



Board of Trustees

Mr. Christopher Lawson,
President
City of Hamilton

Mr. Perry Gordon,
Vice President
City of Oxford
Police Department

Mr. Travis C. Bautz
MidPointe Library System

Ms. Jessica Chandler
Butler County ESC

Mr. David Fehr
Butler County Department
of Development

Mr. James A. Foster
City of Trenton

Ms. Anita Scott Jones
Resident

Mr. Corey Watt
Resident

Executive Director

Mr. Matthew M. Dutkevicz

Legal Counsel

Mr. Gary Becker
Dinsmore & Shohl, LLP

* * * PUBLIC MEETING NOTICE * * *

**Butler County Regional Transit Authority
Board of Trustees**

The BCRTA Board of Trustees is scheduled to meet on Wednesday, September 18, 2019 in the Board Room of the Butler County Regional Transit Authority Main Offices at 3045 Moser Court, Hamilton, Ohio 45011 at 8:00 a.m.

In accordance with the American Disabilities Act, if anyone has a disability and requires assistance or, in accordance with the Limited English Proficiency Executive Order, requires translation services, please call Ms. Vonda Partin at 513.785.5226 or 800.750.0750 (Ohio Relay Service).

For questions or more information regarding this meeting please call 513.785.5226 or e-mail partinv@butlercountyrta.com.

BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES

September 18, 2019, 8:00 AM

*Butler County Regional Transit Authority
3045 Moser Court • Hamilton • Ohio • 45011*

PRELIMINARY AGENDA

- I. Call to Order & Roll
- II. Consideration of Absences
- III. Approval of the Agenda (Motion Requested)
- IV. Approval of the July 24, 2019 Meeting Minutes (Motion Requested)
- V. Comments from Citizens
- VI. Secretary/Treasurer's Report – June/July 2019 (Motion Requested)
- VII. Committee & Staff Reports
 - a. OKI
 - b. Metrics
- VIII. Director's Report
- IX. Action Items
 - a. **Resolution No. 19-09-01:** Authorizing the Executive Director to Execute a Contract for Voice Over Internet Phone (VOIP) Services
 - b. **Resolution No. 19-09-02:** Certifying the Availability of up to \$30,000 as the required 50% local match in Support of the Transit Alliance of Butler County's (Transit Alliance) Application for a City of Hamilton Community Development Block Grant (CBDG) to Provide Free 30-Day Bus Passes for Transportation to Low and Very-Low Income Residents of the City of Hamilton to Maintain a Basic Quality of Life.
 - c. **Resolution No. 19-09-03:** Authorizing the Purchase of Replacement Vehicles from the State of Ohio Term Contracts through Participation in the Ohio Department of Transportation (ODOT) Cooperative Purchasing Program.
 - d. **Resolution No. 19-09-04:** Reaffirmation of the Butler County Regional Transit Authority Mission, and Adoption of Vision Statement and Strategic Goals Developed at the June 19,2019 Strategic Visioning Retreat.

Next Meeting Date:

October 16, 2019 @ 8:00 AM

**Butler County Regional Transit Authority Board Room
3045 Moser Court, Hamilton, OH 45011**

BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES

September 18, 2019, 8:00 AM

*Butler County Regional Transit Authority
3045 Moser Court • Hamilton • Ohio • 45011*

X. Discussion

a. 42X

XI. Governance

a. Report – Trustee Interviews

b. Accept the recommendation of the Interview Committee and forward selected candidates to the Butler County Commissioners for review and appointment to the BCRTA Board of Trustees. (Motion Requested)

c. Appointment of 2020 Nominating Committee

XII. Executive Session

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

XIII. Adjourn (Motion Requested)

Next Meeting Date:

October 16, 2019 @ 8:00 AM

**Butler County Regional Transit Authority Board Room
3045 Moser Court, Hamilton, OH 45011**

2019 Butler County RTA Board of Trustees Attendance

	Jan	*Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec
Bautz, Travis	X		X	X	X	X	X					
Chandler, Jessica	X		X	X	E	X	X					
Fehr, David	A		X	X	X	X	X					
Foster, Jim	X		X	X	X	X	X					
Gordon, Perry	X		X	X	X	X	X					
Lawson, Chris	E		X	X	X	X	X					
Scott Jones, Anita	X		E	X	E	E	X					
VACANT	X		X	X	E	N/A	N/A					
Watt, Corey	X		X	X	X	X	E					

X = Present

E = Excused

A = Absent

*2/20/2019 Canceled for Snow Day

Date: 6/19/2019-Will be held at MetroParks of Butler County Ohio, River Center, Great Miami Room, 120 South Carmody Blvd., Middletown, OH 45044

VI. Director's Report

Mr. Dutkevicz gave a brief Director's Report. Mr. Dutkevicz discussed Doublemap. A termination notice was given to BCRTA's realtime AVL tracking contractor yesterday with thirty-day response time in hopes issues will be resolved.

The BGO application will go live in August 2019, and mobile ticketing will possibly be ready by October 2019 in SW Ohio.

Additionally Mr. Dutkevicz advised the board members the state audit of BCRTA is now final. BCRTA received an e-mail from the auditor's office advising the use of debit cards is no longer legal. BCRTA is required to move to a purchasing card system. Mrs. Weidner has an appointment coming up soon with PNC Bank to discuss this topic. The second topic in the auditor's e-mail was regarding the Ohio Pooled Collateral System (OPCS). BCRTA is required to monitor that system.

Mr. Dutkevicz also advised that Mr. Curt McNew, Operations Manager of BCRTA in Oxford is no longer with BCRTA effective July 23, 2019.

VII. Action Items

a. Resolution No. 19-07-01: Authorizing Amendment to the NEORIDE Regional Council of Governments Bylaws.

Mr. Lawson requested a motion to accept Resolution 19-07-01. Mr. Foster made a motion to approve and Ms. Chandler seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Mr. Watt	ABSENT

The resolution was adopted.

b. Resolution 19-07-02: Amending Policy 6-18: Tuition Reimbursement.

Mr. Lawson requested a motion to accept Resolution 19-07-02. Ms. Chandler made a motion to approve and Mr. Gordon seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Mr. Watt	ABSENT

The resolution was adopted.

c. Resolution 19-07-03: Authorizing the Executive Director to Execute a Purchase Agreement for the Sale, Installation, and Warranty of a Replacement Rooftop Condenser Unit and Temperature Control System.

Mr. Lawson requested a motion to accept Resolution 19-07-03. Mr. Foster made a motion to approve and Mr. Bautz seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Mr. Watt	ABSENT

The resolution was adopted.

VIII. Governance

Ms. DeLaura, Partners in Change, attended the board meeting to discuss the results and summary from the June 19, 2019 offsite Planning Session last month.

Mr. Gordon moved to cancel the August 21, 2019 Board meeting since this July 2019 meeting was added. Ms. Scott Jones seconded the motion. The motion passed.

IX. Executive Session

To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Ms. Scott Jones made a motion to enter Executive Session. Ms. Chandler seconded the motion.

Upon a call of the role, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Mr. Watt	ABSENT

Executive session commenced at 9:14 AM.

Mr. Foster made a motion to end the Executive session and Ms. Scott Jones seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Mr. Watt	ABSENT

Executive session concluded at 9:20 AM.

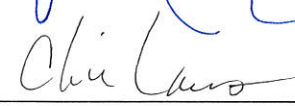
X. Adjourn

Mr. Foster moved to adjourn, and Ms. Scott Jones seconded. The motion carried. The meeting was adjourned at 9:22 AM.

