



**Butler County Regional Transit Authority**  
3045 Moser Court • Hamilton, OH 45011 • 513.785.5237

\* \* \* **PUBLIC MEETING NOTICE** \* \* \*

**Board of Trustees**

Christopher Lawson, *President*  
City of Hamilton  
Perry Gordon, *Vice President*  
City of Oxford Police Department  
Jessica Chandler  
Butler County ESC  
David Fehr  
Butler County Department  
of Development  
James A. Foster  
City of Trenton  
Anita Scott Jones  
Atrium Medical Center  
Mimi Summers, J.D.  
Cincinnati State Middletown  
Corey Watt  
Resident

**Executive Director**

Matthew M. Dutkevicz

**Legal Counsel**

Gary Becker  
Dinsmore & Shohl, LLP

**General Public  
Transportation Services**

BGo on Demand

**Regional Services**

R1 - Middletown-Hamilton  
R2 - Middletown-Oxford  
R3 - Hamilton-Oxford  
R4 - Hamilton & Springdale  
R6 - Job Connector

**Oxford & Miami University Services**

U1 - Campus Core  
U1W - Walmart Flyer  
U2 - Park & Ride  
U3 - Tollgate Loop  
U4 - Health Loop

**Butler County Regional Transit Authority  
Board of Trustees**

**The BCRTA Board of Trustees is scheduled to meet on  
Wednesday, September 19, 2018 in Room 608 of the  
Cincinnati State Middletown Campus, 1 North Main  
Street, Middletown, OH 45042 at 8:00 a.m.**

In accordance with the American Disabilities Act, if anyone has a disability and requires assistance or, in accordance with the Limited English Proficiency Executive Order, requires translation services, please call Ms. Vonda Partin at 513.785.5226 or 800.750.0750 (Ohio Relay Service).

For questions or more information regarding this meeting please call 513.785.5226 or email [partinv@butlercountyrta.com](mailto:partinv@butlercountyrta.com).

**BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES**

**September 19, 2018, 8:00 AM**

*Cincinnati State, Middletown Campus – Room 608*

*1 N Main Street, Middletown, Ohio 45042*

PRELIMINARY AGENDA

- I. Call to Order & Roll
- II. Consideration of Absences (Motion Requested)
- III. Approval of the Agenda (Motion Requested)
- IV. Approval of the June 20, 2018 Meeting Minutes (Motion Requested)
- V. Secretary/Treasurer's Report – May/June/July 2018 (Motion Requested)
- VI. Comments from Citizens
- VII. Governance
  - a. Appointment of trustee for vacant seat
- VIII. Director's Report
- IX. Committee & Staff Reports
  - a. OKI
  - b. Metrics
- X. Action Items
  - a. **Resolution No. 18-09-01:** Certifying the Availability of up to \$35,000 as the required 50% local match in Support of the Transit Alliance of Butler County's (Transit Alliance) Application for a City of Hamilton Community Development Block Grant (CBDG) in Support of a Job Connection Shuttle Targeted for Low and Very-Low Income Residents of the City of Hamilton to Maintain a Basic Quality of Life.
- XI. Adjourn (Motion Requested)

**Next Meeting Date:  
October 17, 2018 @ 8:00 AM**

## 2018 Butler County RTA Board of Trustees Attendance

	Jan	Feb	*Mar	Apr	May	June	July	*August	Sept	Oct	Nov	Dec
Chandler, Jessica	E	X		X	X	X						
Fehr, David	X	X		X	E	X						
Foster, Jim	X	X		X	X	X						
Gordon, Perry	X	X		X	X	X						
Vacant												
Lawson, Chris	X	X		X	X	X						
Scott Jones, Anita	E	E		E	X	X						
Summers, Mimi	X	X		X	X	X						
Watt, Corey	X	X		X	X	E						

X = Present

E = Excused

A = Absent

\*3/21/2018 Canceled for Snow Day

\*8/15/2018 Canceled



Mr. Gordon requested a motion to approve the Secretary/Treasurer's Report. Ms. Chandler made a motion to approve the report. Ms. Summers seconded the motion. The report was approved.

## **VI. Comments from Citizens**

No citizens were present.

## **VII. DIRECTOR'S REPORT**

### **A. Metrics & Service**

#### **Free Rides for New BGo Riders in May**

Bcrta offered free rides for first time BGo riders in May. The program was successful but staff plan to increase exposure by continuing to offer the program for a few more months.

### **B. Staffing & Facility**

#### **Building Refurbishment**

Still on the agenda are energy efficient lighting upgrades, garage workstations for maintenance staff, additional storage and organization for maintenance. Painting of the building began in early June.

#### **Staffing**

Bcrta is currently seeking CDL and non-CDL drivers as well as an operations supervisor and maintenance technician. Administrative positions have been filled at this time.

Since last month Bcrta has welcomed Mark Franklin and Michael Scott as Operations Supervisors, Ryan McGuff as Planning Intern and Steven Jones as Maintenance Technician. Not in the notes is Jarrett Siler, Oxford Operations Manager, has resigned his position effective June 29, 2018. Operations Managers will help fill in while we have management vacancies. Luke Morgan will be going on paternity leave in September. We have funding for our Mobility Manager position advertised now and interviews coming up next week.

### **C. Planning**

#### **Middletown, Monroe & Dayton Connection**

Discussions with the City of Middletown are moving forward with a potential implementation in July or August 2018. The Cincinnati Regional Chamber has also coordinated discussion with the partners and added Uber and Drive Ohio to the discussion to help identify and plan other options. Bcrta is assisting in supporting this process.

#### **Hamilton Services**

Staff are meeting with Hamilton elected officials in June to discuss opportunities for additional or modified service on the West side of the City. Mr. Dutkevicz meet with Mayor Pat Moeller and

Councilman Tim Knab June 14, 2018 at Bcrta Hamilton to talk possibilities, info gathering, Spookynook and coverage on NW Washington.

## **D. Discretionary Grant Availability**

### **5339**

Bcrta was awarded \$2.6M this April to be put toward the Oxford multimodal facility. The project is still \$4.6M short of being fully funded.

### **TIGER**

TIGER, or BUILD has been released with a due date in July. Contrary to Bcrta's expectations, funding for this program was substantially increased. Bcrta plans to submit an application with the project partners to fund the remaining portion of the Chestnut Street Multimodal Station.

### **Surface Transportation Block Grant Program (STP)**

Bcrta applied for the remaining portion of the Chestnut Street Multimodal Station. Applications were due June 1. The program has \$20M available and received applications for nearly \$60M. No scoring is available yet.

### **5311 Rural Transit**

Bcrta had been approved and invited to apply for ODOT 5311 program dollars aimed at rural transit in Oxford. Staff plan to request funds for the Chestnut Fields Multimodal Station.

### **CDBG**

Bcrta's R6 Job Connector has been recommended again for \$25,000 in Butler County CDBG money.

## **E. On the Horizon ...**

### **State Representative Candice Keller**

Representative Keller was scheduled for after June 20 (today's meeting) and was not able to make it as she was called into a committee meeting so in her absence, we brought Trustee candidate Roshawn Jenkins in for an interview with the Bcrta Board members that could stay. Mr. Jenkins was originally scheduled for an August 15, 9-10 AM interview after the Bcrta Board Meeting.

### **September Meeting Relocated**

In order to offer more accessible meeting spaces, we will hold the September Bcrta Board Meeting at Cincinnati State Middletown Campus, 1 North Main Street, Room #608, Middletown, OH 45042 on 9/19/2018 at 8:00 AM. Thank you, Trustee Summers, for hosting!

### **US Congressman Warren Davidson**

We have scheduled Congressman Davidson to visit Bcrta following the October 17 regular board meeting.

No July meeting is scheduled. The next regularly scheduled meeting is August 15, 2018. September 19 meeting is relocated to Miami. Stakeholders coming in September and a congressman in October. Reminders will be sent out closer to the date.

**VIII. Committee & Staff Reports**

- a. **OKI:** Ohio’s roads can now be tested for autonomous vehicles. Funding was approved for the Bcrta’s 5310 application. Roundabouts were discussed.
- b. **Metrics:** Mr. Dutkevicz provided an overview of the metrics included with this packet for the month of April, 2017. Bcrta is up in Demand Response from 1.8 in March, 2018 to 1.9 in April, 2018. Cost per Passenger (Blended) is down from \$6.53 in March, 2018 to \$5.29 in April, 2018. Admin/Overhead Cost per Revenue Hour is down from \$11.40 in April, 2017 to \$9.77 in April, 2018.

Accidents and Injuries, Ms. Oden (Operations Manager at Middletown) is tracking Safety since Mr. Griffin left Bcrta. There were two no fault accidents and no at fault accidents in April. Average Fleet Age is up just a little from March to April 2018 (no new buses added). Ridership is increasing slowly for R4 and R6 combined from 800 a month in April, 2017 to almost 1,300 a month in April, 2018. There was one road call in April. Park & Ride is up from 8,520 in April, 2017 to 8,569 in April, 2018.

**IX. Action Items**

- a. **Resolution No. 18-06-01: Adopting the FY2019 Planning Budget for the Butler County Regional Transit Authority (Bcrta) and Acceptance of the Bcrta Fiscal Officer’s Certification of Funds and Estimation of Revenues.**

Mr. Lawson requested a motion to accept Resolution 18-06-01. Ms. Scott Jones made a motion to approve and Mr. Gordon seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Ms. Summers	YES
Mr. Watt	ABSENT

The resolution was adopted.

- b. **Resolution 18-06-02: Authorizing the Butler County Regional Transit Authority (Bcrta) to Submit a 2018 Better Utilizing Investments to Leverage Development (BUILD) Grant Application in Partnership with Miami University (Ohio), the City of Oxford and the Talawanda**

**School District, Authorizing BCRTA to Serve as the Designated Recipient for the Grant, and Recertifying the Availability of \$200,000 in local match for the project.**

Mr. Lawson requested a motion to accept Resolution 18-06-02. Ms. Foster made a motion to approve and Mr. Fehr seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Ms. Summers	YES
Mr. Watt	ABSENT

The resolution was adopted.

**c. Resolution 18-06-03: Amending Butler County Regional Transit Authority (Bcrta) Board Policy 6-07: Drug and Alcohol Testing.**

Mr. Lawson requested a motion to accept Resolution 18-06-03. Mr. Gordon made a motion to approve and Ms. Summers seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Ms. Summers	YES
Mr. Watt	ABSENT

The resolution was adopted.

**d. Resolution 18-06-04: Authorizing the Butler County Regional Transit Authority (Bcrta) Executive Director to Execute a Contract for the Purchase of Commercial Heavy-Duty Tires.**

Mr. Lawson requested a motion to accept Resolution 18-06-04. Ms. Scott Jones made a motion to approve and Mr. Foster seconded the motion.



Upon a call of the roll, the vote resulted as follows:

Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Ms. Summers	YES
Mr. Watt	ABSENT

The resolution was adopted.

**X. Adjourn**

Ms. Summers moved to adjourn, and Mr. Foster seconded. The motion carried. The meeting was adjourned at 9:15 AM.

Respectfully submitted,



Matthew M. Dutkevich, Executive Director



Approved – Chris Lawson, President, Board of Trustees

Date: August 6, 2018  
To: Matt Dutkevicz – Executive Director  
BCRTA Board of Trustees  
From: Bob Ruzinsky - CFO  
Subject: Mid-Year Financials

Attached are the May & June 2018 Financial Statement.

