facility Renovation	140,223.84	
		Accum. Depr.	(3,200,951.70)	
				Total Assets
	<u>1,661,658.33</u>		<u>10,161,654.94</u>	<u>11,823,313.27</u>

Liabilities & Equity

Current Liabilities		*Long-term Liabilities		
Accounts Payable	127,606.38	Net Pension Liability	2,922,737.20	
Payroll Payables	50,689.24	Deferred Inflows-Pensions	58,001.48	
Other Payables	-			
Accrued PTO	96,330.99	Equity		
Reserve ACA Fines	-	Balance Equity	2,861,645.23	
FTA Vehicle Funds	52,870.00	Federal Capital	9,471,770.00	
Future Match Funds	8,333.36	Local Capital	89,410.00	
Unearned Tickets	22,627.00	Retained Earnings	(4,176,152.45)	
		Net Income	237,444.84	Total Liabilities and Capital
	<u>358,456.97</u>		<u>11,464,856.30</u>	<u>11,823,313.27</u>

*During 2015, BCRTA adopted GASB Statement 68, "Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement 27," which significantly revises accounting for pension costs and liabilities. Many end users of this financial statement will gain a clearer understanding BCRTA's actual financial condition by adding deferred inflows related to pension and the net pension liability to the reported liabilities and equity section of the balance sheet and subtracting deferred outflows related to pension.

Fiscal Year 2017

Account ID	Account Description	Amount	% Cat.	Amount	% Tot.	% Tot.
Revenues						
Customer Fares	Cash Fares - Commuter Route	49,367.03	42.5%			1.0%
	Cash Fares - Demand Response	62,436.40	53.7%			1.2%
	Cash Fares - Fixed Route	2,889.55	2.5%			0.1%
	Farebox Over/Short	<u>1,601.08</u>	1.4%	116,294.06	2.2%	0.0%
Contracts	Contract Fares - BCDD	45,740.00	14.9%			0.9%
	Contract Fares - BCVS	108,855.30	35.4%			2.1%
	Contract Fares - Medicaid	<u>153,000.00</u>	49.7%	307,595.30	5.9%	2.9%
Community Routes	Other Transit Revenue	<u>772,429.80</u>	100.0%	772,429.80	14.9%	14.9%
Services	Maintenance	8,238.80	8.4%			0.2%
	Management & Consulting	90,000.00	91.6%			1.7%
	Other	<u>-</u>	0.0%	98,238.80	1.9%	0.0%
Misc. Income	Interest Income	784.16	1.0%			0.0%
	Discounts Earned	4,593.32	6.0%			0.1%
	Gain on Sale of Assets	1,923.00	2.5%			0.0%
	Other Non-Transit Revenue	<u>68,979.97</u>	90.4%	76,280.45	1.5%	1.3%
Local Funds	Community Contributions	1,889,829.00	77.7%			36.4%
	Agency Contributions	63,541.70	2.6%			1.2%
	Business Contributions	-	0.0%			0.0%
	Other Contributions	-	0.0%			0.0%
	SORTA Funding Trade	479,045.00	19.7%			9.2%
	SORTA True-up Credit PY	<u>-</u>	0.0%	2,432,415.70	46.9%	0.0%
State Funds	State Operating Assistance	121,356.00	96.9%			2.3%
	State E&D Assistance	<u>3,947.00</u>	3.1%	125,303.00	2.4%	0.1%
Federal Funds	Federal Operating Assistance	829,306.00	65.7%			16.0%
	Federal Prev. Maint. Asst.	315,000.00	25.0%			6.1%
	Federal ADA Assistance	<u>117,000.00</u>	9.3%	1,261,306.00	24.3%	2.3%
				<u>5,189,863.11</u>		

Account ID	Account Description	Amount	% Cat.	Amount	% Tot.	% Tot.
Expenses						
	Administration			700,192.36	14.1%	
	Operations			3,554,845.22	71.8%	
	Maintenance			<u>697,380.73</u>	14.1%	
				4,952,418.31		
	Income			5,189,863.11		
	Operating Expenses			<u>4,952,418.31</u>		
	Gain (Loss)			237,444.80		
	Depr. Exp. Veh. & Equip.	830,102.07	81.4%			
	Depr. Exp. Buildings	96,491.75	9.5%			
	Depr. Exp. Furn. & Equip.	85,360.88	8.4%			
	Depr. Exp. Amenities & Misc.	<u>7,969.65</u>	0.8%	1,019,924.35		
				<u>20%</u>		
	Assumed Local Share			203,984.87		

Fiscal Year 2017

Account ID	Account Description	Amount	% Cat.	Amount	% Tot.	% Tot.
Expenses						
Wages	Operator Wages	1,433,101.53	58.4%			28.9%
	Dispatch Wages	178,737.63	7.3%			3.6%
	Scheduling Wages	63,050.82	2.6%			1.3%
	Supervisor Wages	81,949.42	3.3%			1.7%
	Admin. Wages	261,234.93	10.7%			5.3%
	Operations. Wages	214,761.46	8.8%			4.3%
	Vehicle Maint. Wages	180,756.75	7.4%			3.6%
	Facility Maint. Wages	31,334.40	1.3%			0.6%
	Vehicle Cleaning	7,124.98	0.3%	2,452,051.92	49.5%	0.1%
Fringes	Paid Time Off	312,925.56	37.6%			6.3%
	PERS	380,329.38	45.7%			7.7%
	Medicare	40,905.33	4.9%			0.8%
	Medical Ins. Allowance	35,310.00	4.2%			0.7%
	Unemployment	2,470.95	0.3%			0.0%
	Workers Comp.	60,516.23	7.3%	832,457.45	16.8%	1.2%
Services	Management Services	-	0.0%			0.0%
	Ad./Mkt. Services	2,154.86	0.6%			0.0%
	Professional Consulting Svc	37,399.21	9.9%			0.8%
	Legal / Attorney Services	36,701.70	9.7%			0.7%
	Financial / Audit Services	27,759.48	7.3%			0.6%
	Physicals, Medical & Testing	23,342.90	6.2%			0.5%
	CM - Revenue Veh.	85,604.43	22.6%			1.7%
	CM - Facilities	47,837.91	12.6%			1.0%
	CM - Equipment	117,808.49	31.1%			2.4%
	CM - Other	456.11	0.1%	379,065.09	7.7%	0.0%
Supplies	Fuel	325,396.86	61.1%			6.6%
	Oil/Lube/Coolant	3,218.05	0.6%			0.1%
	Tires	11,766.50	2.2%			0.2%
	Veh. Parts	109,780.32	20.6%			2.2%
	Custodial Tools, Supplies & Eq	3,087.57	0.6%			0.1%
	General Office Supplies	8,001.72	1.5%			0.2%
	Other Materials & Supplies	56,173.64	10.5%			1.1%
	Freight & Allowances	-	0.0%			
	Passenger Info. Materials	15,275.86	2.9%	532,700.52	10.8%	0.3%
Utilities	Electricity	21,927.70	24.2%			0.4%
	Natural Gas	8,048.35	8.9%			0.2%
	Water & Sewer	3,809.92	4.2%			0.1%
	Waste Collection	2,162.18	2.4%			0.0%
	Communications	54,831.72	60.4%	90,779.87	1.8%	1.1%
Insurance	Premiums - Pub. Liab. & Prop.	112,237.66	77.2%			2.3%
	Recovery - Pub. Liab. & Prop.	(17,026.93)	-11.7%			-0.3%
	Premiums - Other Corp. Ins.	50,255.08	34.5%	145,465.81	2.9%	1.0%
Purchased Trans.	BCRTA Purchased Trans.	-	0.0%			0.0%
	CS-SORTA - West Chester	568,044.92	118.6%			11.5%
	CS-SORTA - NTD Credit	(88,999.92)	-18.6%			-1.8%
	CS-SORTA - True Up Credit	-	0.0%	479,045.00	9.7%	0.0%
Misc. Items	Dues & Subscriptions	4,221.00	10.3%			0.1%
	Travel	8,249.60	20.2%			0.2%
	Training	17,415.36	42.6%			0.4%
	Meetings	7,443.65	18.2%			0.2%
	Classified Advertising	1,519.61	3.7%			0.0%
	Promotional Advertising	1,207.31	3.0%			0.0%
	Finance Charges	173.14	0.4%			0.0%
	Other Misc. Items	622.94	1.5%	40,852.61	0.8%	0.0%
				4,952,418.27		