Respectfully submitted,



Matthew M. Dutkevich, Executive Director



Approved - Chris Lawson, President

**BCRTA
Income Statement
June 2019**

	Current Month Budget	Current Month Actual	Change	Last Year Current Month
Revenues				
Passenger Fares	11,255.00	8,615.96	(2,639.04)	10,735.67
Contract Service	16,956.00	15,960.68	(995.32)	16,474.92
Other Transit Rev.	97,666.67	91,875.03	(5,791.64)	77,717.75
Mgt./Cons. Services	10,220.00	10,220.00	-	10,000.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	3,175.00	6,171.95	2,996.95	1,238.92
Local Funding	189,433.34	182,574.76	(6,858.58)	283,934.64
State Funding	-	-	-	-
Federal Funding	146,142.08	130,022.00	(16,120.08)	115,814.00
In-Kind Items	-	-	-	-
Total Revenues	474,848.09	445,440.38	(29,407.71)	515,915.90
Expenses				
Wages	198,592.67	187,098.79	(11,493.88)	155,541.03
Fringes	75,319.55	67,191.35	(8,128.20)	68,859.59
Services	43,371.34	32,030.85	(11,340.49)	35,692.21
Materials & Supplies	57,067.43	43,797.59	(13,269.84)	52,047.86
Utilities	6,253.00	6,880.64	627.64	5,990.06
Insurance	18,552.83	19,119.99	567.16	16,978.16
Taxes	-	-	-	-
Purchased Transportation	41,666.67	42,052.38	385.71	41,044.50
Misc. Items	4,873.50	9,943.91	5,070.41	2,928.02
Leases & Rentals	-	-	-	-
Total Expenses	445,696.99	408,115.50	(37,581.49)	379,081.43
Gain / (Loss)	29,151.10	37,324.88	8,173.78	136,834.47
Local Share Depreciation		<u>20,380.79</u>		
Gain / (Loss) with Local Depr.		16,944.09		

BCRTA
Income Statement
June 2019

	Year to Date Budget	Year to Date Actual	Change	Year to Date Last Year
Revenues				
Passenger Fares	67,755.00	54,960.24	(12,794.76)	63,008.97
Contract Service	100,065.00	96,516.01	(3,548.99)	97,281.76
Other Transit Rev.	586,000.02	575,406.67	(10,593.35)	495,831.25
Mgt./Cons. Services	61,320.00	61,320.00	-	60,000.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	19,050.00	24,611.29	5,561.29	23,184.29
Local Funding	1,136,599.04	1,161,800.36	25,201.32	1,221,393.81
State Funding	-	95,854.00	95,854.00	-
Federal Funding	925,361.48	779,253.00	(146,108.48)	767,183.00
In-Kind Items	-	-	-	-
Total Revenues	2,896,150.54	2,849,721.57	(46,428.97)	2,727,883.08
Expenses				
Wages	1,352,514.02	1,381,662.02	29,148.00	1,228,101.61
Fringes	430,866.30	411,886.15	(18,980.15)	379,990.24
Services	268,944.04	157,516.55	(111,427.49)	175,316.63
Materials & Supplies	344,198.58	273,940.29	(70,258.29)	332,194.99
Utilities	41,039.00	45,734.24	4,695.24	43,574.42
Insurance	111,316.98	112,560.49	1,243.51	82,338.61
Taxes	-	-	-	-
Purchased Transportation	250,000.02	252,314.28	2,314.26	246,267.00
Misc. Items	29,241.00	71,841.58	42,600.58	38,419.20
Leases & Rentals	-	-	-	-
Total Expenses	2,828,119.94	2,707,455.60	(120,664.34)	2,526,202.70
Gain / (Loss)	68,030.60	142,265.97	74,235.37	201,680.38
Local Share Depreciation		<u>122,284.74</u>		
Gain / (Loss) with Local Depr.		19,981.23		

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Checking - PNC (National City)						
6/1/19			Beginning Balance			181,493.15
6/3/19	05/29-05/31/19	CRJ	Farebox Receipts	1,101.44		
6/5/19	8386	CDJ	Cincinnati Bell		141.27	
6/5/19	8387	CDJ	Cornett's Pressure Cleaning		1,081.00	
6/5/19	8388	CDJ	epluno LLC		2,055.37	
6/5/19	8389	CDJ	Frank's Heavy Truck Collision		730.00	
6/5/19	8390	CDJ	Fox Towing Inc.		255.00	
6/5/19	8391	CDJ	M&M Cleaning		595.00	
6/5/19	8392	CDJ	Minuteman Press - Fairfield		1,461.37	
6/5/19	8393	CDJ	My Parts Express		1,020.80	
6/5/19	8394	CDJ	National Bus Trader		30.00	
6/5/19	8395	CDJ	ODACS, Inc		125.00	
6/5/19	8396	CDJ	Ohio Deferred Compensation		425.00	
6/5/19	8397	CDJ	Office Depot Inc.		243.11	
6/5/19	8398	CDJ	PERS		59,985.18	
6/5/19	8399	CDJ	RICOH USA, INC		57.40	
6/5/19	8400	CDJ	Tristate Cleaning		400.00	
6/5/19	8401	CDJ	Verizon Wireless		172.35	
6/5/19	8402	CDJ	Petty Cash		725.87	
6/6/19	A0755718	CRJ	Miami University - Accounts Pa	973.60		
6/6/19	262681	CRJ	City of Middletown	106,280.71		
6/6/19	CASH 5/31/19	CRJ	BCRTA Items	1,444.50		
6/11/19	8403	CDJ	Auditor of State		6,072.10	
6/11/19	8404	CDJ	Affordable Pest Control Inc.		48.00	
6/11/19	8405	CDJ	Bryce's Lawncare & Landscaping		1,900.00	
6/11/19	8406	CDJ	Cincinnati Bell Any Distance		1,544.09	
6/11/19	8407	CDJ	Cox Media Group		131.67	
6/11/19	8408	CDJ	Dinsmore & Shohl LLP		702.95	
6/11/19	8409	CDJ	EasterSeals TriState LLC		677.12	
6/11/19	8410	CDJ	Fuller Ford		1,401.14	
6/11/19	8411	CDJ	IdentiSys Inc		137.94	
6/11/19	8412	CDJ	Mobilcomm		180.00	
6/11/19	8413	CDJ	Ohio Deferred Compensation		445.00	
6/11/19	8414	CDJ	Port Technology LLC		1,223.05	
6/11/19	8415	CDJ	SuperFleet Mastercard Program		26,735.21	
6/11/19	8416	CDJ	Verizon Wireless		1,100.44	
6/12/19	06/01-06/11/19	CRJ	Farebox Receipts	2,273.89		
6/12/19	5064994	CRJ	BCRTA Items	686.00		
6/12/19	0040487870	CRJ	Ohio Dept of Medicaid	4,125.00		
6/12/19	01051739	CRJ	Butler County Veterans Service	7,303.54		
6/12/19	568008	CRJ	BCRTA Items	50.00		
6/13/19	AT 6/13/19	CDJ	Paycom		931.00	
6/13/19	PRWE 06/07/19	GENJ			79,855.23	
6/13/19	PRWE 06/07/19	GENJ	IN CSPC Ck#1183		300.00	
6/13/19	PRWE 06/07/19	GENJ	#s 1184, 1185, 1186		2,041.05	
6/13/19	PRWE 06/07/19	GENJ	Garu Ck#1182		224.74	
6/13/19	PRWE 06/07/19	GENJ			14,902.36	
6/14/19	0040504353	CRJ	Ohio Department of Transportati	95,854.00		
6/17/19	8417	CDJ	Bethesda Healthcare Inc.		1,596.60	
6/17/19	8418	CDJ	Cummins Bridgeway LLC		1,303.70	
6/17/19	8419	CDJ	Cintas Corporation		1,652.81	
6/17/19	8420	CDJ	City of Hamilton - Utilities		2,604.35	
6/17/19	8421	CDJ	Clarke Power Services		2,030.00	
6/17/19	8422	CDJ	CenterGrid, LLC		346.61	
6/17/19	8423	CDJ	Double Map		42,007.49	
6/17/19	8424	CDJ	Luxurious Wraps, LLC		10,840.00	
6/17/19	8425	CDJ	Major Supply Corp		147.80	
6/17/19	8426	CDJ	Minuteman Press - Fairfield		105.20	
6/17/19	8427	CDJ	ODACS, Inc		125.00	
6/17/19	8428	CDJ	Office Depot Inc.		458.27	