May (pages M1-M6)

Monthly (page M1) we had a gain for the month of \$44,108 of which most of this (\$37,297) is associated with the charges for Summer Service in Oxford along with increased Federal Funds in the maintenance area as ODOT provided us with some 100% funding in this area.

YTD (page M2) the gain is \$73,907. Revenues remain about 5% under budget, but expenses are 6.4% under budget. This is a result of some staff vacancies (which we are working to fill) and some lower service hours. All expense categories are under budget with exception of Materials & Supplies which is being impacted by rising fuel costs.

May transaction detail (M3-M4) shows routine items and the payment of 1 small bus.

The Balance Sheet (M5) shows a higher than normal Accounts Receivable which is related to some MU funds owed and FTA funds as we wait for our 2018 grant to be awarded.

Cash Reserves (M6) shows we have more than enough to match our existing and pending FTA grants.

June (pages J1-J6)

Monthly (page J1) we had a gain for the month of \$134,815 of which a lot of this (\$100,213) is associated with the charges for Summer Service in Oxford. Wages are also down as we had some staff leave and are working to fill the vacant positions.

YTD (page 22) the gain is \$207,952. Revenues are 2.6% under budget, but expenses are 8.4% under budget. This is a result of some staff vacancies (which we are working to fill) and lower summer service hours. All expense categories are under budget with exception of Materials & Supplies which continues being impacted by rising fuel costs. We will monitor this. While this looks great, and will most likely get better in July & August, it will go the other direction for September-November which are heavy service months. Overall I am confident we will exceed our budget goal.

June transaction detail (J3-J4) shows routine items and the payment of 3 service vehicles and the facility painting.

The Balance Sheet (J5) continues to show a higher than normal Accounts Receivable which is related to some MU funds owed and FTA funds as we wait for our 2018 grant to be awarded. MU Checks were received in July and the FTA grant will be awarded in early August which will bring our AR numbers in normal range.

Cash Reserves (J6) shows we have more than enough to match our existing and pending FTA grants and can fully fund the local share capital requirements for 2019. A good position to be in this early!

**BCRTA  
Income Statement  
May 2018**

	<b>Current Month Budget</b>	<b>Current Month Actual</b>	<b>Change</b>	<b>Last Year Current Month</b>
<b>Revenues</b>				
Passenger Fares	10,955.67	13,358.36	2,402.69	7,530.26
Contract Service	26,300.00	17,476.26	(8,823.74)	29,799.00
Other Transit Rev.	80,000.00	84,932.00	4,932.00	62,725.00
Mgt./Cons. Services	12,000.00	10,000.00	(2,000.00)	7,500.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	1,085.00	9,031.06	7,946.06	965.72
Local Funding	203,296.67	224,865.81	21,569.14	244,973.24
State Funding	-	-	-	10,113.00
Federal Funding	133,750.00	143,346.00	9,596.00	115,000.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>467,387.34</b>	<b>503,009.49</b>	<b>35,622.15</b>	<b>478,606.22</b>
<b>Expenses</b>				
Wages	223,000.00	224,742.55	1,742.55	220,392.98
Fringes	73,377.00	67,592.16	(5,784.84)	72,440.62
Services	36,850.00	37,437.01	587.01	38,552.08
Materials & Supplies	48,950.00	49,710.28	760.28	44,359.89
Utilities	8,025.00	7,631.70	(393.30)	7,842.57
Insurance	18,050.00	19,198.78	1,148.78	9,364.64
Taxes	-	-	-	-
Purchased Transportation	41,666.67	41,044.50	(622.17)	39,920.42
Misc. Items	9,135.33	11,472.22	2,336.89	2,583.06
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>459,054.00</b>	<b>458,829.20</b>	<b>(224.80)</b>	<b>435,456.26</b>
<b>Gain / (Loss)</b>	<b>8,333.34</b>	<b>44,180.29</b>	<b>35,846.95</b>	<b>43,149.96</b>

LW

**BCRTA  
Income Statement  
May 2018**

	<b>Year to Date Budget</b>	<b>Year to Date Actual</b>	<b>Change</b>	<b>Year to Date Last Year</b>
<b>Revenues</b>				
Passenger Fares	54,778.35	52,273.30	(2,505.05)	45,877.35
Contract Service	131,500.00	81,021.76	(50,478.24)	115,604.90
Other Transit Rev.	400,000.00	418,113.50	18,113.50	314,374.25
Mgt./Cons. Services	60,000.00	50,000.00	(10,000.00)	37,500.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	5,425.00	29,965.37	24,540.37	5,966.20
Local Funding	1,016,483.35	937,459.17	(79,024.18)	964,493.77
State Funding	-	-	-	50,565.00
Federal Funding	668,750.00	651,369.00	(17,381.00)	575,000.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>2,336,936.70</b>	<b>2,220,202.10</b>	<b>(116,734.60)</b>	<b>2,109,381.47</b>
<b>Expenses</b>				
Wages	1,115,000.00	1,072,560.58	(42,439.42)	1,064,589.27
Fringes	366,885.00	311,130.65	(55,754.35)	303,469.10
Services	184,250.00	142,104.71	(42,145.29)	146,420.91
Materials & Supplies	244,750.00	277,991.79	33,241.79	206,863.48
Utilities	40,125.00	36,889.02	(3,235.98)	40,512.46
Insurance	90,250.00	65,360.45	(24,889.55)	59,590.00
Taxes	-	-	-	-
Purchased Transportation	208,333.35	205,222.50	(3,110.85)	199,602.10
Misc. Items	45,676.65	35,035.07	(10,641.58)	27,925.33
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>2,295,270.00</b>	<b>2,146,294.77</b>	<b>(148,975.23)</b>	<b>2,048,972.65</b>
<b>Gain / (Loss)</b>	<b>41,666.70</b>	<b>73,907.33</b>	<b>32,240.63</b>	<b>60,408.82</b>

M2

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Checking - PNC (National City)						
5/1/18			Beginning Balance			83,035.91
5/1/18	356066	CRJ	BCRTA Items	100,000.00		
5/1/18	04/25 - 4/30/18	CRJ	Farebox Receipts	1,999.45		
5/1/18	7793	CDJ	Stellar Painting Solutions		2,125.00	
5/3/18	PRWE 04/27/18	GENJ			1,225.00	
5/3/18	PRWE 04/27/18	GENJ			16,444.32	
5/3/18	PRWE 04/27/18	GENJ	Garn Ck#1094		101.12	
5/3/18	PRWE 04/27/18	GENJ	CSPC Ck#1096		98.87	
5/3/18	PRWE 04/27/18	GENJ	Garn Ck#1095		333.34	
5/3/18	PRWE 04/27/18	GENJ			83,291.39	
5/3/18	AT 5/3/18	CDJ	Paycom		609.06	
5/4/18	25028	CRJ	Ohio Transit Risk Pool	500.00		
5/4/18	9575223	CRJ	BCRTA Items	8,395.48		
5/4/18	253715	CRJ	City of Middletown	97,377.48		
5/4/18	CASH 5/4/18	CRJ	BCRTA Items	802.00		
5/7/18	7685	CDJ	Bethesda Healthcare Inc.		926.00	
5/7/18	7686	CDJ	Cornett's Pressure Cleaning		575.00	
5/7/18	7687	CDJ	Dinsmore & Shohl LLP		400.00	
5/7/18	7688	CDJ	Double Map		13,311.15	
5/7/18	7689	CDJ	Ecolane		39,795.00	
5/7/18	7690	CDJ	Frank's Heavy Truck Collision		6,872.00	
5/7/18	7691	CDJ	Gillig		154.36	
5/7/18	7692	CDJ	Jarrett Siler - Expenses		727.63	
5/7/18	7693	CDJ	ODACS, Inc		125.00	
5/7/18	7694	CDJ	Office Depot Inc.		627.10	
5/7/18	7695	CDJ	Port Technology LLC		2,504.07	
5/7/18	7696	CDJ	RICOH USA, INC		26.37	
5/7/18	7697	CDJ	Refitt's LLC		400.00	
5/7/18	7698	CDJ	Petty Cash		336.17	
5/8/18	A0742384	CRJ	Miami University	278,761.06		
5/8/18	37795856	CRJ	Ohio Dept of Medicaid	5,205.00		
5/9/18	5/1-5/8/18	CRJ	Farebox Receipts	2,513.83		
5/15/18	7699	CDJ	Auditor of State		389.50	
5/15/18	7700	CDJ	Affordable Pest Control Inc.		47.00	
5/15/18	7701	CDJ	Butler County Sheriff Dept.		27.00	
5/15/18	7702	CDJ	Bryce's Lawncare & Landscaping		3,895.00	
5/15/18	7703	CDJ	Butler Lighting Systems		383.70	
5/15/18	7704	CDJ	Cincinnati Bell Any Distance		1,541.40	
5/15/18	7705	CDJ	Cummins Bridgeway LLC		254.75	
5/15/18	7706	CDJ	Cintas Corporation		965.35	
5/15/18	7707	CDJ	Cornett's Pressure Cleaning		1,358.00	
5/15/18	7708	CDJ	Clarke Power Services		9,856.19	
5/15/18	7709	CDJ	CenterGrid, LLC		346.61	
5/15/18	7710	CDJ	Fastenal Company		35.33	
5/15/18	7711	CDJ	Fuller Ford		319.99	
5/15/18	7712	CDJ	Fox Towing Inc.		75.00	
5/15/18	7713	CDJ	Gillig		5,039.21	
5/15/18	7714	CDJ	Johnny G's Professional Servic		1,000.00	
5/15/18	7715	CDJ	KOI Enterprises, Inc.		3,454.54	
5/15/18	7716	CDJ	Millennium Business Systems		287.48	
5/15/18	7717	CDJ	Mobilcomm		180.00	
5/15/18	7718	CDJ	Ohio Deferred Compensation		100.00	
5/15/18	7719	CDJ	PERS		52,476.64	
5/15/18	7720	CDJ	Pohlman Tire Inc.		1,579.94	
5/15/18	7721	CDJ	Rumpke Of Ohio Inc.		202.63	
5/15/18	7722	CDJ	SuperFleet Mastercard Program		22,806.98	
5/15/18	7723	CDJ	Verizon Wireless		803.34	
5/16/18	01030822	CRJ	Butler County Veterans Service	17,296.10		
5/16/18	7724	CDJ	Miami University Office of the		6,385.68	
5/16/18	7725	CDJ	Whitworth Bus Sales Inc.		91,741.91	