Director's Notes – February 2017

CONFLICT OF INTEREST DISCLOSURES

Trustees and key employees must complete and submit a conflict of interest disclosure consistent with BCRTA policy each year. Please return to Vonda Partin (partinv@butlercountyrta.com) before the February Board meeting. Thank you!

Metrics & Service

- **Liberty Township P&R & 42X**
BCRTA has been unable to reach a satisfactory agreement with SORTA to extend service at this time and BCTID has informed BCRTA that the P&R location is rented to contractors through the summer. Staff will continue to pursue an agreement concurrently with a plan to address service in the area. City of Middletown's Dayton connector plans may become a factor as Liberty Township is now participating in that discussion again.
- **Middletown Partnership**
The Middletown City Manager executed the new BCRTA agreement with an increased management fee and provisions for bus leasing, shared insurance coverage, and BCRTA provided maintenance services in January. Staff on both sides will begin implementing changes over the next few months. MTS will be officially moved over to OTRP coverage by March 1.
- **Demand Response Service Rebuild - BGo**
BCRTA launched its redesigned demand response service on January 2nd. The service has been branded "BGo." Discounts are available for off peak travel, elderly and disabled passengers, and group rides. Demand is still low due to the loss of BCDD local waiver clients at the beginning of the year, but staff is making a strong effort to market and share information about the new service widely. \$5.00 trips are available in dense population areas. Staff expect this to be very popular once the word spreads.

Staffing & Facility

- **Building Refurbishment**
Still on the agenda are energy efficient lighting upgrades, garage workstations for maintenance staff, additional storage and organization for maintenance and exterior building painting.
- **Staffing**
BCRTA is currently seeking CDL and non-CDL drivers as well as an operations supervisor and maintenance technician. Administrative positions have been filled at this time.

Planning

- **Middletown, Monroe & Dayton Connection**
Discussions continue to move forward regarding the possible Dayton and Warren County connections. Partners are currently discussing financial contributions before BCRTA moves forward with more detailed plans.

Director's Notes – February 2017

- **42X Commuter Services**
BCRTA will begin surveying Cincinnati commuters in the next several months to determine the best solution for making meaningful improvements to Cincinnati commuter service from Butler County.
- **Brand Update**
After a lot of trial and experiment, staff will be updating the BCRTA brand image in 2018 and 2019. Rollout will be slow and methodically to retain existing brand awareness and to avoid extraneous costs from rebranding old equipment or other assets at end of life. Slight changes will likely continue as needs and looks are refined for varying purposes or Bcrta products.



Discretionary Grant Availability

- **5310**
OKI released requests for projects to be funded by the 5310 grant program to benefit elderly and disabled individuals in December. BCRTA has identified this program as a strong match for a few strategic priorities including enhancements to the new BGo service and mobility management expansion. BCRTA applied jointly with the TABC for this program. News on award is expected in March.
- **5339**
NO UPDATES - BCRTA submitted its application for 5339 funds in late August for the Chestnut Fields portion of the TIGER project. Announcements for award should be made later this fall. Sources report FTA received about 400 applications for this program totaling more than \$2B. \$226.5M is available for projects.
- **TIGER**
NO UPDATES - TIGER was released on September 7. BCRTA submitted a grant proposal identical to the 5339 project for the TIGER program before the October 16 deadline. FTA has been unable to provide guidance on award dates for TIGER or 5339.
- **Low & No Emission (LoNo)**
Staff has begun discussions with the City of Hamilton regarding the acquisition of electric, rubber tire trolleys for new service in the City of Hamilton. BCRTA and the City plan to prepare materials for a possible notice of funding availability this spring.

Director's Notes – February 2017

- **Surface Transportation Block Grant Program (STP)**
OKI will be soliciting for STP projects this March with requests due in June. BCRTA may consider this program for potential facility needs.

On the Horizon ...

- **Ohio Public Transit Association Conference**
Select BCRTA staff will be attending the annual Ohio Public Transit Association Conference April 9 – 11, 2018 in Columbus. The program is available at <https://www.ohioneedstransit.org/2018-conference>. Trustees are welcome to attend, please contact Matt or Vonda ASAP for registration.



LEGISLATIVE Alert

AMERICAN PUBLIC TRANSPORTATION ASSOCIATION



February 13, 2018

Administration Budget Proposal for Fiscal Year 2019 Released

On Monday, the Administration released its Fiscal Year (FY) 2019 budget proposal. In the document, [which can be found in full here](#), the Administration proposes a 19% decrease of funding (compared to FY 2017) for the U.S. Department of Transportation. This amounts to a cut of \$3.7 billion from FY 2017 enacted levels (the final FY 2018 appropriations bills have not yet been completed), of \$15.6 billion of discretionary dollars, and \$600 million less than the previous budget proposal.

The budget, similar to the last, does not address the issue of long-term solvency of the Highway Trust Fund (HTF), but does fully fund HTF programs. It does, however, propose, like last year, to phase out the Capital Investment Grants program. This program, which was authorized at a level of \$2.3 billion by Congress in the Fixing America's Surface Transportation (FAST) Act, would be funded at \$1.046 billion for projects with existing agreements under the proposed budget.

Under the Administration proposal, Amtrak would receive \$738 million, as compared to \$1.495 billion enacted in 2017. The plan also would allocate \$120 million to Washington Metropolitan Area Transit Authority (WMATA), which has received \$150 million annually in federal funding under its 10-year authorization. In addition, the plan would eliminate the Transportation Investment Generating Economic Recovery (TIGER) program. APTA has stated publicly that it supports full funding of public transportation programs authorized under the FAST Act, that it opposes reductions in FAST Act programs, and that federal investment in the nation's transit infrastructure should be increased to help address the \$90 billion backlog in capital investment needed to bring public transportation facilities into a state of good repair. To view the APTA press release addressing the two documents, [please click here](#).

Revisiting Congress' Budget Deal

As noted in a [previous Legislative Alert](#), last week Congress reached a deal to raise the existing caps on federal spending. The government-wide spending cap on non-defense discretionary spending will increase by \$63 billion for FY 2018 and \$68 billion in FY 2019. It is reported that \$10 billion each year of these increases should be focused on a broad range of infrastructure, though the specific details on how those funds will be allocated will be determined in the appropriations process. Finally, this deal will allow the Federal Transit Administration (FTA) to apportion five months of formula funds at the FY 2017 level for transit agencies.