**BCRTA
Balance Sheet
June 2019**

Assets

Current Assets

Checking - PNC	11,854.63
Savings - PNC	30,234.23
Savings - PNC	867,296.48
Bid Deposit	50,000.00
M&S Inventory	10,971.65
Petty Cash	1,000.00
Accounts Receivable	1,144,309.31
Prepays	120,620.66

2,236,286.96

*Other Assets

Net Pension Asset	12,519.00
Deferred Outflows-Pensions	750,453.00
Deferred Outflows-OPEB	162,117.00

Property & Equipment

Vehicles	8,924,847.27
Buildings & Land	2,703,070.92
Furniture & Equipment	764,781.12
Amenities & Misc.	90,374.21
WIP-35' Buses	1,099,293.74
WIP-Facility Renovation	37,267.57
Accum. Depr.	<u>(5,065,057.65)</u>

9,479,666.18

Total Assets

11,715,953.14

Liabilities & Equity

Current Liabilities

Accounts Payable	128,358.60
Payroll Payables	59,943.67
Other Payables	-
Accrued PTO	101,650.37
Reserve ACA Fines	124,266.99
FTA Vehicle Funds	68,131.00
Future Match Funds	22,500.00
Unearned Tickets	33,334.00
Unearned MU Funds	103,350.70

641,535.33

*Long-term Liabilities

Net Pension Liability	2,778,356.00
Net OPEB Liability	2,079,549.00
Deferred Inflows-Pensions	657,241.00
Deferred Inflows-OPEB	154,913.00

Equity

Balance Equity	2,861,645.23
Federal & State Capital	11,186,470.00
Local Capital	89,410.00
Retained Earnings	(8,875,432.39)
Net Income	<u>142,265.97</u>

11,074,417.81

Total Liabilities

and Capital

11,715,953.14

*For fiscal year 2018, Bcrta adopted GASB Statement 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions," which significantly revises accounting for costs and liabilities related to other postemployment benefits (OPEB).

**BCRTA
Cash Reserves
June 2019**

Current Assets	2,236,286.96
Current Liabilities	<u>(641,535.33)</u>
Available Funds	1,594,751.63

Board Reserves

Local Share Grant Obligations		
OH-2018-021-00	2,350,680.25	
FFY Pending Federal	91,610.50	
Oxford Facility Match Pledge	200,000.00	
Less VW Match Funds	(207,990.00)	
Less 2019 Projected Local Match	<u>(2,065,560.00)</u>	MU, MED, R6, VA
Match Required or (Overmatch)	368,740.75	
FTA Grants	368,740.75	Match Required
Working Capital Funds (2 Mths.)	869,711.50	
Capital Replacement Funds	321,777.80	2020 - 2021 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
Total Board Reserves	1,560,230.05	
Non-Restricted Funds	34,521.58	

BCRTA
Income Statement
July 2019

	Current Month Budget	Current Month Actual	Change	Last Year Current Month
Revenues				
Passenger Fares	13,371.00	10,271.38	(3,099.62)	12,608.05
Contract Service	16,973.00	17,877.68	904.68	16,347.92
Other Transit Rev.	97,666.67	106,190.03	8,523.36	85,182.60
Mgt./Cons. Services	10,220.00	10,220.00	-	10,000.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	3,175.00	1,428.53	(1,746.47)	50,712.31
Local Funding	189,433.34	224,395.60	34,962.26	189,438.48
State Funding	-	-	-	-
Federal Funding	143,930.08	107,610.00	(36,320.08)	101,041.00
In-Kind Items	-	-	-	-
Total Revenues	474,769.09	477,993.22	3,224.13	465,330.36
Expenses				
Wages	201,794.67	225,395.40	23,600.73	182,763.34
Fringes	109,007.55	80,429.06	(28,578.49)	117,017.79
Services	38,147.34	45,868.60	7,721.26	17,598.23
Materials & Supplies	50,167.43	45,120.70	(5,046.73)	49,116.88
Utilities	6,356.00	7,444.12	1,088.12	6,808.15
Insurance	18,552.83	27,774.86	9,222.03	16,978.16
Taxes	-	-	-	-
Purchased Transportation	41,666.67	42,052.38	385.71	41,044.50
Misc. Items	4,873.50	9,135.69	4,262.19	368.94
Leases & Rentals	-	-	-	-
Total Expenses	470,565.99	483,220.81	12,654.82	431,695.99
Gain / (Loss)	4,203.10	(5,227.59)	(9,430.69)	33,634.37
Local Share Depreciation		20,380.79		
Gain / (Loss) with Local Depr.		(25,608.38)		

BCRTA
Income Statement
July 2019

	Year to Date Budget	Year to Date Actual	Change	Year to Date Last Year
Revenues				
Passenger Fares	81,126.00	65,231.62	(15,894.38)	75,617.02
Contract Service	117,038.00	114,393.69	(2,644.31)	113,629.68
Other Transit Rev.	683,666.69	681,596.70	(2,069.99)	581,013.85
Mgt./Cons. Services	71,540.00	71,540.00	-	70,000.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	22,225.00	26,039.82	3,814.82	73,896.60
Local Funding	1,326,032.38	1,386,195.96	60,163.58	1,410,832.29
State Funding	-	95,854.00	95,854.00	-
Federal Funding	1,069,291.56	886,863.00	(182,428.56)	868,224.00
In-Kind Items	-	-	-	-
Total Revenues	3,370,919.63	3,327,714.79	(43,204.84)	3,193,213.44
Expenses				
Wages	1,554,308.69	1,607,057.42	52,748.73	1,410,864.95
Fringes	539,873.85	492,315.21	(47,558.64)	497,008.03
Services	307,091.38	203,385.15	(103,706.23)	192,914.86
Materials & Supplies	394,366.01	319,700.16	(74,665.85)	381,311.87
Utilities	47,395.00	53,178.36	5,783.36	50,382.57
Insurance	129,869.81	140,335.35	10,465.54	99,316.77
Taxes	-	-	-	-
Purchased Transportation	291,666.69	294,366.66	2,699.97	287,311.50
Misc. Items	34,114.50	80,745.01	46,630.51	38,788.14
Leases & Rentals	-	-	-	-
Total Expenses	3,298,685.93	3,191,083.32	(107,602.61)	2,957,898.69
Gain / (Loss)	72,233.70	136,631.47	64,397.77	235,314.75
Local Share Depreciation		<u>142,665.53</u>		
Gain / (Loss) with Local Depr.		(6,034.06)		