M3

5/16/18	05/16/18	CRJ	Farebox Receipts	1,949.27		
5/17/18	AT 5/17/18	CDJ	Paycom		604.26	
5/17/18	PRWE 5/17/18	GENJ	Garn Ck#1098		270.25	
5/17/18	PRWE 5/17/18	GENJ	Garn Ck#1097		85.82	
5/17/18	PRWE 5/17/18	GENJ			104,335.91	
5/17/18	25053	CRJ	Ohio Transit Risk Pool	897.18		
5/22/18	7726	CDJ	Matt Dutkevicz		250.00	
5/23/18	5/16 - 522/18	CRJ	Farebox Receipts	1,797.81		
5/24/18	7727	CDJ	Affordable Pest Control Inc.		47.00	
5/24/18	7728	CDJ	Bethesda Healthcare Inc.		988.25	
5/24/18	7729	CDJ	Cincinnati Bell		141.52	
5/24/18	7730	CDJ	City of Hamilton - Utilities		2,675.27	
5/24/18	7731	CDJ	Cox Media Group		142.44	
5/24/18	7732	CDJ	Cornett's Pressure Cleaning		1,187.00	
5/24/18	7733	CDJ	Clarke Power Services		1,915.00	
5/24/18	7734	CDJ	Gillig		131.19	
5/24/18	7735	CDJ	JEFTEC LLC		189.00	
5/24/18	7736	CDJ	ODACS, Inc		375.00	
5/24/18	7737	CDJ	Ohio Dept. of Jobs & Family Se		538.54	
5/24/18	7738	CDJ	Service Graphics		1,090.00	
5/24/18	7739	CDJ	Talawanda School District		15,781.76	
5/24/18	7740	CDJ	Verizon Wireless		992.43	
5/30/18	Draw 25-28	CRJ	Federal Transit Administration	169,708.00		
5/31/18	PRWE 05/25/18	GENJ			15,867.38	
5/31/18	PRWE 05/25/18	GENJ	Garn Ck#1099		303.01	
5/31/18	PRWE 05/25/18	GENJ	CSPC Ck#1100		118.48	
5/31/18	PRWE 05/25/18	GENJ			1,225.00	
5/31/18	PRWE 05/25/18	GENJ			81,776.05	
5/31/18	7741	CDJ	Petty Cash		634.58	
5/31/18	7742	CDJ	Ohio Deferred Compensation		100.00	
5/31/18	AT 5/31/18	CDJ	Paycom		614.36	
5/31/18	05/31/18	GENJ	Service Charge		12.25	
5/31/18	AT 5/31/18	CDJ	PNC Card Purchases		9,687.30	
			Current Period Change	687,202.66	618,640.17	68,562.49
5/31/18			Ending Balance			151,598.40

**Savings - PNC (National City)**

5/1/18			Beginning Balance			17,188.71
5/7/18	CC 4/30/18	CRJ	BCRTA Items	536.28		
5/31/18	05/31/18	GENJ	Interest Income	3.74		
5/31/18	05/31/18	GENJ	Service Charge		0.14	
			Current Period Change	540.02	0.14	539.88
5/31/18			Ending Balance			17,728.59

**Savings - PNC Bank**

5/1/18			Beginning Balance			658,083.70
5/1/18	356066	CRJ	BCRTA Items - From Savings		100,000.00	
5/31/18	05/31/18	GENJ	Interest Income	142.19		
			Current Period Change	142.19	100,000.00	-99,857.81
5/31/18			Ending Balance			558,225.89

MY

**BCRTA**  
**Balance Sheet (Net Pension Liability)**  
**May 2018**

**Assets**

<b>Current Assets</b>		<b>*Other Assets</b>		
Checking - PNC	151,598.40	Net Pension Asset	9,964.64	
Savings - PNC	17,728.59	Deferred Outflows-Pensions	1,638,793.15	
Savings - PNC	558,225.89			
Bid Deposit	50,000.00	<b>Property &amp; Equipment</b>		
Petty Cash	1,000.00	Vehicles	9,275,051.27	
Accounts Receivable	876,470.51	Buildings & Land	2,521,829.31	
Prepays	68,828.22	Furniture & Equipment	681,721.20	
		Amenities & Misc.	116,873.78	
		WIP-35' Buses	4,418.76	
		WIP-Facility Renovation	142,426.52	
		Accum. Depr.	(4,220,876.65)	
				<b>Total Assets</b>
	<u>1,723,851.61</u>		<u>10,170,201.98</u>	<u>11,894,053.59</u>

**Liabilities & Equity**

<b>Current Liabilities</b>		<b>*Long-term Liabilities</b>		
Accounts Payable	210,594.33	Net Pension Liability	4,104,439.49	
Payroll Payables	43,768.78	Deferred Inflows-Pensions	97,059.48	
Other Payables	-			
Accrued PTO	96,330.99	<b>Equity</b>		
Reserve ACA Fines	-	Balance Equity	2,861,645.23	
FTA Vehicle Funds	52,870.00	Federal Capital	9,960,834.00	
Future Match Funds	43,750.00	Local Capital	89,410.00	
Unearned Tickets	30,895.00	Retained Earnings	(5,771,451.04)	
		Net Income	73,907.33	
				<b>Total Liabilities</b>
	<u>478,209.10</u>		<u>11,415,844.49</u>	<u>and Capital</u>
				<u>11,894,053.59</u>

\*During 2015, BCRTA adopted GASB Statement 68, "Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement 27," which significantly revises accounting for pension costs and liabilities. Many end users of this financial statement will gain a clearer understanding BCRTA's actual financial condition by adding deferred inflows related to pension and the net pension liability to the reported liabilities and equity section of the balance sheet and subtracting deferred outflows related to pension.

MS

**BCRTA  
Cash Reserves  
May 2018**

Current Assets	1,723,851.61
Current Liabilities	<u>(478,209.10)</u>
<b>Available Funds</b>	<b>1,245,642.51</b>

**Board Reserves**

Local Share Grant Obligations		
OH-2016-056-01	116,502.50	
OH-2018-0xx-00 (pending grants)	1,690,989.00	
Oxford Facility Match Pledge	200,000.00	
Less 2018 Projected Local Match	(1,175,410.00)	MU, MED, R6, VA
Less 2019 Projected Local Match	<u>(1,009,780.00)</u>	MU, MED, R6, VA
Match Required or (Overmatch)	(177,698.50)	
FTA Grants	-	Match Required
Working Capital Funds (2 Mths.)	834,774.67	
Capital Replacement Funds	483,740.00	2018-2019 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
<b>Total Board Reserves</b>	<b>1,318,514.67</b>	
<b>Non-Restricted Funds</b>	<b>(72,872.16)</b>	
<i>Addback 2019 Capital Match</i>	<u>323,740.00</u>	
<i>"Current" Non-Restricted Funds</i>	250,867.84	

16



BCRTA  
Income Statement  
June 2018

	Current Month Budget	Current Month Actual	Change	Last Year Current Month
<b>Revenues</b>				
Passenger Fares	10,955.67	10,735.67	(220.00)	6,988.51
Contract Service	26,300.00	16,474.92	(9,825.08)	30,160.10
Other Transit Rev.	80,000.00	77,717.75	(2,282.25)	57,448.00
Mgt./Cons. Services	12,000.00	10,000.00	(2,000.00)	7,500.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	1,085.00	8,479.92	7,394.92	363.43
Local Funding	203,296.67	272,614.44	69,317.77	276,242.75
State Funding	-	-	-	10,113.00
Federal Funding	133,750.00	115,814.00	(17,936.00)	83,306.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>467,387.34</b>	<b>511,836.70</b>	<b>44,449.36</b>	<b>472,121.79</b>
<b>Expenses</b>				
Wages	223,000.00	155,541.03	(67,458.97)	178,040.60
Fringes	73,377.00	68,859.59	(4,517.41)	74,674.29
Services	36,850.00	39,065.37	2,215.37	36,191.12
Materials & Supplies	48,950.00	47,048.99	(1,901.01)	40,815.59
Utilities	8,025.00	5,555.40	(2,469.60)	7,005.84
Insurance	18,050.00	16,978.16	(1,071.84)	10,565.34
Taxes	-	-	-	-
Purchased Transportation	41,666.67	41,044.50	(622.17)	39,920.42
Misc. Items	9,135.33	2,928.02	(6,207.31)	972.41
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>459,054.00</b>	<b>377,021.06</b>	<b>(82,032.94)</b>	<b>388,185.61</b>
<b>Gain / (Loss)</b>	<b>8,333.34</b>	<b>134,815.64</b>	<b>126,482.30</b>	<b>83,936.18</b>

51

BCRTA  
Income Statement  
June 2018

	Year to Date Budget	Year to Date Actual	Change	Year to Date Last Year
<b>Revenues</b>				
Passenger Fares	65,734.02	63,008.97	(2,725.05)	52,865.86
Contract Service	157,800.00	97,496.68	(60,303.32)	145,765.00
Other Transit Rev.	480,000.00	495,831.25	15,831.25	371,822.25
Mgt./Cons. Services	72,000.00	60,000.00	(12,000.00)	45,000.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	6,510.00	38,445.29	31,935.29	6,329.63
Local Funding	1,219,780.02	1,210,073.61	(9,706.41)	1,240,736.52
State Funding	-	-	-	60,678.00
Federal Funding	802,500.00	767,183.00	(35,317.00)	658,306.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>2,804,324.04</b>	<b>2,732,038.80</b>	<b>(72,285.24)</b>	<b>2,581,503.26</b>
<b>Expenses</b>				
Wages	1,338,000.00	1,228,101.61	(109,898.39)	1,242,629.87
Fringes	440,262.00	379,990.24	(60,271.76)	378,143.39
Services	221,100.00	181,940.54	(39,159.46)	182,612.03
Materials & Supplies	293,700.00	325,040.78	31,340.78	247,679.07
Utilities	48,150.00	42,444.42	(5,705.58)	47,518.30
Insurance	108,300.00	82,338.61	(25,961.39)	70,155.34
Taxes	-	-	-	-
Purchased Transportation	250,000.02	246,267.00	(3,733.02)	239,522.52
Misc. Items	54,811.98	37,963.09	(16,848.89)	28,897.74
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>2,754,324.00</b>	<b>2,524,086.29</b>	<b>(230,237.71)</b>	<b>2,437,158.26</b>
<b>Gain / (Loss)</b>	<b>50,000.04</b>	<b>207,952.51</b>	<b>157,952.47</b>	<b>144,345.00</b>