Administration Releases Infrastructure Plan Outline

Also on Monday, the Trump Administration released its infrastructure initiative. The plan seeks to leverage \$200 billion in federal funding into \$1.5 trillion in new infrastructure projects across broad categories including surface transportation, passenger rail, airports, water facilities, and many others. It does not, however, set an amount of money dedicated to specific modes, but requires all eligible projects to compete within the new programs.

Importantly, the plan does not identify new revenues such as raising the gas tax. Instead, the Administration is seeking to find \$200 billion in savings from other areas of the federal budget.

The details of the plan include:

- \$100 billion for a new "incentive grants" program that favors project sponsors that dedicate new, non-federal revenue streams to infrastructure
- \$50 billion for grants to rural areas

- \$20 billion for a new “transformative projects” program led by the Commerce Department
- \$14 billion for existing federal credit programs including TIFIA and RRIF
- \$6 billion to support expanded and increased private activity bonds (PABs)
- \$10 billion for federal real estate purchases
- Elimination of regulatory barriers and permitting streamlining
- Reform of workforce development programs

The plan also has “Additional Provisions for Infrastructure Improvements” which includes changes to the Capital Investment Grants program. Under the proposed initiative, current law would be amended to include value capture financing as a prerequisite for Section 5309 Capital Investment Grants (CIG), excluding small starts. The proposal also calls for reducing constraints on the use of public-private and public-public partnerships in the development and execution of transit capital projects. Finally, the proposed initiative calls for codifying the current pilot program for section 5309 CIG projects which offers participants a more streamlined approach to the full funding grant agreement process and broader authority to proceed with construction. While the current pilot program caps the federal share of project costs at 25%, the proposed infrastructure initiative would increase the federal share to 50% of project costs. You can view the plan in its entirety [here](#).

Capital Investment Grants Program Annual Report Released

Additionally, FTA released its Annual Report on Funding Recommendations for the Capital Investment Grants Program in FY 2019. To view the document in its entirety, [please click here](#).



Serving 2 Million Residents in 8 Counties and 3 States



□ Menu

Leaders



From OKI CEO Mark Policinski:

“This is a historic partnership. One that marks the advancement of Greater Cincinnati as a smart region.

7.5 million trips are made across our region every day. OKI’s goal is to make these trips as efficient and safe as possible. We optimize the region’s transportation system through strategic planning and investment.

Enter Uber. Our alliance with them represents the ultimate public-private partnership. And, at the heart of this alliance are the region’s people—our residents, our workers, our communities.

Uber Movement will allow OKI to build a better Travel Demand Model. You will see not only congestion and safety improved, but also, taxpayer dollars saved. This smarter data will catalyze smarter policymaking.

Uber Movement is just the beginning for this game-changing partnership. Next up, public transit. People throughout our region depend on transit. The mom commuting between home and her two jobs. The retiree relying on an accessible stop. The patient needing a direct route to his doctor. These are who benefit most from this massive national collaboration.

With Uber’s insight, we’ll explore innovative strategies for better serving transit riders. And, all of us will see the positive effects of smarter service. Improved infrastructure; empowered people; economically vibrant communities.

A smart region is one that works for everyone, so let’s get started!”

For additional details on the partnership, please see the release below.

Discover Cincinnati transportation insights with Uber Movement [here](#).

News Release

For Immediate Release



Uber Partners with Cincinnati Collaborative to Launch the Cincinnati Mobility Lab

Project to position Cincinnati region as a center for technology-driven transportation innovation

CINCINNATI—January 30, 2018– Uber, the technology platform that aims to bring transportation – for everyone, everywhere, has announced a first of its kind, multi-year partnership with a collaborative of organizations in the Cincinnati region to create the **Cincinnati Mobility Lab**. The Lab will share data, conduct studies, engage employers and activate designers to help create an innovative and strategic transportation plan for the Cincinnati region.

The collaborative includes the **Cincinnati USA Regional Chamber**, the **City of Cincinnati**, and **Ohio-Kentucky-Indiana Regional Council of Governments (OKI)**, in partnership with **Southwest Ohio Regional Transit Authority (SORTA)** and **Transit Authority of Northern Kentucky (TANK)**.

The Cincinnati Mobility Lab will:

– Expand Uber’s presence in the Cincinnati region with a new, expanded greenlight hub support center and a dedicated **Uber relationship manager** for the Cincinnati Mobility Lab.

“We are excited to forge a new relationship with cities, starting with the Cincinnati Mobility Lab. Acting in partnership with others, we believe shared mobility can build a better transportation system for all,” said **Andrew Salzberg**, head of Transportation Policy and Research for Uber.

– Commission the world-renowned firm, Fehr & Peers, to work with Cincinnati on **key sites along key downtown corridors** to help ensure that public transportation service has the space it needs.

“This partnership is vital to future of transit in our City,” said Cincinnati **Mayor John Cranley**. “Using this technology will enable us to explore innovative options for integrating various modes of transit so we can truly understand and address gaps in service, improve ease of use, get people to jobs and truly connect the entire City.”

– Create an **employer forum** with the Cincinnati Chamber to help shape the future of regional commuting. This project will address how technology like Uber can work with the private sector to solve commuting challenges, create an attractive environment for employees, and help the region’s businesses compete for talent, connect people to jobs, and experience growth.

“Connecting people to jobs through innovative regional transportation is a top priority for the Cincinnati Chamber,” said Chamber president and CEO, **Jill P. Meyer**. “This partnership with Uber is another example of what the Cincinnati region can accomplish when we work together.”

– Bring Uber’s data sharing platform, **Movement**, to Cincinnati, beginning today. The full power of Movement’s data will be available to analyze and implement in the Cincinnati region.

“OKI is enthusiastically eager to work with Uber Movement. This data source is a powerful and unique tool that will benefit our region,” said **Mark Policinski**, CEO of OKI. “Our initial collaboration with Uber Movement has yielded vast potential in solving regional problems. We are very confident the coming years will turn promise into reality. Simply put, this is as dynamic a partnership as this region has had in decades.”

– Launch a first-of-its-kind **transit study** with SORTA and TANK to assist these agencies in developing strategies for the future.

“We’re excited for this new partnership with Uber that will provide us with unprecedented access to data and insights that will further enable our efforts to plan for the future needs of our riders as we continue working to reinvent Metro,” said **Dwight A. Ferrell**, CEO & general manager of the Southwest Ohio Regional Transit Authority.

“We’re delighted to be part of this first of its kind opportunity for transit and Uber to work together to better understand transportation access in the region and create a strategic plan for the future,” added **Andrew Aiello**, TANK general manager.

– Bring **Stephen Goldsmith**, director of the Innovations in American Government Awards program and Professor at Harvard Kennedy School, to Cincinnati for the inaugural **Cincinnati Mobility Summit**, a forum that will showcase Cincinnati’s

transportation innovations and work to find solutions that blur traditional boundaries between transport modes.

“I’m excited to convene the brightest minds in urban governance to learn from Cincinnati’s example on collaborating for a shared mobility future,” said Mr. Goldsmith.