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Checking - PNC (National City)						
7/1/19			Beginning Balance			11,854.63
7/1/19	035934	CRJ	SELF	80.00		
7/1/19	1446	CRJ	Boys & Girls Club WC	96.00		
7/1/19	01052690	CRJ	Butler County Veterans Service	7,592.06		
7/1/19	160301	CRJ	GovDeals.com	4,045.00		
7/1/19	6/26-6/30/19	CRJ	Farebox Receipts	1,060.40		
7/2/19	8453	CDJ	Petty Cash		887.32	
7/2/19	8454	CDJ	Bryce's Lawncare & Landscaping		1,600.00	
7/2/19	8455	CDJ	Best One Tire of Mid America		5,555.76	
7/2/19	8456	CDJ	Kleem Inc.		120.00	
7/2/19	8457	CDJ	Orkin Commercial Services		750.00	
7/2/19	8458	CDJ	Partners in Change LLC		3,000.00	
7/2/19	8459	CDJ	RICOH USA, INC		27.38	
7/2/19	8460	CDJ	Verizon Wireless		1,169.81	
7/3/19	1450	CRJ	Boys & Girls Club WC	1,200.00		
7/3/19	CASH	CRJ	BCRTA Items	10.00		
7/3/19	CASH 07/03/19	CRJ	BCRTA Items	802.00		
7/3/19	263307	CRJ	City of Middletown	105,968.89		
7/9/19	A0756605	CRJ	Miami University	142,349.82		
7/9/19	a0756605	CRJ	Miami University - Accounts Pa	7,180.30		
7/9/19	198265	CRJ	Easter Seals TriState	170.00		
7/9/19	8461	CDJ	Auditor of State		2,980.70	
7/9/19	8462	CDJ	Affordable Pest Control Inc.		48.00	
7/9/19	8463	CDJ	Bethesda Healthcare Inc.		1,253.60	
7/9/19	8464	CDJ	Cincinnati Bell Any Distance		1,543.79	
7/9/19	8465	CDJ	Certified Language Int.		18.85	
7/9/19	8466	CDJ	CenterGrid, LLC		346.61	
7/9/19	8467	CDJ	Dinsmore & Shohl LLP		1,436.00	
7/9/19	8468	CDJ	Ecolane USA Inc		22,496.25	
7/9/19	8469	CDJ	EasterSeals TriState LLC		1,523.52	
7/9/19	8470	CDJ	Fairfield Chamber of Commerce		1,015.75	
7/9/19	8471	CDJ	Fuller Ford		801.50	
7/9/19	8472	CDJ	Heritage-Crystal Clean LLC		303.67	
7/9/19	8473	CDJ	Kleem Inc.		154.40	
7/9/19	8474	CDJ	KOI Enterprises, Inc.		3,834.59	
7/9/19	8475	CDJ	MU Parking & Transportation Sr		250.00	
7/9/19	8476	CDJ	Ohio Deferred Compensation		425.00	
7/9/19	8477	CDJ	Pixels and Dots		95.00	
7/9/19	8478	CDJ	Ports Petroleum Co Inc		1,064.00	
7/9/19	8479	CDJ	SuperFleet Mastercard Program		21,117.63	
7/9/19	8480	CDJ	The Chamber of Commerce Servin		325.00	
7/9/19	8481	CDJ	Talawanda School District		5,953.68	
7/9/19	8482	CDJ	Verizon Wireless		526.43	
7/9/19	0040612355	CRJ	Ohio Dept of Medicaid	4,670.00		
7/10/19	7/1-7/9/19	CRJ	Farebox Receipts	2,044.05		
7/11/19	AT 07/11/19	CDJ	Paycom		882.50	
7/12/19	PRWE 07/5/19	GENJ			14,613.14	
7/12/19	PRWE 07/5/19	GENJ			76,692.04	
7/12/19	PRWE 07/5/19	GENJ	CK#1194		695.92	
7/12/19	PRWE 07/5/19	GENJ	CK#1195		607.47	
7/12/19	PRWE 07/5/19	GENJ	IN CSPC Ck#1193		182.98	
7/12/19	PRWE 07/5/19	GENJ	Garn Ck#1192		225.30	
7/12/19	PRWE 07/5/19	GENJ			1,836.37	
7/16/19	0040619032	CRJ	BCRTA Items	40.00		
7/16/19	A0756822	CRJ	Miami University	488,341.70		
7/16/19	A0756822	CRJ	Miami University - Accounts Pa	10,740.03		
7/16/19	198283	CRJ	Easter Seals TriState	435.00		
7/16/19	01053334	CRJ	Butler County Veterans Service	6,168.82		
7/16/19	8483	CDJ	Cintas Corporation		1,145.83	
7/16/19	8484	CDJ	Rumpke Of Ohio Inc.		191.15	

7/16/19	8485	CDJ	Talbert Creative		850.00	
7/17/19	7/10-7/16/19	CRJ	Farebox Receipts	1,746.64		
7/23/19	A0756932	CRJ	Miami University - Accounts Pa	973.60		
7/23/19	8486	CDJ	Petty Cash		959.25	
7/23/19	8487	CDJ	Cummins Bridgeway LLC		513.58	
7/23/19	8488	CDJ	City of Hamilton - Utilities		2,666.18	
7/23/19	8489	CDJ	Jim's Tire & Auto		1,562.04	
7/23/19	8490	CDJ	Ohio Deferred Compensation		465.00	
7/23/19	8491	CDJ	Office Depot Inc.		416.95	
7/23/19	ACH 7/23/19	CDJ	Peachtree by Sage		370.70	
7/24/19	7/17-7/23/19	CRJ	Farebox Receipts	1,432.47		
7/24/19	836140	CRJ	BCRTA Items - FROM CHECKING		250,000.00	
7/24/19	217497	CRJ	BCRTA Items - FROM CHECKING		100,000.00	
7/25/19	AT 07/25/19	CDJ	Paycom		960.62	
7/25/19	8492	CDJ	Cincinnati Bell		142.57	
7/25/19	8493	CDJ	CDW Government Inc.		5,686.56	
7/25/19	8494	CDJ	Heritage-Crystal Clean LLC		50.00	
7/25/19	8495	CDJ	Ohio Transit Risk Pool		1,520.87	
7/25/19	8496	CDJ	PERS		50,590.24	
7/25/19	8497	CDJ	Port Technology LLC		1,808.66	
7/25/19	8498	CDJ	Refit's LLC		400.00	
7/25/19	8499	CDJ	Verizon Wireless		159.45	
7/25/19	8500	CDJ	Woodhull		52.64	
7/25/19	PRWE07/19/19	GENJ			16,636.44	
7/25/19	PRWE07/19/19	GENJ	#1034		1,347.97	
7/25/19	PRWE07/19/19	GENJ	CK #1200		613.15	
7/25/19	PRWE07/19/19	GENJ	Garn Ck#1196		239.10	
7/25/19	PRWE07/19/19	GENJ			88,952.43	
7/25/19	PRWE07/19/19	GENJ	CK #1201		470.86	
7/25/19	PRWE07/19/19	GENJ	CSPC IN #1198		187.20	
7/25/19	PRWE07/19/19	GENJ	CK #1199		563.05	
7/25/19	PRWE07/19/19	GENJ	CSPC OH #1197		94.47	
7/26/19	8501	CDJ	Woodhull		90.00	
7/31/19	8502	CDJ	Brighton Spring Service		125.00	
7/31/19	8503	CDJ	Cornett's Pressure Cleaning		2,249.00	
7/31/19	8504	CDJ	M&M Cleaning		595.00	
7/31/19	8505	CDJ	Ohio Transit Risk Pool		7,134.00	
7/31/19	8506	CDJ	Tristate Cleaning		500.00	
7/31/19	8507	CDJ	Whitworth Bus Sales Inc.		1,085.77	
7/31/19	OH201702101	CRJ	Federal Transit Administration	77,696.00		
7/31/19	OH201802101	CRJ	Federal Transit Administration	131,162.00		
7/31/19	OH201802101	CRJ	Federal Transit Administration	13,310.00		
7/31/19	OH201802103	CRJ	Federal Transit Administration	101,610.00		
7/31/19	07/31/19	GENJ	Service Charge		93.00	
7/31/19	AT 07/31/19	CDJ	PNC Card Purchases		3,607.00	
			Current Period Change	1,110,924.78	721,455.69	389,469.09
7/31/19			Ending Balance			401,323.72
Savings - PNC (National City)						
7/1/19			Beginning Balance			30,234.23
7/3/19	CC 6/30/19	CRJ	BCRTA Items	1,394.64		
7/31/19	07/31/19	GENJ	Interest Income	31.12		
7/31/19	07/31/19	GENJ	Service Charge		0.14	
			Current Period Change	1,425.76	0.14	1,425.62
7/31/19			Ending Balance			31,659.85
Savings - PNC Bank						
7/1/19			Beginning Balance			867,296.48
7/24/19	836140	CRJ	BCRTA Items	250,000.00		
7/24/19	217497	CRJ	BCRTA Items	100,000.00		
7/31/19	07/31/19	GENJ	Interest Income	941.76		
			Current Period Change	350,941.76		350,941.76
7/31/19			Ending Balance			1,218,238.24