52

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Checking - PNC (National City)						
6/1/18			Beginning Balance			151,598.40
6/1/18	5/23-5/31/18	CRJ	Farebox Receipts	2,126.87		
6/1/18	060118	CRJ	BCRTA Items	2.45		
6/6/18	6/1-6/5/18	CRJ	Farebox Receipts	1,469.10		
6/6/18	CASH 6/6/18	CRJ	BCRTA Items	853.00		
6/7/18	7743	CDJ	Cummins Bridgeway LLC		1,394.86	
6/7/18	7744	CDJ	Cornett's Pressure Cleaning		1,036.00	
6/7/18	7745	CDJ	Dinsmore & Shohl LLP		1,100.40	
6/7/18	7746	CDJ	Fuller Ford		2.40	
6/7/18	7747	CDJ	Fleet Pride		140.88	
6/7/18	7748	CDJ	Fox Towing Inc.		315.00	
6/7/18	7749	CDJ	Gillig		5,823.05	
6/7/18	7750	CDJ	Johnny G's Professional Servic		1,000.00	
6/7/18	7751	CDJ	Jake Sweeney Chrysler Jeep		88.75	
6/7/18	7752	CDJ	KOI Enterprises, Inc.		2,312.53	
6/7/18	7753	CDJ	Matco Tools		949.95	
6/7/18	7754	CDJ	Prefered Fire Protection		275.00	
6/7/18	7755	CDJ	Pohlman Tire Inc.		1,581.94	
6/7/18	7756	CDJ	Refitt's LLC		350.00	
6/7/18	7757	CDJ	Swift Industrial Cleaning Solu		238.00	
6/7/18	7758	CDJ	Talawanda School District		12,441.59	
6/7/18	7759	CDJ	Zep Manufacturing		216.31	
6/11/18	A0744250	CRJ	Miami University	139,380.53		
6/11/18	0037991985	CRJ	Ohio Dept of Medicaid	5,320.00		
6/11/18	CK 6/30/18	CRJ	BCRTA Items	500.00		
6/13/18	6/6-6/12/18	CRJ	Farebox Receipts	1,858.64		
6/14/18	PRWE 6/8/18	GENJ			1,225.00	
6/14/18	PRWE 6/8/18	GENJ			71,606.54	
6/14/18	PRWE 6/8/18	GENJ	Garn Ck#1101		215.43	
6/14/18	PRWE 6/8/18	GENJ	Garn Ck#1103		92.44	
6/14/18	PRWE 6/8/18	GENJ			13,364.83	
6/14/18	PRWE 6/8/18	GENJ	CSPC Ck#1102		224.23	
6/14/18	8283143580	CRJ	Federal Transit Administration	68,763.00		
6/14/18	AT 6/14/18	CDJ	Paycom		614.11	
6/15/18	7760	CDJ	Auditor of State		2,275.00	
6/15/18	7761	CDJ	Bryce's Lawn care & Landscaping		1,600.00	
6/15/18	7762	CDJ	Cincinnati Bell Any Distance		1,541.40	
6/15/18	7763	CDJ	Cummins Bridgeway LLC		284.01	
6/15/18	7764	CDJ	Cintas Corporation		1,353.62	
6/15/18	7765	CDJ	City of Hamilton - Utilities		2,595.77	
6/15/18	7766	CDJ	Cornett's Pressure Cleaning		622.00	
6/15/18	7767	CDJ	Gillig		922.28	
6/15/18	7768	CDJ	IdentiSys Inc		285.86	
6/15/18	7769	CDJ	Jim's Tire & Auto		445.48	
6/15/18	7770	CDJ	Lebanon Ford		85,686.00	
6/15/18	7771	CDJ	Millennium Business Systems		287.48	
6/15/18	7772	CDJ	Mobilcomm		180.00	
6/15/18	7773	CDJ	Ohio Dept. of Jobs & Family Se		201.22	
6/15/18	7774	CDJ	Ohio Transit Risk Pool		36,259.00	
6/15/18	7775	CDJ	Pohlman Tire Inc.		1,806.94	
6/15/18	7776	CDJ	Rumpke Of Ohio Inc.		204.66	
6/15/18	7777	CDJ	SuperFleet Mastercard Program		25,557.74	
6/15/18	7778	CDJ	Verizon Wireless		803.34	
6/15/18	7779	CDJ	WorkRocket		1,249.00	
6/18/18	01032647	CRJ	Butler County Veterans Service	550.00		
6/18/18	254603	CRJ	City of Middletown	91,207.96		
6/18/18	0038088780	CRJ	Ohio Department of Taxation	10,971.99		
6/18/18	9589352	CRJ	BCRTA Items	588.00		
6/20/18	6/13-6/19/18	CRJ	Farebox Receipts	1,644.44		
6/21/18	7780	CDJ	Stellar Painitng Solutions		24,337.50	

53

6/22/18	118660	CRJ	BC Educational Service Center	4,212.50		
6/22/18	7781	CDJ	Bethesda Healthcare Inc.		1,497.15	
6/22/18	7782	CDJ	Cummins Bridgeway LLC		1,293.98	
6/22/18	7783	CDJ	Heritage-Crystal Clean LLC		313.98	
6/22/18	7784	CDJ	Jim's Tire & Auto		959.35	
6/22/18	7785	CDJ	Karen Buelter		291.25	
6/22/18	7786	CDJ	Mobilcomm		50.00	
6/22/18	7787	CDJ	ODACS, Inc		125.00	
6/22/18	7788	CDJ	Office Depot Inc.		192.76	
6/22/18	7789	CDJ	Oxi Fresh of Fairfield		73.40	
6/22/18	7790	CDJ	Ohio Transit Risk Pool		3,617.80	
6/22/18	7791	CDJ	PERS		51,455.19	
6/22/18	7792	CDJ	Remix Software, Inc.		10,000.00	
6/22/18	118910	CRJ	BC Educational Service Center	20,000.00		
6/26/18	131070	CRJ	GovDeals.com	7,241.00		
6/27/18	06/20-6/26/18	CRJ	Farebox Receipts	2,064.38		
6/28/18	Request 30-32	CRJ	Federal Transit Administration	56,152.00		
6/28/18	AT 6/28.18	CDJ	Paycom		607.71	
6/28/18	PRWE 6/22/18	GENJ			15,034.94	
6/28/18	PRWE 6/22/18	GENJ			1,225.00	
6/28/18	PRWE 6/22/18	GENJ	CSPC Ck#1105		223.89	
6/28/18	PRWE 6/22/18	GENJ	Garn Ck#1104		247.77	
6/28/18	PRWE 6/22/18	GENJ			80,314.01	
6/30/18	06/30/18	GENJ	Service Charge		13.00	
6/30/18	AT 6/30/18	CDJ	PNC Card Purchases		1,305.44	
			Current Period Change	414,905.86	473,949.16	-59,043.30
6/30/18			Ending Balance			92,555.10
<b>Savings - PNC (National City)</b>						
6/1/18			Beginning Balance			17,728.59
6/7/18	CC 5/31/18	CRJ	BCRTA Items	608.04		
6/30/18	06/30/18	GENJ	Interest Income	3.61		
6/30/18	06/30/18	GENJ	Service Charge		0.14	
			Current Period Change	611.65	0.14	611.51
6/30/18			Ending Balance			18,340.10
<b>Savings - PNC Bank</b>						
6/1/18			Beginning Balance			558,225.89
6/30/18	06/30/18	GENJ	Interest Income	133.06		
			Current Period Change	133.06		133.06
6/30/18			Ending Balance			558,358.95

BCRTA  
 Balance Sheet (Net Pension Liability)  
 June 2018

**Assets**

Current Assets		*Other Assets		
Checking - PNC	92,555.10	Net Pension Asset	9,964.64	
Savings - PNC	18,340.10	Deferred Outflows-Pensions	1,638,793.15	
Savings - PNC	558,358.95			
Bid Deposit	50,000.00	Property & Equipment		
Petty Cash	1,000.00	Vehicles	9,272,803.27	
Accounts Receivable	969,400.76	Buildings & Land	2,521,829.31	
Prepays	120,295.08	Furniture & Equipment	734,827.35	
		Amenities & Misc.	63,767.63	
		WIP-35' Buses	13,263.74	
		WIP-Facility Renovation	181,161.73	
		Accum. Depr.	(4,220,876.65)	
				Total Assets
	<u>1,809,949.99</u>		<u>10,215,534.17</u>	<u>12,025,484.16</u>

**Liabilities & Equity**

Current Liabilities		*Long-term Liabilities		
Accounts Payable	164,668.75	Net Pension Liability	4,104,439.49	
Payroll Payables	51,705.25	Deferred Inflows-Pensions	97,059.48	
Other Payables	-			
Accrued PTO	96,330.99	Equity		
Reserve ACA Fines	-	Balance Equity	2,861,645.23	
FTA Vehicle Funds	52,870.00	Federal Capital	10,001,593.00	
Future Match Funds	37,500.00	Local Capital	89,410.00	
Unearned Tickets	31,760.50	Retained Earnings	(5,771,451.04)	
		Net Income	207,952.51	Total Liabilities and Capital
	<u>434,835.49</u>		<u>11,590,648.67</u>	<u>12,025,484.16</u>

\*During 2015, BCRTA adopted GASB Statement 68, "Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement 27," which significantly revises accounting for pension costs and liabilities. Many end users of this financial statement will gain a clearer understanding BCRTA's actual financial condition by adding deferred inflows related to pension and the net pension liability to the reported liabilities and equity section of the balance sheet and subtracting deferred outflows related to pension.

55

BCRTA  
Cash Reserves  
June 2018

Current Assets	1,809,949.99
Current Liabilities	<u>(434,835.49)</u>
<b>Available Funds</b>	<b>1,375,114.50</b>

**Board Reserves**

Local Share Grant Obligations		
OH-2016-056-01	155,834.50	
OH-2018-0xx-00 (pending grants)	1,546,573.50	
Oxford Facility Match Pledge	200,000.00	
Less 2018 Projected Local Match	(1,021,780.00)	MU, MED, R6, VA
Less 2019 Projected Local Match	<u>(1,009,780.00)</u>	MU, MED, R6, VA
Match Required or (Overmatch)	(129,152.00)	
FTA Grants	-	Match Required
Working Capital Funds (2 Mths.)	834,774.67	
Capital Replacement Funds	483,740.00	2018-2019 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
<b>Total Board Reserves</b>	<b>1,318,514.67</b>	
<b>Non-Restricted Funds</b>	<b>56,599.83</b>	
Addback 2019 Capital Match	<u>323,740.00</u>	
"Current" Non-Restricted Funds	<u>380,339.83</u>	

**BCRTA**  
**Income Statement**  
**July 2018**

	<b>Current Month Budget</b>	<b>Current Month Actual</b>	<b>Change</b>	<b>Last Year Current Month</b>
<b>Revenues</b>				
Passenger Fares	10,955.67	12,608.05	1,652.38	6,359.87
Contract Service	26,300.00	16,491.60	(9,808.40)	25,541.80
Other Transit Rev.	80,000.00	85,182.60	5,182.60	56,729.50
Mgt./Cons. Services	12,000.00	10,000.00	(2,000.00)	7,500.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	1,085.00	50,712.31	49,627.31	55,546.11
Local Funding	203,296.67	189,438.48	(13,858.19)	280,307.28
State Funding	-	-	-	10,113.00
Federal Funding	133,750.00	101,041.00	(32,709.00)	100,500.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>467,387.34</b>	<b>465,474.04</b>	<b>(1,913.30)</b>	<b>542,597.56</b>
<b>Expenses</b>				
Wages	223,000.00	182,763.34	(40,236.66)	165,028.46
Fringes	73,377.00	117,017.79	43,640.79	73,350.67
Services	36,850.00	21,970.67	(14,879.33)	34,358.37
Materials & Supplies	48,950.00	44,924.44	(4,025.56)	30,265.79
Utilities	8,025.00	6,628.15	(1,396.85)	6,604.70
Insurance	18,050.00	16,978.16	(1,071.84)	12,556.34
Taxes	-	-	-	-
Purchased Transportation	41,666.67	41,044.50	(622.17)	39,920.42
Misc. Items	9,135.33	368.94	(8,766.39)	747.95
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>459,054.00</b>	<b>431,695.99</b>	<b>(27,358.01)</b>	<b>362,832.70</b>
<b>Gain / (Loss)</b>	<b>8,333.34</b>	<b>33,778.05</b>	<b>25,444.71</b>	<b>179,764.86</b>
Local Share Depreciation		22,614.00		
<b>Gain / (Loss) with Local Depr.</b>		<b>11,164.05</b>		

**BCRTA  
Income Statement  
July 2018**

	<b>Year to Date Budget</b>	<b>Year to Date Actual</b>	<b>Change</b>	<b>Year to Date Last Year</b>
<b>Revenues</b>				
Passenger Fares	76,689.69	75,617.02	(1,072.67)	59,225.73
Contract Service	184,100.00	113,773.36	(70,326.64)	171,306.80
Other Transit Rev.	560,000.00	581,013.85	21,013.85	428,551.75
Mgt./Cons. Services	84,000.00	70,000.00	(14,000.00)	52,500.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	7,595.00	89,157.60	81,562.60	61,875.74
Local Funding	1,423,076.69	1,410,832.29	(12,244.40)	1,521,043.80
State Funding	-	-	-	70,791.00
Federal Funding	936,250.00	868,224.00	(68,026.00)	758,806.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>3,271,711.38</b>	<b>3,208,618.12</b>	<b>(63,093.26)</b>	<b>3,124,100.82</b>
<b>Expenses</b>				
Wages	1,561,000.00	1,410,864.95	(150,135.05)	1,407,658.33
Fringes	513,639.00	497,008.03	(16,630.97)	451,494.06
Services	257,950.00	205,310.75	(52,639.25)	216,970.40
Materials & Supplies	342,650.00	370,225.92	27,575.92	277,944.86
Utilities	56,175.00	49,072.57	(7,102.43)	54,123.00
Insurance	126,350.00	99,316.77	(27,033.23)	82,711.68
Taxes	-	-	-	-
Purchased Transportation	291,666.69	287,311.50	(4,355.19)	279,442.94
Misc. Items	63,947.31	38,788.14	(25,159.17)	29,645.69
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>3,213,378.00</b>	<b>2,957,898.63</b>	<b>(255,479.37)</b>	<b>2,799,990.96</b>
Gain / (Loss)	58,333.38	250,719.49	192,386.11	324,109.86
Local Share Depreciation		158,298.00		
<b>Gain / (Loss) with Local Depr.</b>		<b>92,421.49</b>		



Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
<b>Checking - PNC (National City)</b>						
7/1/18			Beginning Balance			92,555.10
7/2/18	7794	CDJ	Sergio Salas		3,000.00	
7/2/18	7793V	CDJ	Stellar Painting Solutions	2,125.00		
7/2/18	7795	CDJ	Stellar Painting Solutions		2,125.00	
7/2/18	254874	CRJ	City of Middletown	85,578.88		
7/2/18	6/27 - 6/30/18	CRJ	Farebox Receipts	1,320.62		
7/3/18	7796	CDJ	ABC Muncie Transit Supply		2,101.40	
7/3/18	7797	CDJ	Affordable Pest Control Inc.		47.00	
7/3/18	7798	CDJ	Blashock Plumbing Inc.		2,100.00	
7/3/18	7799	CDJ	C & J Roofing Company, Inc		412.00	
7/3/18	7800	CDJ	Cincinnati Bell		141.52	
7/3/18	7801	CDJ	Cummins Bridgeway LLC		1,770.85	
7/3/18	7802	CDJ	Cox Media Group		61.05	
7/3/18	7803	CDJ	Cornett's Pressure Cleaning		1,165.00	
7/3/18	7804	CDJ	Double Map		42,007.49	
7/3/18	7805	CDJ	Gillig		2,085.54	
7/3/18	7806	CDJ	Jim's Tire & Auto		1,544.37	
7/3/18	7807	CDJ	Minuteman Press - Fairfield		299.84	
7/3/18	7808	CDJ	ODACS, Inc		125.00	
7/3/18	7809	CDJ	Overhead Door of Greater Cincinnati		2,016.50	
7/3/18	7810	CDJ	Office Depot Inc.		653.23	
7/3/18	7811	CDJ	Pohlman Tire Inc.		3,191.87	
7/3/18	7812	CDJ	Port Technology LLC		5,696.00	
7/3/18	7813	CDJ	Security Lock Company		136.50	
7/5/18	CASH	CRJ	BCRTA Items	931.00		
7/6/18	9603098	CRJ	BCRTA Items	50,054.39		
7/6/18	PRWE 07/6/18	GENJ			1,025.00	
7/6/18	PRWE 07/6/18	GENJ	CSPC Ck#1107		19.85	
7/6/18	PRWE 07/6/18	GENJ			12,619.43	
7/6/18	PRWE 07/6/18	GENJ			68,090.04	
7/6/18	PRWE 07/6/18	GENJ	Garn Ck#1106		190.60	
7/10/18	A0745165	CRJ	Miami University	139,380.53		
7/10/18	0038223712	CRJ	Ohio Dept of Medicaid	4,840.00		
7/11/18	7/2 - 7/10/18	CRJ	Farebox Receipts	2,405.89		
7/12/18	7804V	CDJ	Double Map	42,007.49		
7/12/18	AT 7/12/18	CDJ	Paycom		593.91	
7/12/18	A0745193	CRJ	Miami University	322,744.86		
7/12/18	1302	CRJ	BCRTA Items	140.00		
7/13/18	7814	CDJ	Auditor of State		41.00	
7/13/18	7815	CDJ	Cincinnati Bell Any Distance		1,541.40	
7/13/18	7816	CDJ	Cummins Bridgeway LLC		526.21	
7/13/18	7817	CDJ	Cintas Corporation		1,420.23	
7/13/18	7818	CDJ	Cincinnati Driveline & Hydraul		305.00	
7/13/18	7819	CDJ	Cornett's Pressure Cleaning		1,318.00	
7/13/18	7820	CDJ	Clarke Power Services		1,920.00	
7/13/18	7821	CDJ	CenterGrid, LLC		693.22	
7/13/18	7822	CDJ	Dinsmore & Shohl LLP		725.00	
7/13/18	7823	CDJ	Double Map		40,785.15	
7/13/18	7824	CDJ	Fuller Ford		60.85	
7/13/18	7825	CDJ	Johnny G's Professional Servis		1,000.00	
7/13/18	7826	CDJ	Jim's Tire & Auto		496.00	
7/13/18	7827	CDJ	KOI Enterprises, Inc.		2,406.58	
7/13/18	7828	CDJ	Lemongrenade Creative, LLC		1,500.00	
7/13/18	7829	CDJ	Millennium Business Systems		287.48	
7/13/18	7830	CDJ	Pixels and Dots		65.00	
7/13/18	7831	CDJ	PERS		46,296.58	
7/13/18	7832	CDJ	Prefered Fire Protection		500.00	
7/13/18	7833	CDJ	Port Technology LLC		2,837.94	
7/13/18	7834	CDJ	Staples Credit Plan		287.76	
7/13/18	7835	CDJ	SuperFleet Mastercard Program		23,131.66	

7/13/18	7836	CDJ	Security Lock Company		91.45	
7/13/18	7837	CDJ	Verizon Wireless		952.74	
7/13/18	7838	CDJ	Whitworth Bus Sales Inc.		1,020.85	
7/13/18	7839	CDJ	RICOH USA, INC		97.03	
7/13/18	7840	CDJ	Petty Cash		412.15	
7/13/18	7840V	CDJ	Petty Cash	412.15		
7/13/18	7841	CDJ	Petty Cash		412.15	
7/18/18	196625	CRJ	Easter Seals TriState	821.00		
7/18/18	01033948	CRJ	Butler County Veterans Service	16,176.20		
7/18/18	A0745282	CRJ	Miami University - Accounts Pa	1,549.08		
7/18/18	07/11-07/17/18	CRJ	Farebox Receipts	1,971.22		
7/18/18	071818	CRJ	BCRTA Items	22.00		
7/19/18	7842	CDJ	City of Hamilton - Utilities		2,573.13	
7/19/18	7843	CDJ	Mobilcomm		180.00	
7/19/18	7844	CDJ	Talawanda School District		6,128.79	
7/20/18	7845	CDJ	Middletown Treasury Divison		633.13	
7/24/18	2018-33,34,35	CRJ	Federal Transit Administration	53,243.00		
7/25/18	7/18 - 7/24/18	CRJ	Farebox Receipts	1,864.57		
7/25/18	7846	CDJ	Bryoe's Lawncare & Landscaping		1,800.00	
7/25/18	7847	CDJ	Cincinnati Bell		140.83	
7/25/18	7848	CDJ	Cummins Bridgeway LLC		612.53	
7/25/18	7849	CDJ	Cornett's Pressure Cleaning		1,008.00	
7/25/18	7850	CDJ	Ports Petroleum Co Inc		1,064.00	
7/25/18	7851	CDJ	Rumpke Of Ohio Inc.		207.07	
7/25/18	7852	CDJ	Verizon Wireless		948.40	
7/26/18	AT 7/26/18	CDJ	Paycom		623.96	
7/27/18	PRWE 07/20/18	GENJ	CSPC Ck#1109		71.06	
7/27/18	PRWE 07/20/18	GENJ			76,558.49	
7/27/18	PRWE 07/20/18	GENJ			14,674.69	
7/27/18	PRWE 07/20/18	GENJ			1,025.00	
7/27/18	PRWE 07/20/18	GENJ	Garn Ck#1108		220.65	
7/30/18	418993	CRJ	BCRTA Items		300,000.00	
7/30/18	A0745644	CRJ	Miami University - Accounts Pa	476.64		
7/31/18	07/31/18	GENJ	Service Charge		15.25	
7/31/18	AT 7/31/18	CDJ	PNC Card Purchases		7,823.79	
			Current Period Change	728,064.52	700,659.19	27,405.33
7/31/18			Ending Balance			119,960.43

**Savings - PNC (National City)**

7/1/18			Beginning Balance			18,340.10
7/18/18	CC 7/18/18	CRJ	BCRTA Items	1,978.80		
7/31/18	07/31/18	GENJ	Interest Income	4.19		
7/31/18	07/31/18	GENJ	Service Charge		0.14	
			Current Period Change	1,982.99	0.14	1,982.85
7/31/18			Ending Balance			20,322.95

**Savings - PNC Bank**

7/1/18			Beginning Balance			558,358.95
7/30/18	418993	CRJ	BCRTA Items - To Savings	300,000.00		
7/31/18	07/31/18	GENJ	Interest Income	151.79		
			Current Period Change	300,151.79		300,151.79
7/31/18			Ending Balance			858,510.74

**BCRTA**  
**Balance Sheet (Net Pension Liability)**  
**July 2018**

**Assets**

<b>Current Assets</b>		<b>*Other Assets</b>		
Checking - PNC	119,960.43	Net Pension Asset	9,964.64	
Savings - PNC	20,322.95	Deferred Outflows-Pensions	1,638,793.15	
Savings - PNC	858,510.74			
Bid Deposit	50,000.00	<b>Property &amp; Equipment</b>		
Petty Cash	1,000.00	Vehicles	9,272,803.27	
Accounts Receivable	815,446.38	Buildings & Land	2,521,829.31	
Prepays	94,495.18	Furniture & Equipment	734,827.35	
		Amenities & Misc.	63,767.63	
		WIP-35' Buses	13,263.74	
		WIP-Facility Renovation	181,241.61	
		Accum. Depr.	(4,220,876.65)	
				<b>Total Assets</b>
	<u>1,959,735.68</u>		<u>10,215,614.05</u>	<u>12,175,349.73</u>

**Liabilities & Equity**

<b>Current Liabilities</b>		<b>*Long-term Liabilities</b>		
Accounts Payable	101,879.43	Net Pension Liability	4,104,439.49	
Payroll Payables	77,929.80	Deferred Inflows-Pensions	97,059.48	
Other Payables	-			
Accrued PTO	146,330.99	<b>Equity</b>		
Reserve ACA Fines	-	Balance Equity	2,861,645.23	
FTA Vehicle Funds	52,870.00	Federal Capital	10,001,656.00	
Future Match Funds	31,250.00	Local Capital	89,410.00	
Unearned Tickets	31,966.00	Retained Earnings	(5,771,451.04)	
Unearned MU Funds	99,644.86	Net Income	250,719.49	
				<b>Total Liabilities</b>
	<u>541,871.08</u>		<u>11,633,478.65</u>	<b>and Capital</b>
				<u>12,175,349.73</u>

\*During 2015, BCRTA adopted GASB Statement 68, "Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement 27," which significantly revises accounting for pension costs and liabilities. Many end users of this financial statement will gain a clearer understanding BCRTA's actual financial condition by adding deferred inflows related to pension and the net pension liability to the reported liabilities and equity section of the balance sheet and subtracting deferred outflows related to pension.