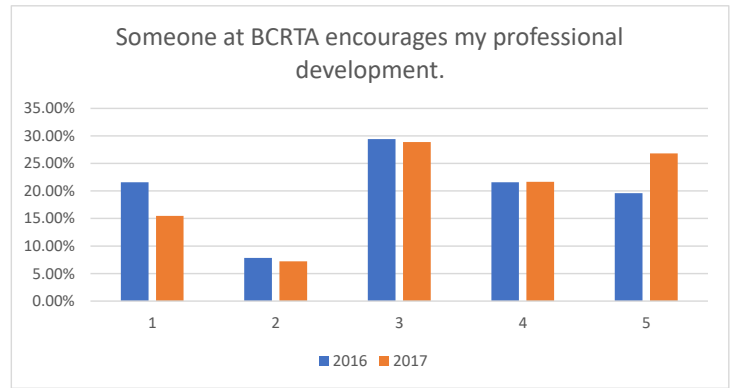
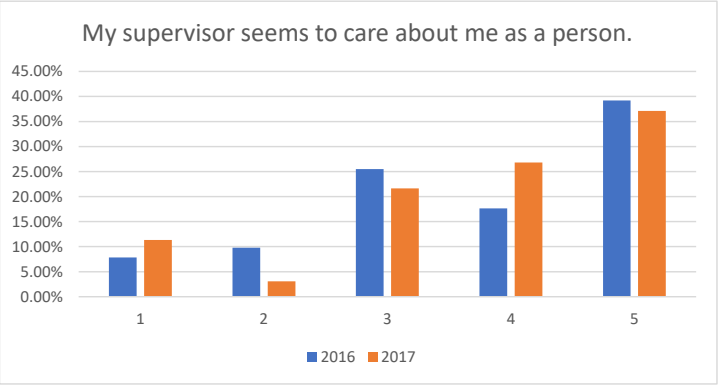
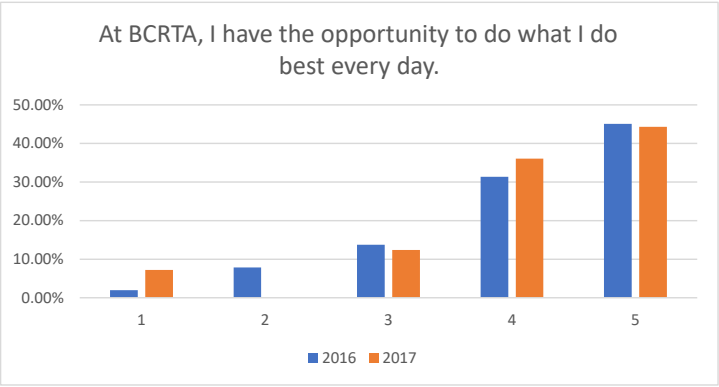
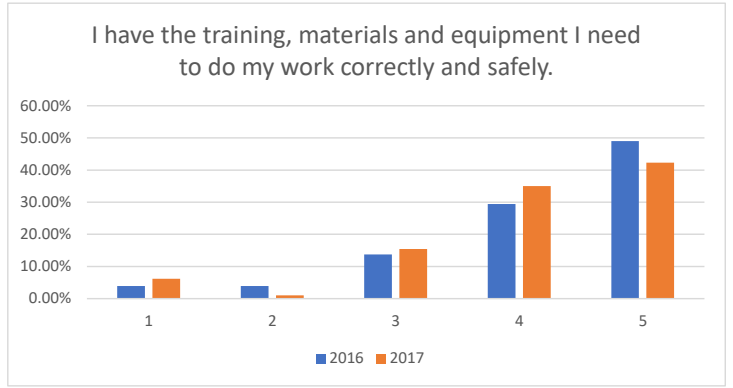
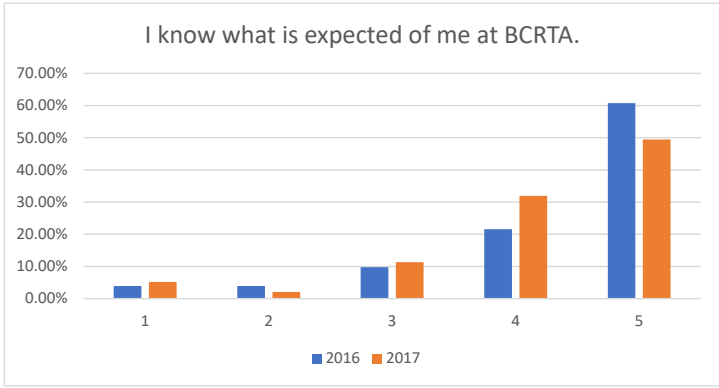
– Introduce Uber’s national partnership with **Meals on Wheels** to the Cincinnati region by helping to recruit the next generation of volunteers.

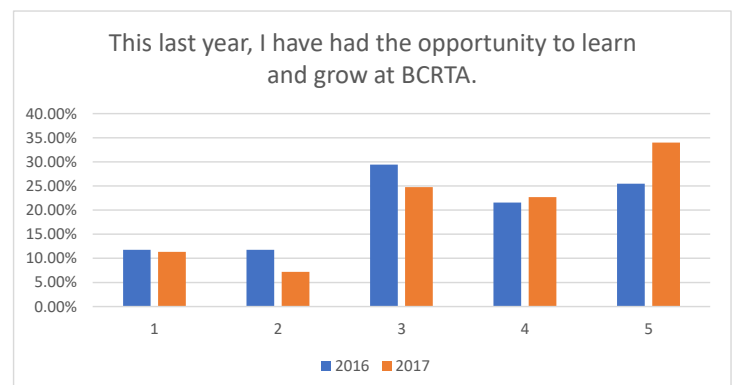
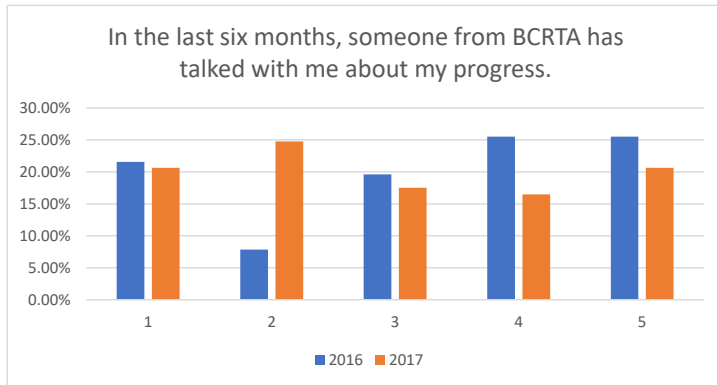
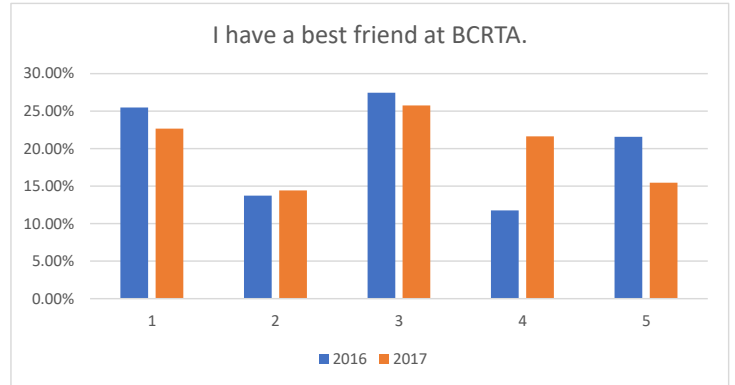
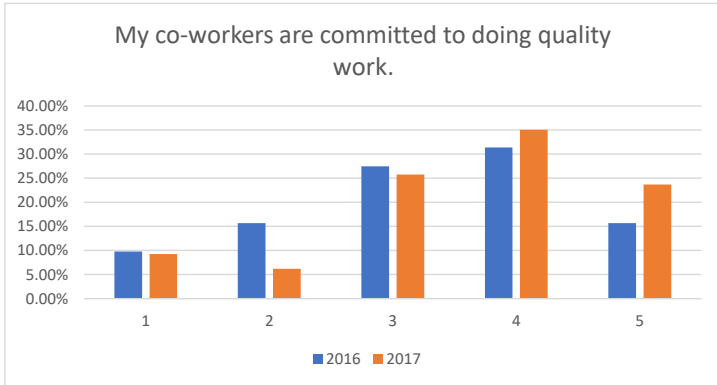
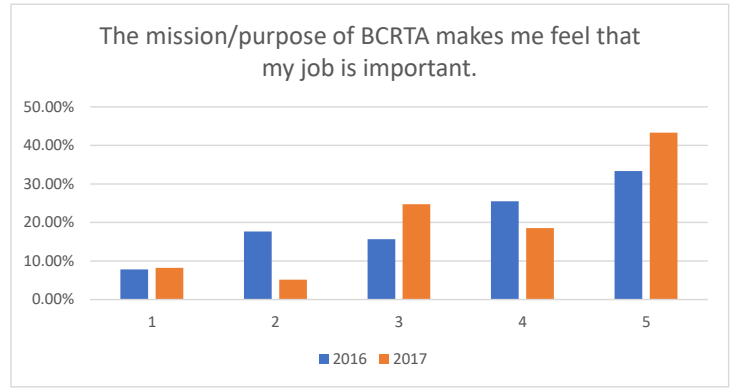
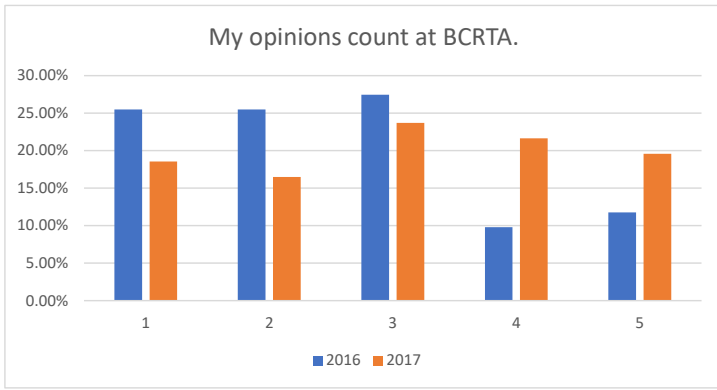
“We are excited for this opportunity to have our Cincinnati-area Meals on Wheels member programs partner with Uber and explore ways to creatively leverage the rideshare app’s network of drivers to improve seniors’ lives throughout the region,” said **Kristine Templin**, chief development officer for Meals on Wheels America.