BCRTA
Balance Sheet
July 2019

Assets

Current Assets

Checking - PNC	401,323.72
Savings - PNC	31,659.85
Savings - PNC	1,218,238.24
Bid Deposit	50,000.00
M&S Inventory	17,708.75
Petty Cash	1,000.00
Accounts Receivable	545,106.56
Prepays	109,274.35
	<u>2,374,311.47</u>

*Other Assets

Net Pension Asset	12,519.00
Deferred Outflows-Pensions	750,453.00
Deferred Outflows-OPEB	162,117.00

Property & Equipment

Vehicles	8,924,847.27
Buildings & Land	2,703,070.92
Furniture & Equipment	764,781.12
Amenities & Misc.	90,374.21
WIP-35' Buses	1,099,293.74
WIP-Facility Renovation	37,370.89
Accum. Depr.	<u>(5,065,057.65)</u>

9,479,769.50

Total Assets

11,854,080.97

Liabilities & Equity

Current Liabilities

Accounts Payable	149,047.53
Payroll Payables	103,944.37
Other Payables	-
Accrued PTO	101,650.37
Reserve ACA Fines	128,850.32
FTA Vehicle Funds	68,131.00
Future Match Funds	18,750.00
Unearned Tickets	32,816.00
Unearned MU Funds	182,026.07
	<u>785,215.66</u>

*Long-term Liabilities

Net Pension Liability	2,778,356.00
Net OPEB Liability	2,079,549.00
Deferred Inflows-Pensions	657,241.00
Deferred Inflows-OPEB	154,913.00

Equity

Balance Equity	2,861,645.23
Federal & State Capital	11,186,552.00
Local Capital	89,410.00
Retained Earnings	(8,875,432.39)
Net Income	<u>136,631.47</u>

11,068,865.31

Total Liabilities

and Capital

11,854,080.97

*For fiscal year 2018, Bcrta adopted GASB Statement 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions," which significantly revises accounting for costs and liabilities related to other postemployment benefits (OPEB).

BCRTA
Cash Reserves
July 2019

Current Assets	2,374,311.47
Current Liabilities	<u>(785,215.66)</u>
Available Funds	1,589,095.81

Board Reserves

Local Share Grant Obligations		
OH-2018-021-00	2,277,231.00	
FFY Pending Federal	91,610.50	
Oxford Facility Match Pledge	200,000.00	
Less VW Match Funds	(207,990.00)	
Less 2019 Projected Local Match	<u>(2,047,336.00)</u>	MU, MED, R6, VA
Match Required or (Overmatch)	313,515.50	
FTA Grants	313,515.50	Match Required
Working Capital Funds (2 Mths.)	869,711.50	
Capital Replacement Funds	321,777.80	2020 - 2021 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
Total Board Reserves	1,505,004.80	
Non-Restricted Funds	84,091.01	

Director's Notes – September 2019

Metrics & Service

- BGO APP

Staff anticipate launching the new scheduling and payment app for the door-to-door BGO service this month. Testing has already begun, and existing riders will be notified shortly. Shawn Cowan will be conducting some additional marketing to share the news.

- AVL Service Deficiencies

Although passenger information has been only mildly affected, BCRTA is struggling to capture accurate data and address other shortfalls of the current AVL system. BCRTA legal counsel provided a notice of material breach to DoubleMap Inc, BCRTA's provider of automatic vehicle location services and hardware, on July 24th, 2019 with a thirty-day opportunity to cure. At this time, DoubleMap has made progress addressing deficiencies, but is still not fully compliant with the terms of BCRTA's contract. An extension was granted until September 24th to continue correcting noted deficiencies. Staff are conducting twice-weekly conferences with the vendor in addition to necessary site visits.

- BGo Denials

Due primarily to staffing shortage, BCRTA has been denying an increasing number of requests for BGo trips. Customer Service staff have begun recording this for reference. Aggressive hiring has reduced the number in recent months.

July 2019

All Trips

Total denials	11
Denials for same day trips	8
Denials for future trips	3
Denials with less than +/- 1 hour window	11
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	33

August 2019

All Trips

Total denials	24
Denials for same day trips	7
Denials for future trips	17
Denials with less than +/- 1 hour window	24
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	0

- Half Fare for Veterans

In accordance with the directives of the BCRTA Board of Trustees following the May regular meeting, BCRTA staff has negotiated a 50% discount with BCVSC for fixed route bus fares not to exceed \$24,999, beginning in 2020.

Director's Notes – September 2019

Staffing & Facility

- **Staffing**
BCRTA is currently seeking CDL and non-CDL drivers, maintenance technicians, and an operations supervisor. Mark Franklin has been promoted to the role of Operation Manager overseeing BCRTA's Oxford operation.

Planning

- **Chestnut Street Multimodal Station**
BCRTA was awarded \$2.6M in 5339 funds in April 2018 to be put toward the facility. The project is still \$4.6M short of being fully funded. Grants are currently pending with FTA's 5339 Bus & Bus Facilities program, OKI's CMAQ/STP program, and BCRTA is negotiating an arrangement with the City of Middletown for potentially lapsing MTS funds of more than \$1.3M.
- **Regional Cooperation & NEORide**
BCRTA staff are beginning the implementation of the regional mobile ticketing platform provided through NEORide. Schedule details are still being provided, although the app has launched at Laketran, PARTA, and Akron METRO in northern Ohio. The app can be downloaded from the App Store or Google Play. More information is available at www.EZfare.us. All SW Ohio transit agencies plan to launch the initiative in mid to late October 2019.

Outreach & Communications

- **I-75 WorkLink Corridor**
WorkLink partners are evaluating the R7 this month after one year of operation.
- **List of Influencers**
As part of addressing BCRTA's newly proposed vision, I would like to gather a list of relationships and influencers that our organization and Board of Trustees believe they can leverage if needed. I am asking staff and trustees to share persons and position/title information so we may create a database that may be used to influence decisions and opinions regarding BCRTA and public transit in our area. Please email Vonda Partin with your information: partinv@butlercountyrta.com.

Funding & Discretionary Grant Availability

- **\$70M for Transit (HB 62) – Ohio Transit Partnership Program Grants**
BCRTA is currently completing applications for the Ohio Transit Partnership Program. \$44.4M is available in this year's round. Funds must be spent by May 2020, limiting the scope of many applications. Awards are expected in October. BCRTA is currently contemplating requests for local match on federal vehicle grant dollars, a maintenance service truck, server upgrades, mobile ticketing validators, and onboard wifi equipment.
- **State Rural Transit Funding, Section 5311**
BCRTA applied to ODOT's rural transit program this summer to fund a portion of the Chestnut Fields Multimodal Station & Shared Service Facility. ODOT asked that BCRTA apply instead to state 5339 funds for rural and small urban agencies bus and bus facilities. Awards are expected in October.
- **5339 Bus and Bus Facilities**
Staff completed an application requesting the unfunded portion of the Chestnut Fields Multimodal Station & Shared Services Facility. Application were due June 21. Awards are expected before Spring 2020.