## Director's Notes – September 2018

### Metrics & Service

- **Free Rides for New BGo Riders**

Bcrta offered free rides for first time BGo riders in May. The program was successful, but staff plan to increase exposure by continuing to offer the program for a few more months while measuring trial and repeat metrics.

- **Middletown, Monroe & Dayton Connection**

The R7 – WorkLink began on September 11, 2018. The route connects Dayton, Middletown, Monroe and the Cincinnati Metro, Park & Ride at the Meijer on Tylersville Road. Connections are limited, but Bcrta will be working closely with Middletown and Monroe to connect with employers and monitor trip times for best efficiency. Middletown is funding 50% of the route with federal grants while Middletown, Monroe and Premier Health fund the remaining 50%. The Atrium Shuttle was eliminated as part of this agreement due to very low ridership.

- **ADA Service Areas**

As a result of a recommendation from the National Transit Database analyst in Bcrta's 2017 report closeout letter, Bcrta will be converting the R1, R3, R4 and R6 to "motorbus" routes from "commuter routes. Since the stop frequency no longer meets the regulatory criteria for commuter (longer distances), the service must be reported as "motorbus." Additionally, Bcrta is required to provide complimentary paratransit (ADA) services within ¼ of a mile of all motorbus routes. This represents a significant change for Bcrta, but staff believes this is in the best interest of Bcrta riders and the disabled community. Bcrta is planning for a changeover in Jan 2019.

### Staffing & Facility

- **Staffing**

Bcrta is currently seeking CDL and non-CDL drivers as well as a maintenance technician. Administrative positions have been filled at this time.

In August, Bcrta welcomed John Gardocki as Planning and Special Projects Manager and Shawn Cowan as Mobility Manager. Bryant French also left the maintenance department for a job at ODOT and Dillon Gipson joined Bcrta as a Maintenance Technician.

Matthew Dutkevicz applied and was selected to participate in the West Chester Liberty Chamber Alliance 2019 Leadership 21 Program. Mr. Dutkevicz also completed a Master of Business Administration at Miami University in August. Many thanks to the BCRTA Board of Trustees for your support in this effort.

- **Building Refurbishment**

Still on the agenda are energy efficient lighting upgrades, garage workstations for maintenance staff, and additional storage and organization for maintenance. Upgraded wifi will also be addressed in the garage for technician mobility. Painting of the building was completed in June. Outdoor signage will be replaced soon.

## Director's Notes – September 2018

### Planning

- **Chestnut Street Multimodal Station**

Bcrta was awarded \$2.6M in 5339 funds this April to be put toward the facility. The project is still \$4.6M short of being fully funded. Bcrta is holding a monthly status update call for interested parties and project partners.

### Regional Cooperation

Following SORTA's decision not to place a ballot initiative in the fall 2018 election, leadership at SORTA has renewed an interest in improving regional coordination. BCRTA has been meeting with leaders from all the tristate transit agencies to identify opportunities and establish goals for better regional cooperation and integration. John Gardocki is working with a committee to discuss fare rates and payment capabilities and methods. Metro Leadership has also expressed interest in inviting a member of the Bcrta Board of Trustees to join an oversight committee with a group of their trustees. Please let Matt know if you would be interested in this opportunity.

### Discretionary Grant Availability

- **BUILD**

TIGER, or BUILD was been released with a due date in July 2018. Contrary to Bcrta's expectations, funding for this program was substantially increased. Bcrta submitted an application with the project partners to fund the remaining portion of the Chestnut Street Multimodal Station. Awards are not expected until Spring 2019.

- **5339**

Although Bcrta received funding for the Chestnut Street Multimodal Station from the 5339 program last year, we also applied for the remaining unfunded portion again in August 2018. Awards are not expected until Spring 2019.

- **Surface Transportation Block Grant Program (STP)**

Bcrta applied for the remaining portion of the Chestnut Street Multimodal Station. Applications were due June 1. The program has \$20M available and received applications for nearly \$60M. Bcrta was not successful in this round of funding. Another round will be available in March 2019. Bcrta missed significant points for "Existing Asset Physical Condition." Matt will discuss with OKI leadership.

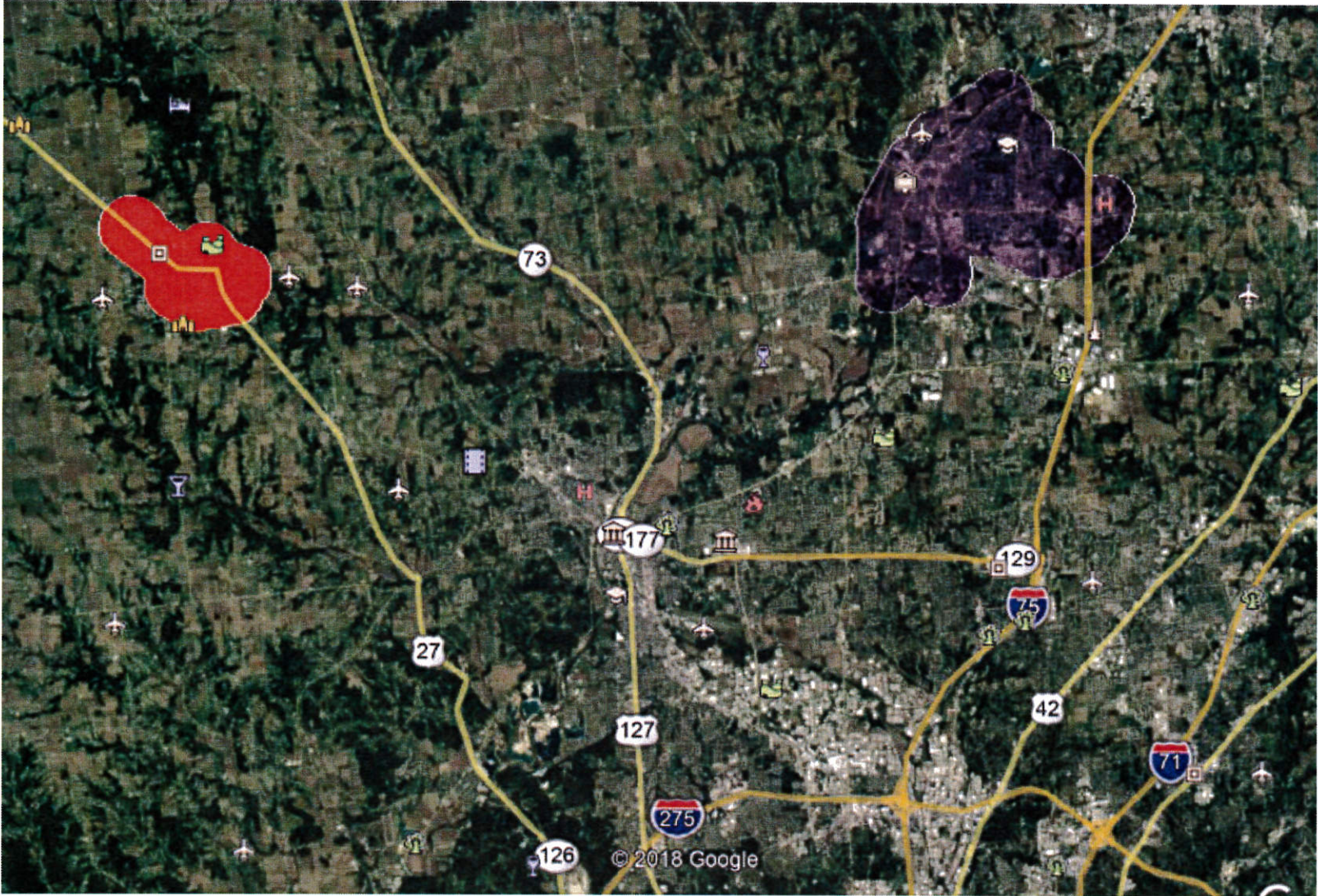
- **5311 Rural Transit**

Bcrta had been approved and invited to apply for ODOT 5311 program dollars aimed at rural transit in Oxford. Staff plan to request funds for the Chestnut Street Multimodal Station.

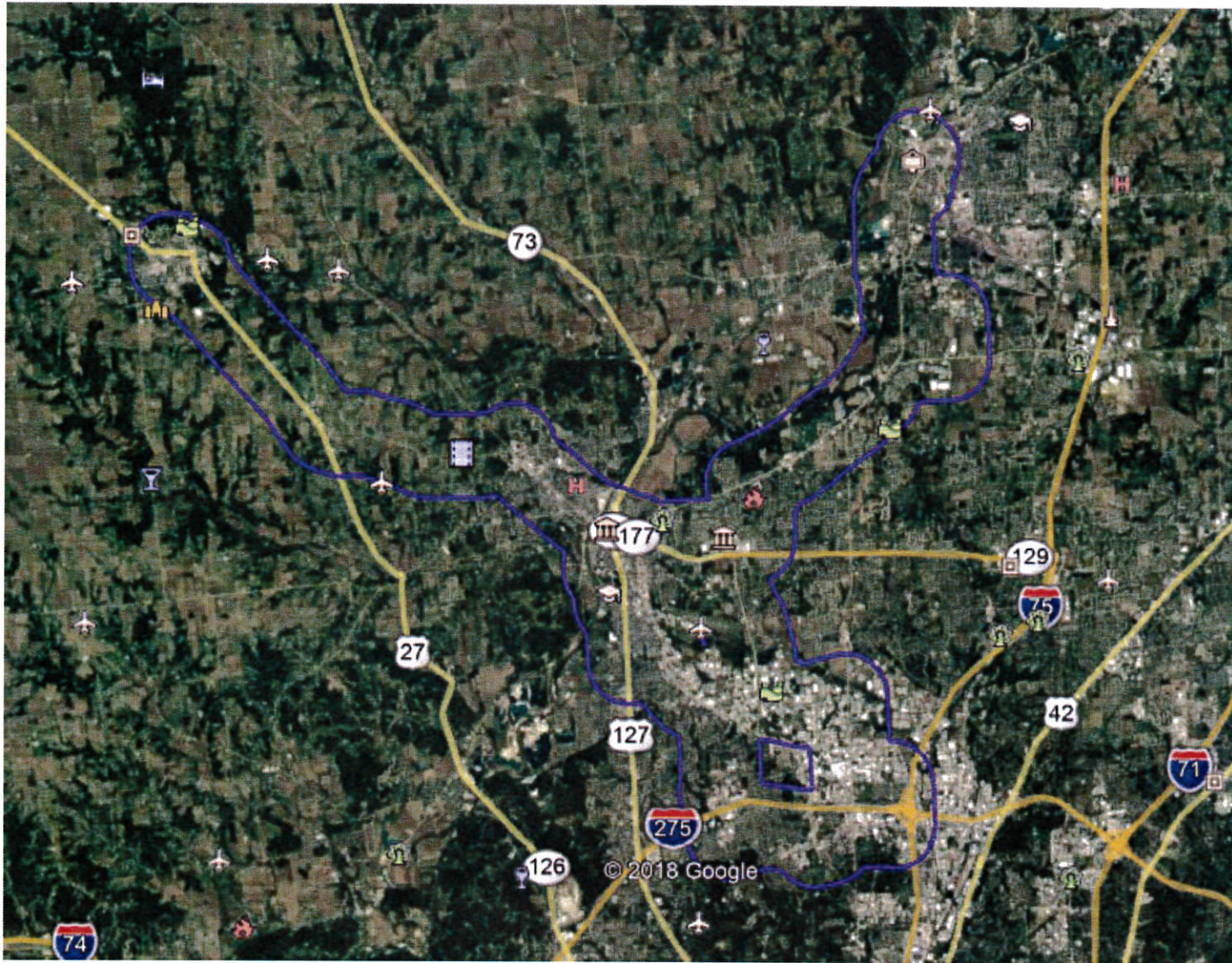
## **Director's Notes – September 2018**

### On the Horizon ...

- US Congressman Warren Davidson  
We have scheduled Congressman Davidson to visit Bcrta following the October 17 regular board meeting.