About the Cincinnati USA Regional Chamber

The Cincinnati USA Regional Chamber grows the vibrancy and economic prosperity of the Cincinnati region. It does this by serving as a bold voice for the interests of its 4,000-member businesses and their more than 300,000 employees. The Chamber is committed to expanding the region’s talent base by attracting new residents and finding new ways to connect employers to skilled workers. And, by harnessing the power of Cincinnati USA’s unique offerings, implementing regional vision, and through intentional inclusion in everything we do, the Chamber is on a path to help transform this region into the hottest city in America. For more information, visit www.cincinnati-chamber.com.

Contact: Rich Walburg, Communications Director, Cincinnati USA Regional Chamber
513.579.3194 Direct, 513.205.7424 Mobile, rwalburg@cincinnati-chamber.com





2015 Strategic Plan, 2018 Proposed Updates (Redline)

Develop Organizational Structure & Policies that Support Innovation

- Attract, retain and improve capacity of management team.
- Keep employees involved.
- Encourage and reward innovative leadership.
 - *Investigate and evaluate required changes to possible provision of BCRTA healthcare benefits for all staff*
 - *Identify and implement tangible and unconventional low cost / high value employee benefits.*
 - *Budget for individual staff training expenses annually.*
 - *Create individual development plans for managers outlining goals, training needs and identifying resources – 3 year outlook.*
 - *Create succession plans and opportunities.*

Develop Unique Transit Product

- ~~Target county public to public transportation partnerships.~~
- Coordinate traditional needs and services with emerging transit technology.
- Target county and regional job connections.
- Strengthen MU relationship.
 - *Examine and implement regional fare integration.*
 - *Examine and implement NFC and other payment methods to reduce cash counting burden.*
 - *Cultivate rider programs with county agencies and employers.*
 - *Imitate rideshare success where appropriate.*
 - *Expand frequency, options and convenience of fixed routes.*
 - *Expand affordable low-cost door-to-door service for seniors & disabled*
 - *Bring Cincinnati commuter services “in house”*
 - *Prepare framework for autonomous transit/microtransit.*