Director's Notes – September 2019

- **CMAQ/STP**
BCRTA applied locally to OKI for the unfunded portion of the Chestnut Fields Multimodal Station & Shared Services Facility. OKI reports they received twenty-one applications totaling more than \$75M. On September 10, the OKI Prioritization Subcommittee scored BCRTA's application with 74 points, more than any other local project! Awards are still subject to statewide scoring and prioritization later this year before official awards are made. Final decision should be made at the November OKI meeting. Kudos to John Gardocki for completing this grant application.

On the Horizon ...

- **Nominating Committee**
Trustees interested in serving on the nominating committee for 2020 officers should convey their interest to Board President, Chris Lawson in advance of the October BCRTA Board meeting.
- **Mobile Ticketing Launch Event**
BCRTA will be launching the new mobile ticketing platform "EZfare" and "Transit App" the week of October 21. We are expecting to attend a special launch event with Cincinnati METRO and TANK on Fountain Square Wednesday, October 23. If you are interested in riding the bus downtown or attending this public event, please contact Shawn Cowan: cowan@butlercountyrta.com

Director's Notes – September 2019

Proposed BCRTA Vision:

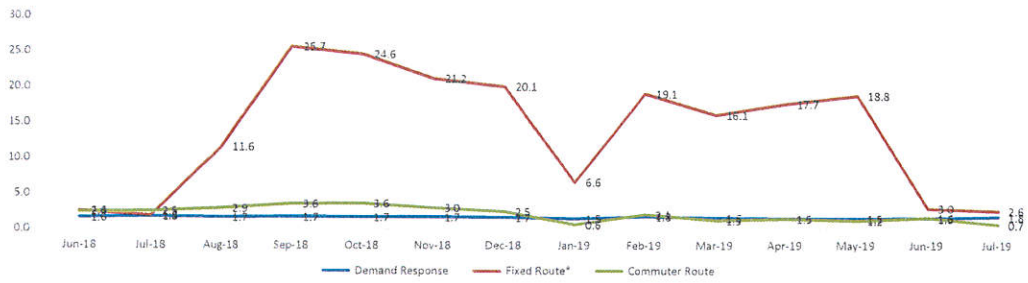
As Ohio's public transit innovator, BCRTA provides smart mobility options and infrastructure that seamlessly connect people to employers, educational, healthcare, and recreational destinations.

- **Leverage competitive federal funding** and forge mutually beneficial partnerships with organizations, including incubators, chambers, universities, start-ups, economic development bodies, and planning professionals.
- **Enhance connectivity** with constituents by leading in the implementation of new transit tech (onboard Wi-Fi tools).
- **Improve mobility access and eliminate barriers** to ridership, especially for riders who may be elderly or have disabilities.
- **Support employers** with effective workforce transportation in at least 75% of Butler County's densest corridors.
- **Develop multimodal infrastructure** and wayfinding to create seamless user experiences.

BCRTA Metric Scorecard

Passengers per Revenue Hour

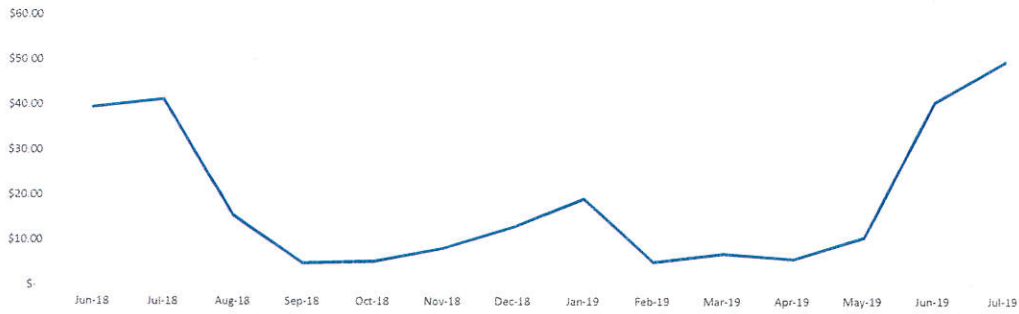
	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
Demand Response	1.6	1.8	1.7	1.7	1.7	1.7	1.7	1.5	1.8	1.6	1.5	1.5	1.5	1.8
Fixed Route*	2.6	1.9	11.6	25.7	24.6	21.2	20.1	6.6	19.1	16.1	17.7	18.8	3.0	2.6
Commuter Route	2.4	2.5	2.9	3.6	3.6	3.0	2.5	0.6	2.1	1.3	1.5	1.2	1.6	0.7



*does not include shuttle trips

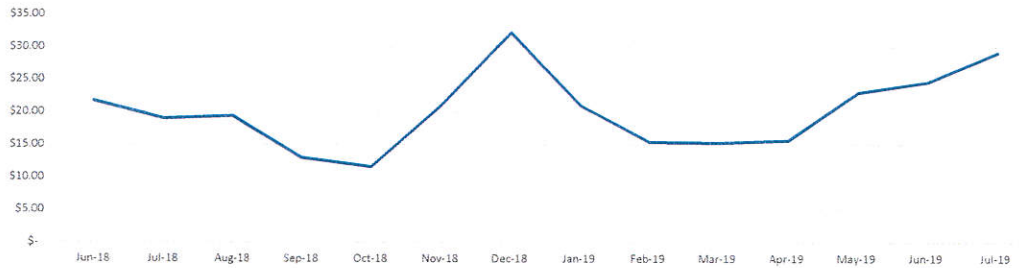
Cost per Passenger (Blended)

	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
\$	39.34	41.11	15.48	4.89	5.27	8.15	12.95	19.18	5.20	7.04	5.83	10.84	40.52	49.48



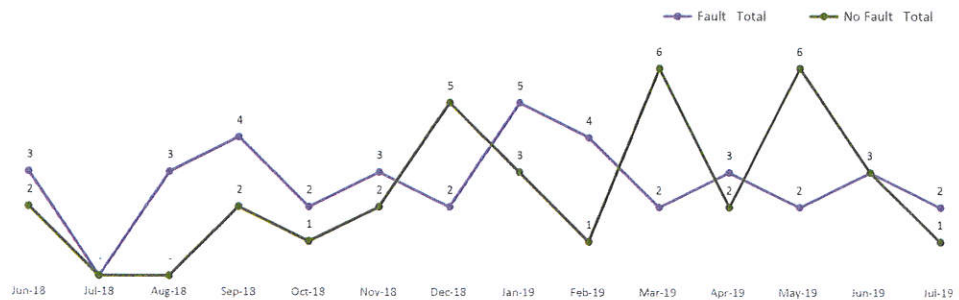
Admin/Overhead Cost per Revenue Hour

	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
\$	21.85	18.93	19.30	12.91	11.56	20.96	32.16	20.98	15.39	15.30	15.63	22.93	24.54	29.04