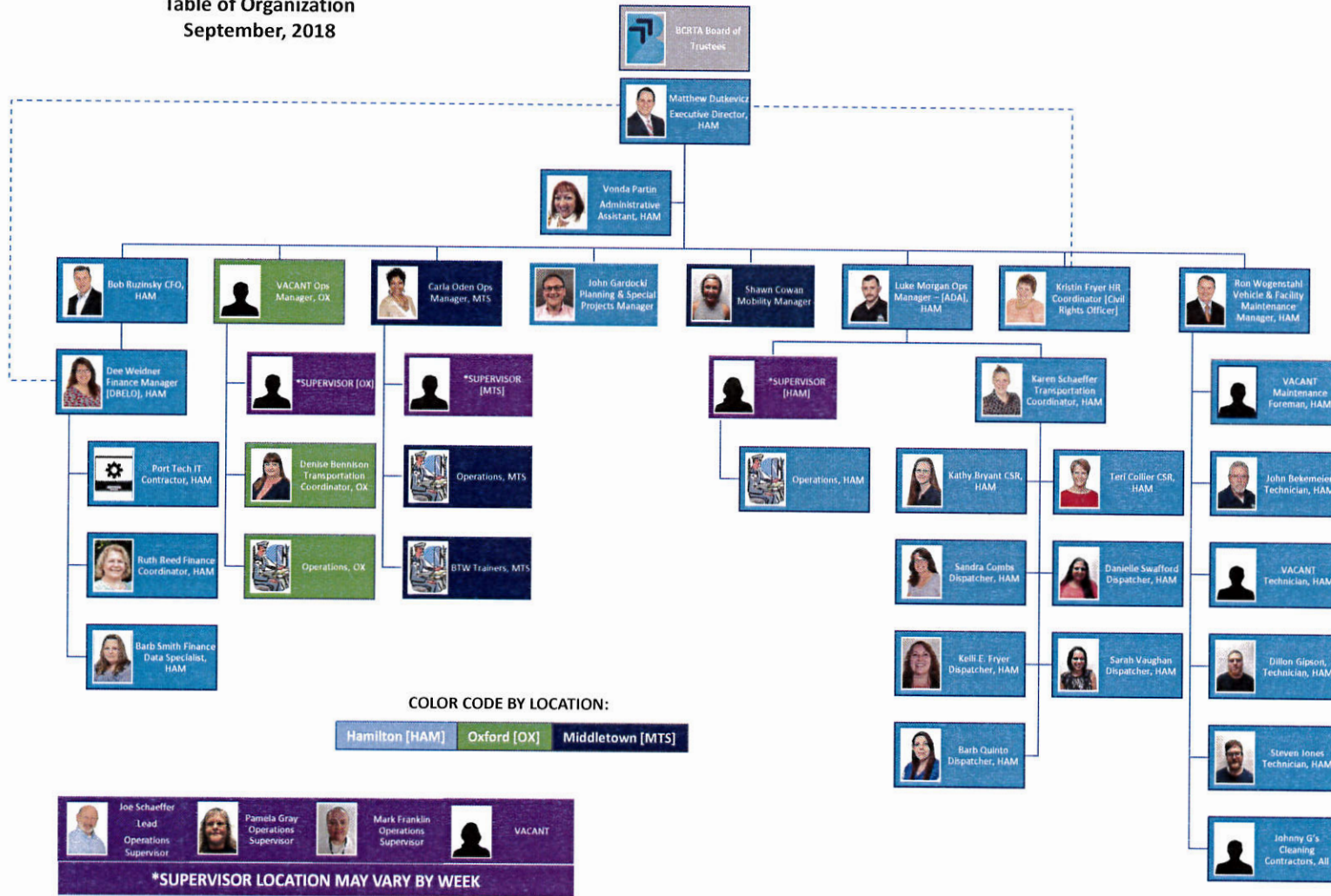






**BUTLER COUNTY REGIONAL TRANSIT AUTHORITY**  
**Table of Organization**  
**September, 2018**

R/L: Permanent



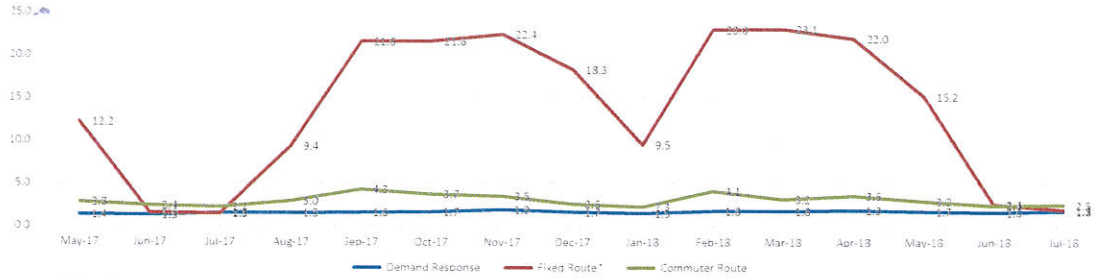
**REPORTING KEY:**

1. Direct Management Line = Solid Reporting line [ \_\_\_\_\_ ]
2. Secondary Management Line = Dotted Reporting Line [ - - - - ]

### BCRTA Metric Scorecard

#### Passengers per Revenue Hour

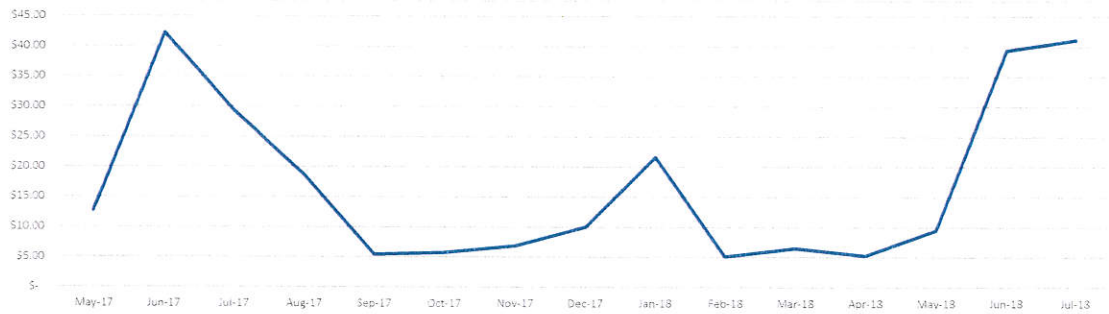
	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18
Demand Response	1.4	1.3	1.5	1.5	1.6	1.7	1.9	1.7	1.5	1.8	1.8	1.9	1.7	1.6	1.8
Fixed Route*	12.2	1.6	1.5	9.4	21.6	21.6	22.4	18.3	9.5	23.0	23.1	22.0	15.2	2.6	1.9
Commuter Route	2.8	2.4	2.2	3.0	4.3	3.7	3.5	2.6	2.3	4.1	3.2	3.6	3.0	2.4	2.5



\*does not include shuttle trips

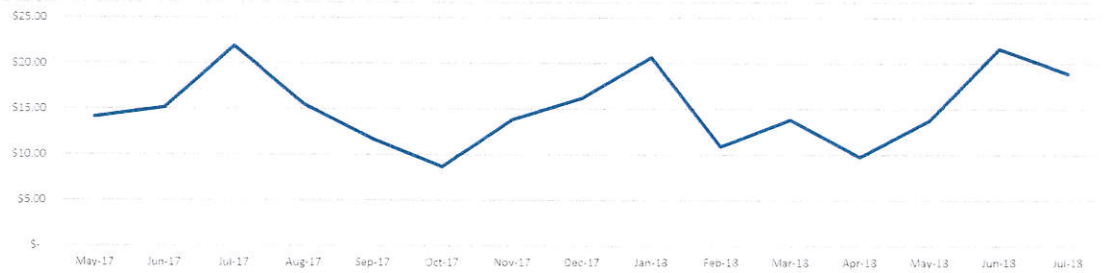
#### Cost per Passenger (Blended)

Month	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18
Cost	\$ 12.70	\$ 42.27	\$ 29.26	\$ 18.56	\$ 5.44	\$ 5.80	\$ 6.91	\$ 10.03	\$ 21.64	\$ 5.12	\$ 6.53	\$ 5.29	\$ 9.52	\$ 39.34	\$ 41.11



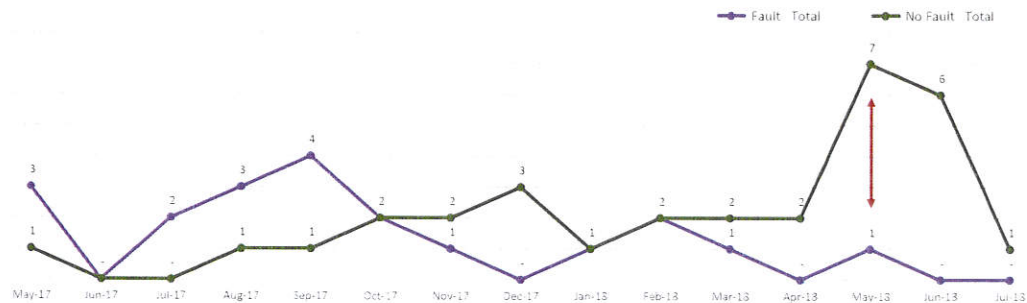
#### Admin/Overhead Cost per Revenue Hour

Month	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18
Cost	\$ 14.14	\$ 15.17	\$ 21.91	\$ 15.51	\$ 11.69	\$ 8.68	\$ 13.85	\$ 16.19	\$ 20.67	\$ 10.89	\$ 13.87	\$ 9.77	\$ 13.79	\$ 21.65	\$ 18.93