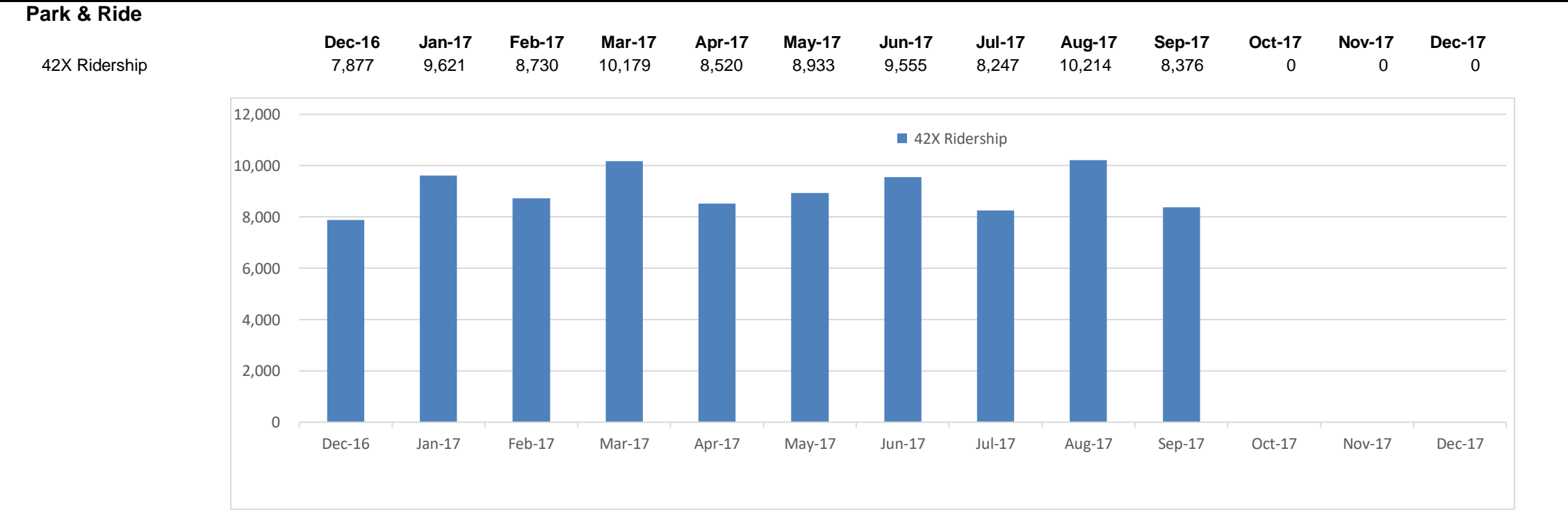
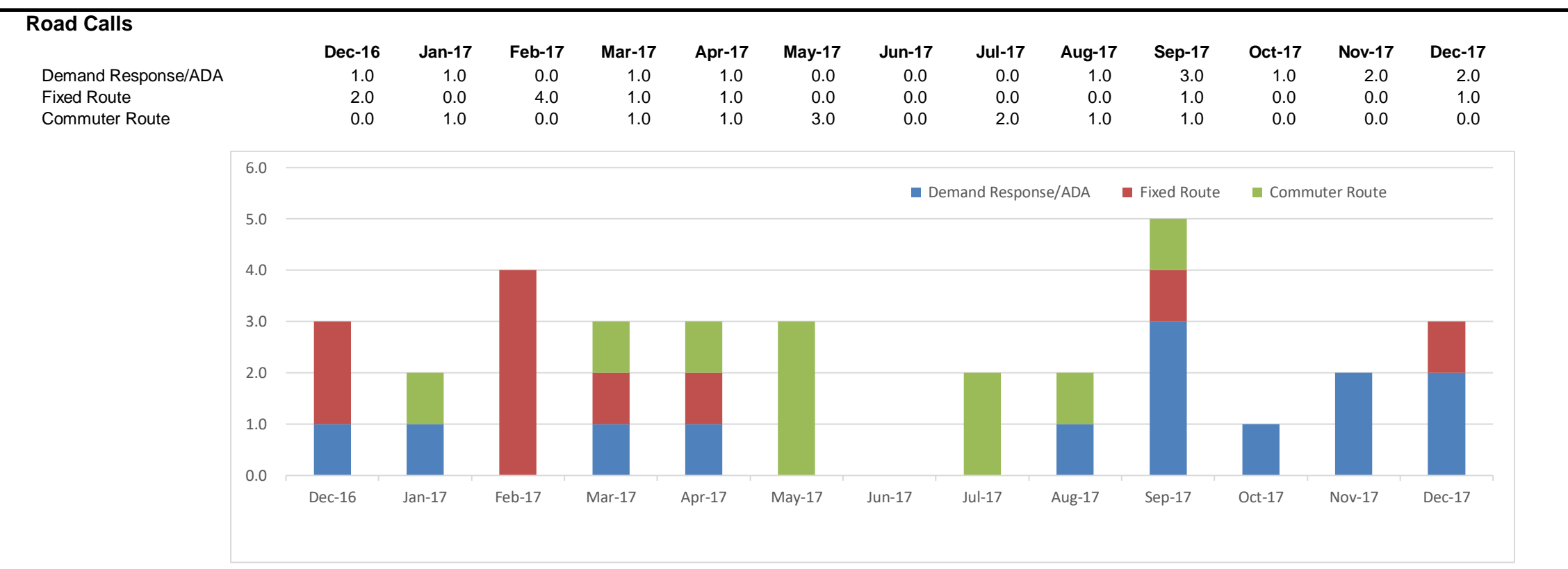
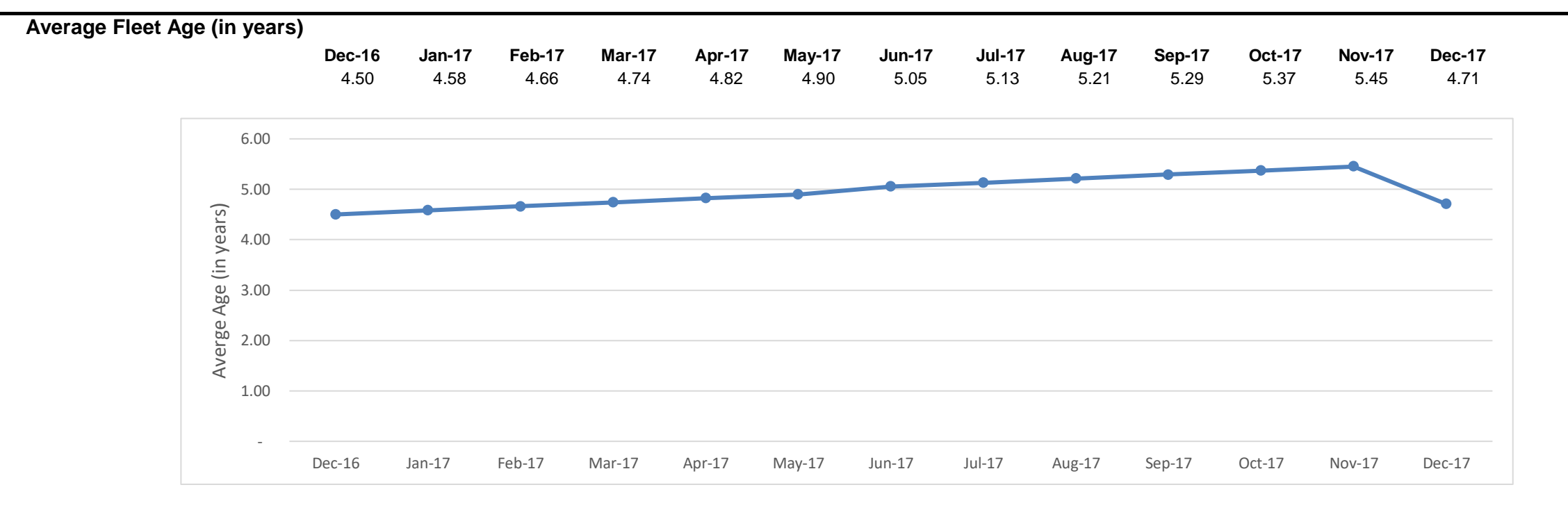
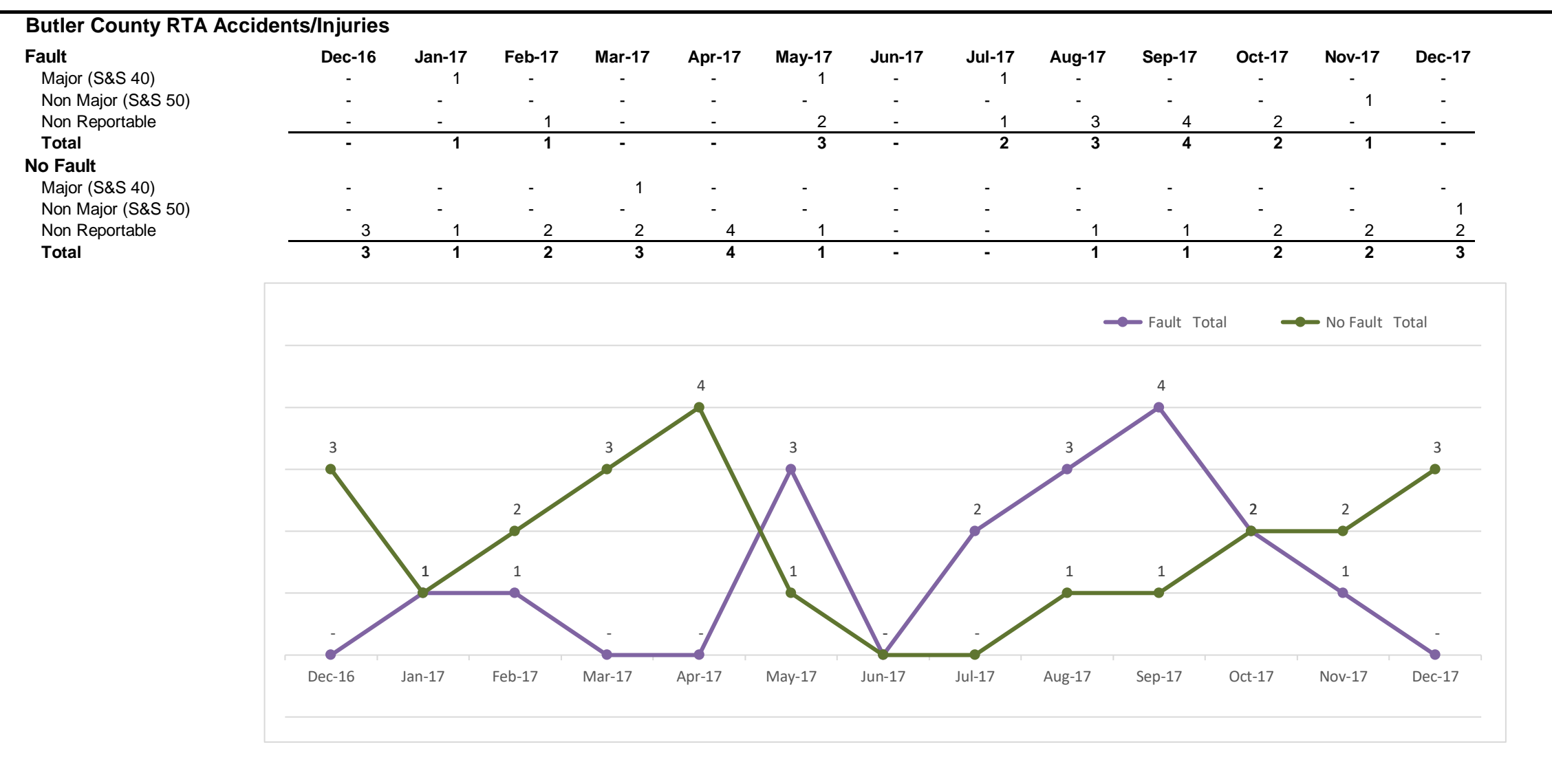