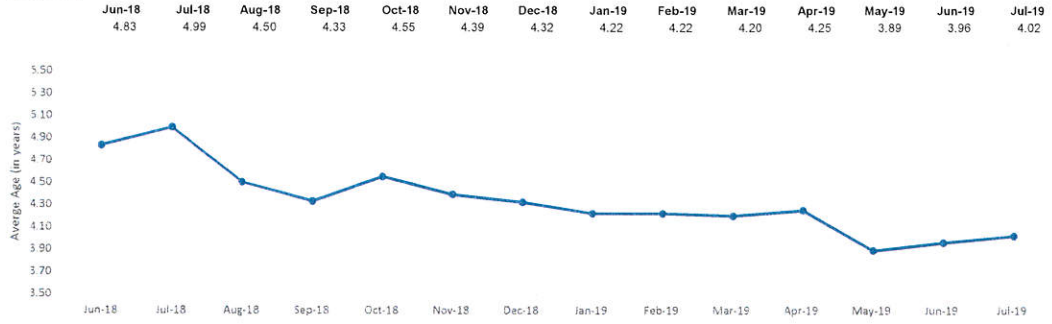


Butler County RTA Accidents/Injuries

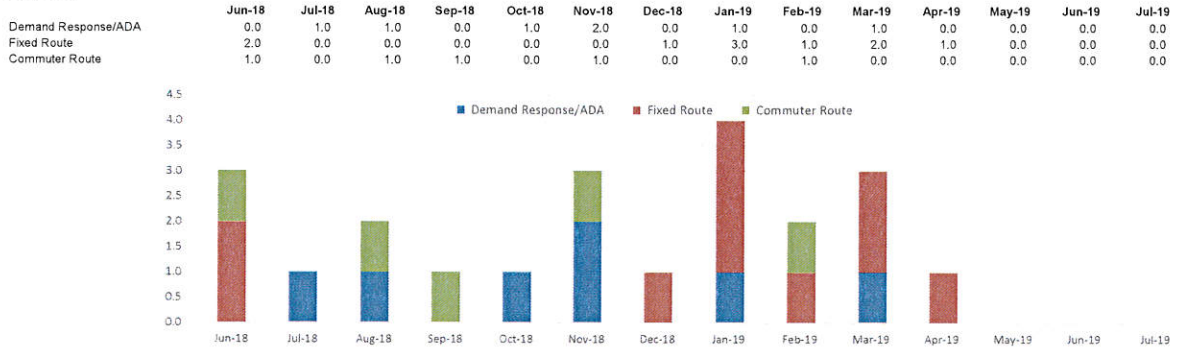
	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
Fault														
Major (S&S 40)	-	-	-	-	-	-	-	-	-	1	-	-	-	-
Non Major (S&S 50)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Non Reportable	3	-	3	4	2	3	2	5	4	1	3	1	3	2
Total	3	-	3	4	2	3	2	5	4	2	3	2	3	2
No Fault														
Major (S&S 40)	-	-	-	-	-	-	1	-	-	-	-	-	-	-
Non Major (S&S 50)	-	-	-	-	1	1	-	-	-	-	-	-	-	-
Non Reportable	2	-	-	2	-	1	4	3	1	6	2	6	3	1
Total	2	-	-	2	1	2	5	3	1	6	2	6	3	1



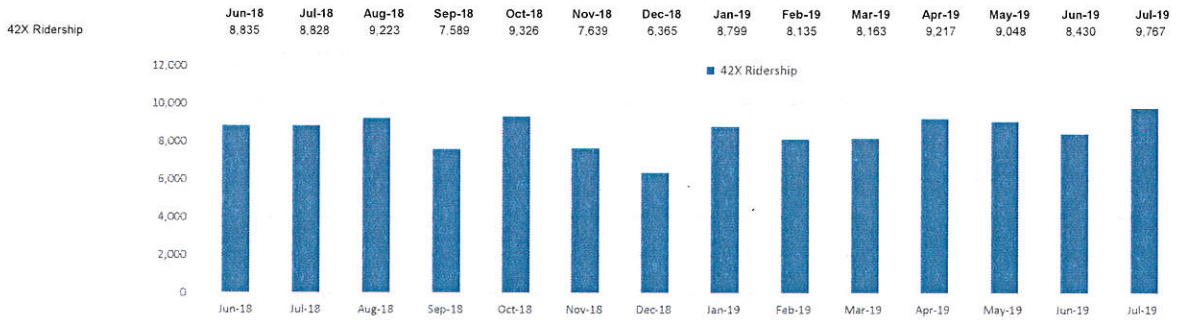
Average Fleet Age (in years)



Road Calls



Park & Ride



BCRTA Resolution No. 19-09-01

Authorizing the Executive Director to Execute a Contract for Voice Over Internet Phone (VOIP) Services

Whereas on November 14, 2018, the BCRTA Board of Trustees authorized 2019 operating expenditures including marketing expenses and professional consulting services; and

Whereas BCRTA is in need of new phone services to meet the needs of our current Call Center and phone users, to provide up-to-date service and equipment, and to incorporate computer telephony integration across all three locations; and

Whereas BCRTA needs the ability to record our client calls, have supervisor monitoring and assistance abilities with client calls, automatic call distribution, and a transparent and easily understandable bill of service; and

Whereas BCRTA solicited proposals for VOIP phone services consistent with best procurement practices and FTA regulation; and

Whereas a team of four (4) BCRTA staff members, from different areas of the agency, viewed demonstrations from three (3) different providers to determine the best fit for our current needs, ease of use, and cost; and

Whereas RingCentral, of San Mateo, CA has met BCRTA's requirements, and provides the best cost value for BCRTA's phone service needs; and

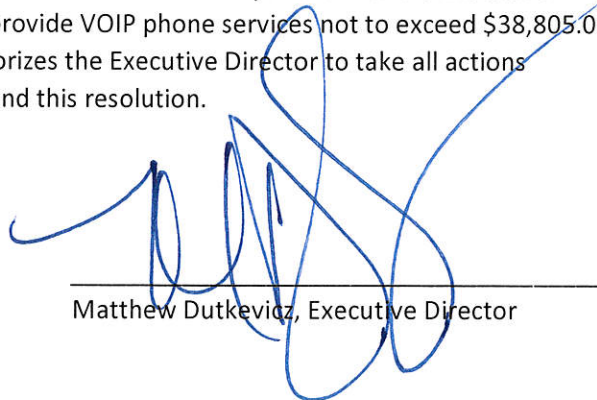
Whereas BCRTA has checked references and has determined responsibility of the proposer.

Now, therefore be it resolved that the BCRTA Board of Trustees hereby authorizes the Executive Director to execute a three (3) year contract to provide VOIP phone services not to exceed \$38,805.00. Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to take all actions necessary to enact the terms of the agreement and this resolution.

Approved: September 18, 2019



Chris Lawson, Board President



Matthew Dutkevich, Executive Director

BCRTA Resolution No. 19-09-02

Certifying the Availability of up to \$30,000 as the Required 50% Local Match in Support of the Transit Alliance of Butler County's (Transit Alliance) Application for a City of Hamilton Community Development Block Grant (CBDG) to Provide Free 30-Day Bus Passes for Transportation to Low and Very-Low Income Residents of the City of Hamilton to Maintain a Basic Quality of Life.

Whereas, Butler County Regional Transit Authority (BCRTA) is a Regional Transit Authority created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code, and provides general public transportation services in Butler County, Ohio and surrounds; and

Whereas, BCRTA intends to support, provide, and expand high quality, local public transportation services in Butler County; and

Whereas, the City of Hamilton, Ohio has identified affordable transportation as critical to many of the City's low and very-low income residents to maintain a basic quality of life; and

Whereas, the Transit Alliance has worked with the BCRTA to identify an opportunity to offer affordable City of Hamilton access to interviews, training, major local employers and other quality of life opportunities; and

Whereas, the Transit Alliance and BCRTA are on track to provide over \$33,000 worth of Free 30-Day Passes, marketed as R6 passes, to Low and Very-Low Income Residents of the City of Hamilton in 2019.

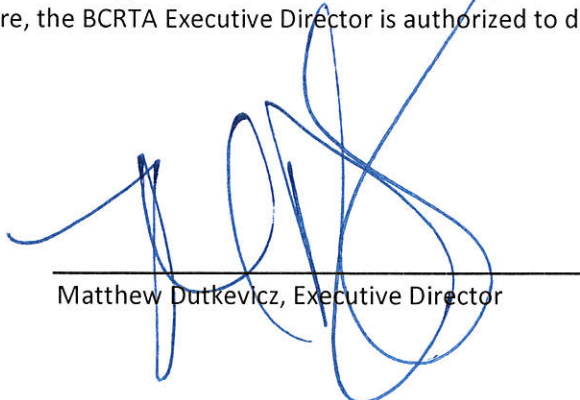
Whereas, the Transit Alliance and BCRTA have identified BCRTA local reserve funds as the source of the required 50% local match as required for CDBG funding consideration.