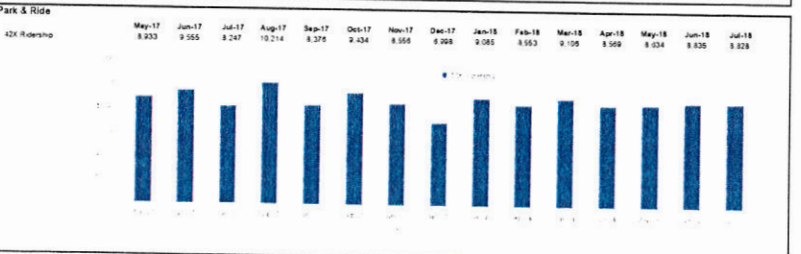
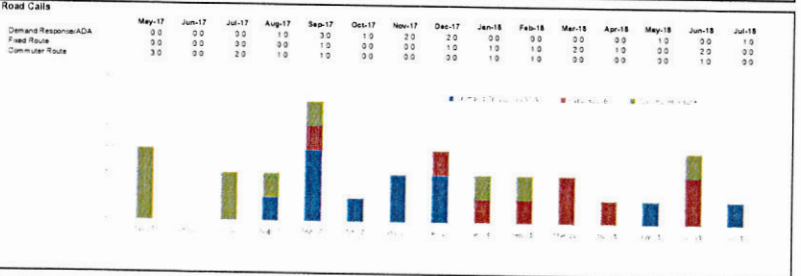
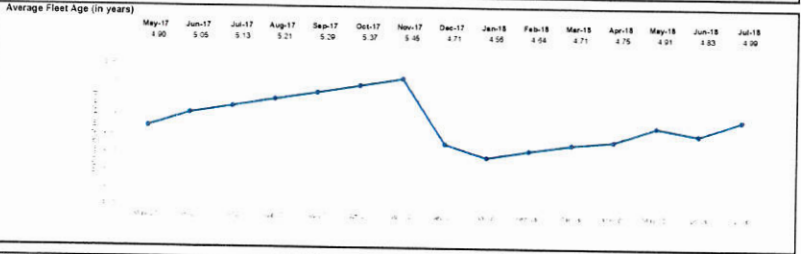
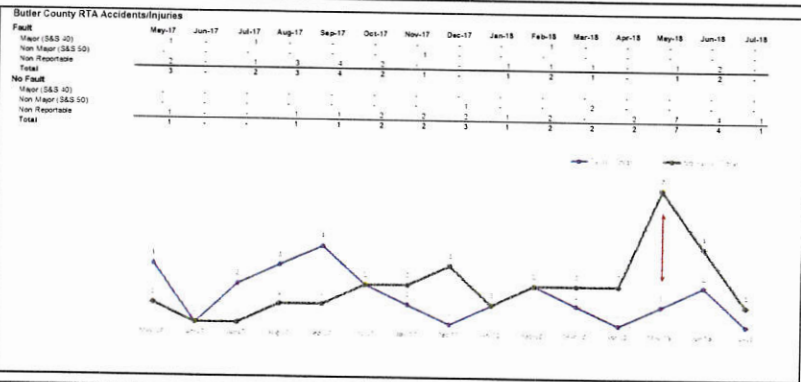
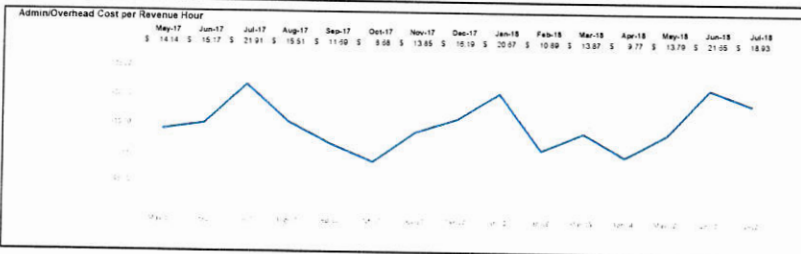
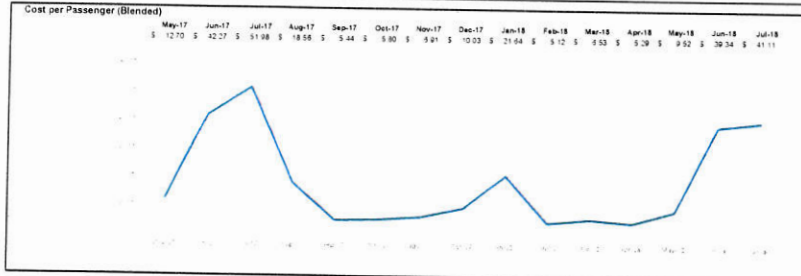
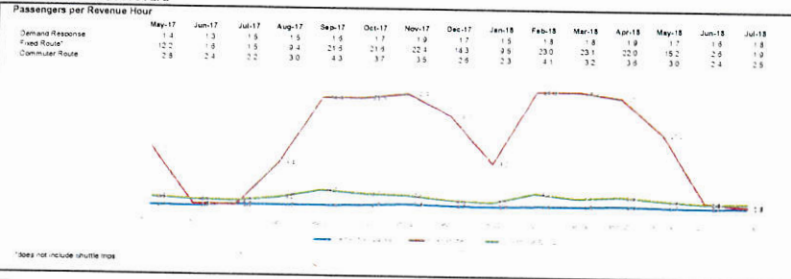


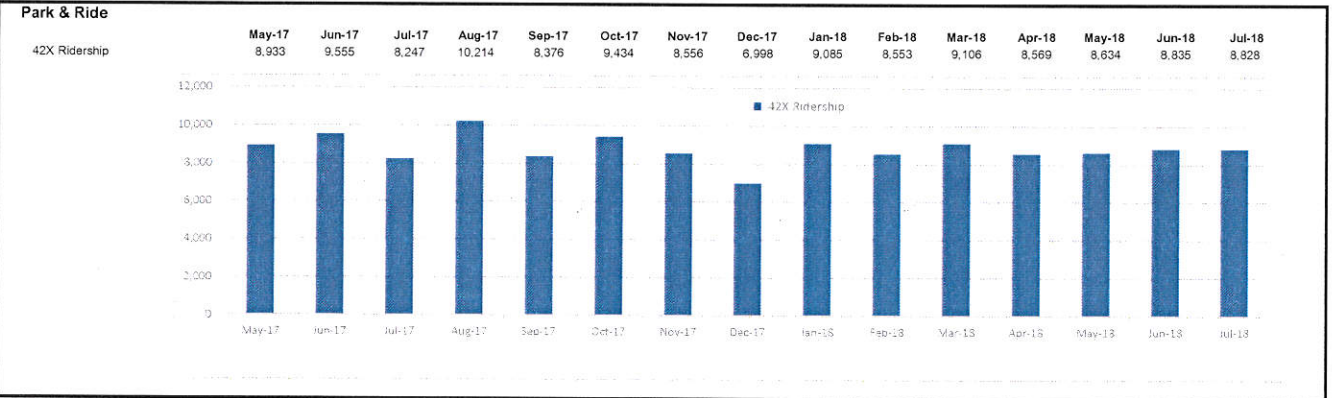
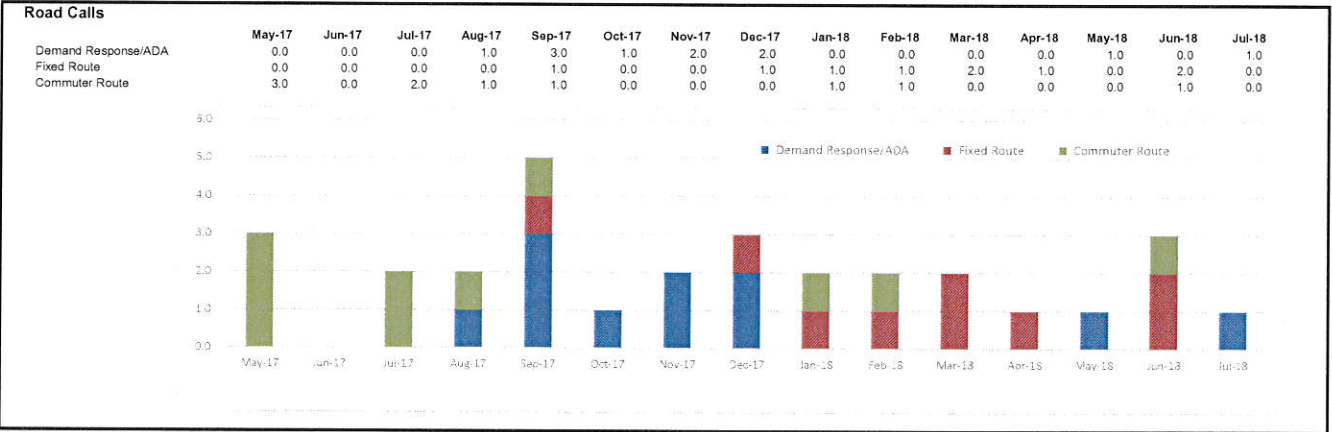
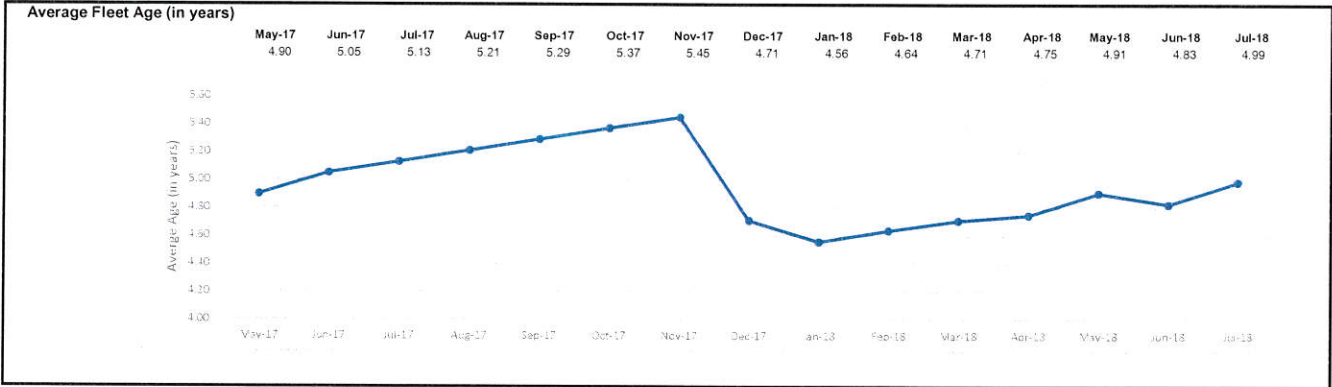
#### Butler County RTA Accidents/Injuries

	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18
<b>Fault</b>															
Major (S&S 40)	1	-	1	-	-	-	-	-	-	1	-	-	-	-	-
Non Major (S&S 50)	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Non Reportable	2	-	1	3	4	2	-	-	1	1	1	-	-	1	-
<b>Total</b>	<b>3</b>	<b>-</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>No Fault</b>															
Major (S&S 40)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Non Major (S&S 50)	-	-	-	-	-	-	-	1	-	-	2	-	-	-	-
Non Reportable	1	-	-	1	1	2	2	2	1	2	-	2	7	6	1
<b>Total</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>6</b>	<b>1</b>



**BCRTA Metric Scorecard**





**BCRTA Resolution No. 18-09-01**

---

**Certifying the Availability of up to \$35,000 as the required 50% local match in Support of the Transit Alliance of Butler County's (Transit Alliance) Application for a City of Hamilton Community Development Block Grant (CDBG) in Support of a Job Connection Shuttle Targeted for Low and Very-Low Income Residents of the City of Hamilton to Maintain a Basic Quality of Life.**

**Whereas**, Butler County Regional Transit Authority (BCRTA) is a Regional Transit Authority created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code, and provides general public transportation services in Butler County, Ohio and surrounds; and

**Whereas**, BCRTA intends to support, provide, and expand high quality, local public transportation services in Butler County; and

**Whereas**, the City of Hamilton, Ohio has identified affordable transportation as critical to many of the City's low and very-low income residents to maintain a basic quality of life; and

**Whereas**, the Transit Alliance has worked with the BCRTA to identify an opportunity to offer affordable City of Hamilton access to interviews, training, major local employers and other quality of life opportunities; and

**Whereas**, the Transit Alliance and BCRTA have identified BCRTA local reserve funds as the source of the required 50% local match as required for CDBG funding consideration.

**Now therefore be it resolved by the Board of Trustees of the Butler County Regional Transit Authority** certifies the availability of up to \$35,000 as the required 50% local match in support of the Transit Alliance's City of Hamilton CDBG funding request. Furthermore, the BCRTA Executive Director is authorized to do all things necessary to enact this resolution.

Approved: September 19, 2018



BCRTA, Board President



BCRTA, Executive Director