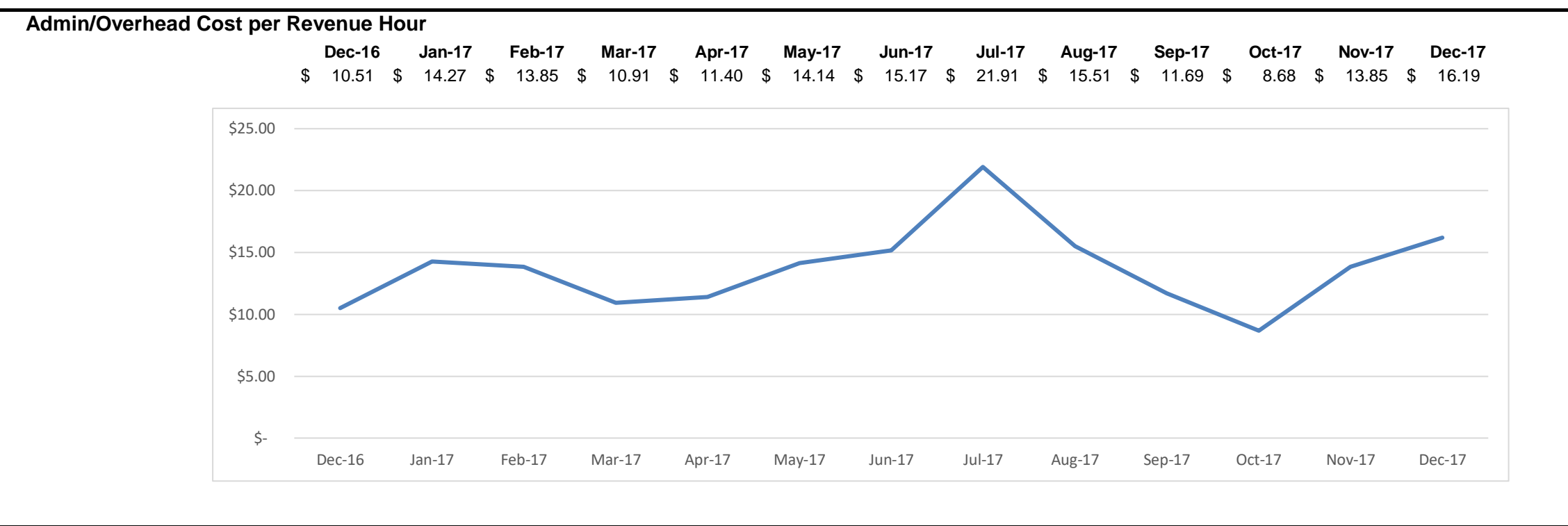
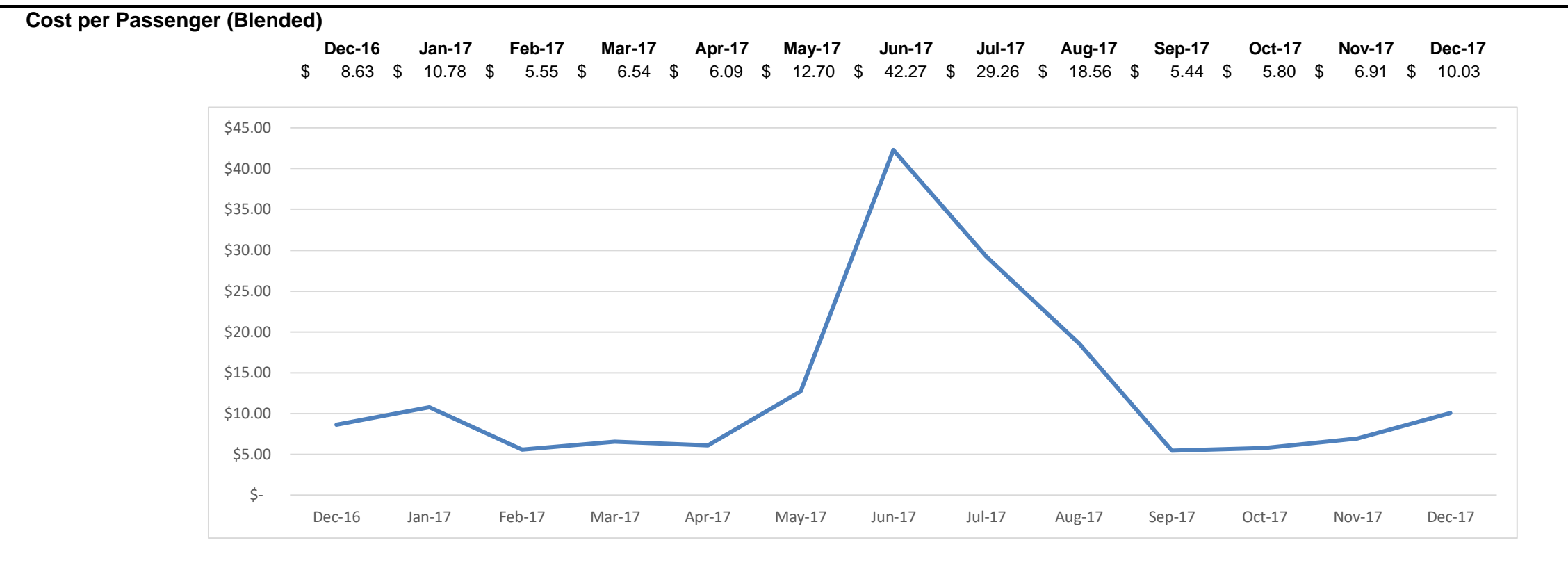
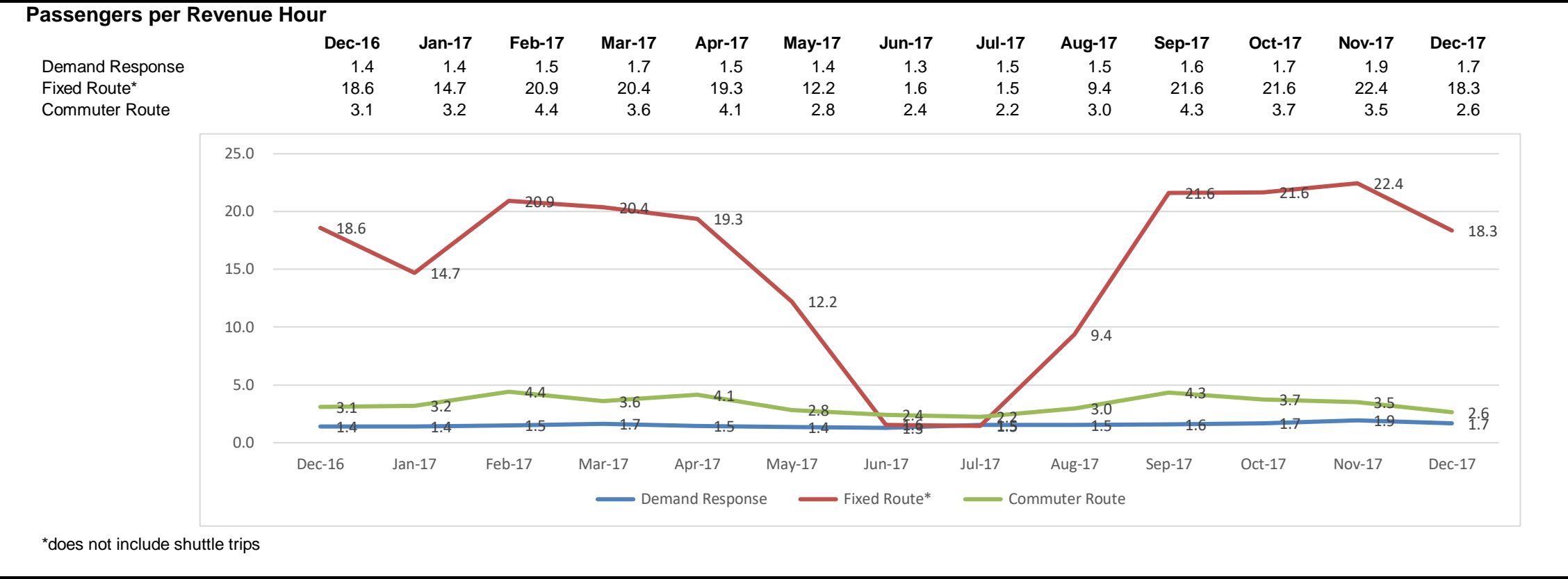
Stay Responsive to Community Needs

- Partner with local planners and economic development entities.
- Expand transit's role in local workforce development.
- Assist in meeting "aging in place" access needs of elderly.
- Pursue local funding in the form of county-wide sales tax.
 - *Evaluate need for dedicated travel trainer/ridership coordinator to educate seniors and job seekers, interface with communities. Address as needed. Seek funding if possible.*
 - *Invest in successful communication strategies*
 - *Lobby planning jurisdictions to identify opportunities for low/no cost transit amenities in upcoming projects.*
 - *Coordinate new transit amenities and BCRTA Oxford "home" with Miami University.*
 - *Integrate MTS as one service.*







Improve Visibility of BCRTA and Promote BCRTA products

- Develop job-related brand and link to BCRTA products
- Build employer support.
- Involve and gain support of county commissioners, *and other local decision makers.*
- Partner with local jurisdictions on transformational projects
- Evaluate need and feasibility of prominent, central transit station with new office space and consolidated maintenance facilities.
 - *Aggressively expand social media presence.*
 - *Refresh brand and image as needed.*
 - *Establish and exceed annual goals for outreach commitments by BCRTA staff.*
 - *Evaluate need for dedicated marketing, communications and outreach staff. Address as needed.*

BCRTA Metric Scorecard



Candidate Profile/Job

Travis Bautz  Middletown, OH  tbautz@midpointelibrary.org  513-424-0659  Applied on February 1, 2018	Trustee  Butler County, OH  Board of Trustees ★ Matthew Dutkevicz
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Cover Letter

<p>To whom it may concern:</p> <p>I am writing to express my interest in serving on the BCRTA board of trustees. As the director of a public library (MidPointe Library System with locations in Middletown, Monroe, Trenton, and West Chester), I see all too clearly the value of public service and its impact on communities. It would be a privilege to volunteer on the BCRTA board in support of public transit and enhanced quality of life services for our region. Thank you for your consideration!</p> <p>Travis Bautz</p>
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Job Application

Email Address	tbautz@midpointelibrary.org
Address	125 S. Broad Street
City	Middletown
State	OH
Postal	45044



Phone	513-424-0659
What's your highest level of education completed?	College - Master of Science
College or University	Kent State University
LinkedIn Profile URL:	https://www.linkedin.com/in/travis-bautz-77937320
Website, blog, or portfolio:	—
In 150 characters or fewer, tell us what makes you unique. Try to be creative and say something that will catch our eye!	We are neighbors in Middletown. My office window faces the BCRTA hub as I look across the library parking lot (I see a bus now as I type this). :-)
References: Please enter names and contact information:	Anita Shew, President, MidPointe Library Board of Trustees (a.shew@icloud.com) Bruce Hughley, Vice-President, MidPointe Library Board of Trustees (ibehugo@att.net)
BCRTA trustees meet monthly on the third Wednesday of the month at 8 AM.	I am able to attend all meetings.
I understand this is a volunteer position.	Yes, I understand and am willing to serve.



BCRTA Resolution No. 18-02-01

Authorizing the Purchase of Replacement Non-Revenue Vehicles from the Ohio Department of Administrative Services (ODAS) Cooperative Purchasing Program.

Whereas the Butler County Regional Transit Authority (BCRTA) is an RTA created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code, and provides general public transportation services in and around Butler County, Ohio; and

Whereas BCRTA intends to continue the provision of high quality, local public transportation services in Butler County for the foreseeable future; and

Whereas the BCRTA Board of Trustees continues to support sound maintenance practices that protect the taxpayer investment including the adoption of vehicle replacement schedules that assure consistency in the annual average age of vehicle inventories, and the replacement of vehicles once assets reach the end of their useful life; and

Whereas the BCRTA requires a small fleet of non-revenue vehicles for administration and supervisory tasks and responsibilities; and

Whereas the BCRTA Board of Trustees approved FY2018 appropriations including federal capital grant and local match funds for capital purchases, including replacement equipment; and

Whereas Ohio Revised Code Section 125.04 provides the opportunity for political subdivisions of the State of Ohio to participate in the Ohio Department of Administrative Services (ODAS) Contracts for the purchase of machinery, materials, supplies or other articles (including vehicles), supplanting the need for BCRTA to solicit bids for vehicle purchase.

Now, therefore, be it resolved that the BCRTA Board of Trustees hereby authorizes the Executive Director to participate in the ODAS Cooperative Purchasing Program in order to acquire replacement of three (3) non-revenue utility vehicles at \$28,562 per vehicle plus a 10% contingency at a not to exceed amount of \$94,255. Be it further resolved that the BCRTA Board of Trustees hereby authorizes the Executive Director to take all actions necessary to enact this resolution.

Approved: February 21, 2018

Board President, BCRTA

Executive Director, BCRTA