Now, therefore be it resolved, that the BCRTA Board of Trustees hereby certifies the availability of up to \$30,000 as the required 50% local match in support of the Transit Alliance's City of Hamilton CDBG funding request. Furthermore, the BCRTA Executive Director is authorized to do all things necessary to enact this resolution.

Approved: September 18, 2019



Chris Lawson, Board President



Matthew Dutkevich, Executive Director

BCRTA Resolution No. 19-09-03

Authorizing the Purchase of Replacement Vehicles from the State of Ohio Term Contracts through Participation in the Ohio Department of Transportation (ODOT) Cooperative Purchasing Program.

Whereas the Butler County Regional Transit Authority (BCRTA) is an RTA created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code, and provides general public transportation services in and around Butler County, Ohio; and

Whereas BCRTA intends to continue the provision of high quality, local public transportation services in Butler County for the foreseeable future; and

Whereas the BCRTA Board of Trustees continues to support sound maintenance practices that protect the taxpayer investment including the adoption of vehicle replacement schedules that assure consistency in the annual average age of vehicle inventories, and the replacement of vehicles once assets reach the end of their useful life; and

Whereas the BCRTA Board of Trustees approved FY2019 appropriations including federal capital grant and local match funds for capital purchases, including replacement buses; and

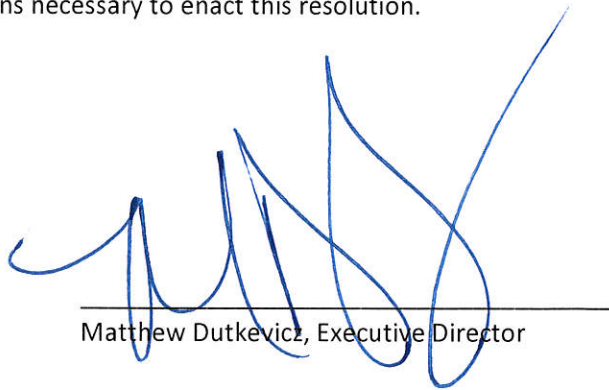
Whereas Ohio Revised Code Section 5513.01 (B) provides the opportunity for BCRTA to participate in the Ohio Department of Transportation (ODOT) Term Contracts for the purchase of machinery, materials, supplies or other articles (including vehicles), supplanting the need for BCRTA to solicit bids for vehicle purchase.

Now, therefore, be it resolved that the BCRTA Board of Trustees hereby authorizes the Executive Director to participate in the ODOT Cooperative Purchasing Program in order to acquire replacement vehicles for five (5) fourteen passenger minibuses at \$99,060 per vehicle, one (1) sixteen passenger minibus at \$105,707, and five (5) modified minivans at \$41,730 per vehicle plus a 10% contingency at a total not to exceed amount of \$890,623. Be it further resolved that the BCRTA Board of Trustees authorizes the Executive Director to take all actions necessary to enact this resolution.

Approved: September 18, 2019



Chris Lawson, Board President



Matthew Dutkevich, Executive Director

BCRTA Resolution No. 19-09-04

Reaffirmation of the Butler County Regional Transit Authority Mission, and Adoption of Vision Statement and Strategic Goals Developed at the June 19, 2019 Strategic Visioning Retreat.

Whereas the BCRTA Board of Trustees reaffirmed the mission statement and adopted strategic goals at a planning session March 17, 2010; and

Whereas BCRTA Board of Trustees wishes that public transportation options continue to be explored and developed for the benefit of Butler County residents and visitors; and

Whereas the BCRTA Board of Trustees has made a leadership commitment to adopt a new mobility paradigm tailored to the unique needs of the County; and

Whereas as the governing board of the BCRTA, the Board of Trustees is charged with remaining connected to the agency owners, and using that knowledge and voice to determine the agency's mission and purpose; and

Whereas on June 19, 2019 the BCRTA Board of Trustees participated in a planning session to strategically and consistently focus the agency's resources on high stakes issues over the next two to five years.

Now, therefore, be it resolved that the BCRTA Board of Trustees hereby reaffirms the mission of the agency:

"To support Butler County's quality of life and economic development through public transportation solutions."

Be it further resolved that the BCRTA Board of Trustees adopts the following Vision Statement and Critical Success Factors in place of any and all strategic plans, goals or other existing visions or strategic objectives:

"As Ohio's public transit innovator, BCRTA provides smart mobility options and infrastructure that seamlessly connect people to employers, educational, healthcare, and recreational destinations."

- **Leverage competitive federal funding** and forge mutually beneficial partnerships with organizations, including incubators, chambers, universities, start-ups, economic development bodies, and planning professionals.
- **Enhance connectivity** with constituents by leading in the implementation of new transit tech (onboard Wi-Fi tools).
- **Improve mobility access and eliminate barriers** to ridership, especially for riders who may be elderly or have disabilities.
- **Support employers** with effective workforce transportation in at least 75% of Butler County's densest corridors.

- **Develop multimodal infrastructure** and wayfinding to create seamless user experiences.

Furthermore, the Board of Trustees authorizes the Executive Director to take all actions necessary to enact this resolution.

Approved: September 18, 2019



Chris Lawson, Board President



Matthew Dutkevich, Executive Director

DISCUSSION

42X

Background

- 42X has operated between downtown Cincinnati and Tylersville Road Meijer since 1998.
- BCRTA has had an agreement with Cincinnati METRO (SORTA) to provide the 42X service in exchange for funding since 2000.
- Ridership has declined an average of 2.63% annually since 2010.
- BCRTA funds 100% of 42X service with FTA Section 5307 capital funds at \$504,629 annually; 25% of BCRTA's annual 5307 apportionment.
- These funds cannot be used for operating. SORTA exchanges the funds, inside their organization, to use for bus replacements.
- 42X serves approximately 220 primarily "choice" riders.



Concerns

- 42X is increasing in annual cost beyond BCRTA Board of Trustees' historic \$500K threshold.
- 42X ridership is healthy, but declining.
- Reverse commute is ineffective and underutilized.
- BCRTA requires additional capital funds to complete the Chestnut Fields Facility (Oxford) before \$2.6M in competitive federal section 5339 funds lapse in 2020.
- BCRTA currently directs 25% of its annual section 5307 capital allocation directly to SORTA to provide the 42X.



42X Monday through Friday

From West Chester / To Downtown

	4 Meijer Park & Ride	3 Beckett at Union Centre	1 7th & Central	2 Walnut & Fifth Gov. Sq. Area D
AM	6:04	—	6:35	6:40
	6:23	—	6:55	7:00
	6:36	—	7:10	G7:15
	6:49	—	7:25	G7:30
	7:01	—	7:39	G7:45
	7:14	—	7:54	G8:00
	7:40	—	8:19	G8:25
	8:00	—	8:39	G8:45
PM	J4:45	5:04	5:45	5:50
	J5:07	5:26	6:09	—

From Downtown / To West Chester

	1 7th & Central	2 Walnut & Fifth Gov. Sq. Area D	3 Beckett at Union Centre	4 Meijer Park & Ride
AM	—	J6:40	7:14	7:32
	—	J7:00	7:35	7:53
PM	3:44	3:50	—	4:28
	4:03	4:10	—	4:53
	4:18	4:25	—	G5:12
	4:33	4:40	—	G5:28
	4:48	4:55	—	G5:43
	5:02	5:10	—	G5:59
	5:23	5:30	—	G6:14
	6:09	6:15	—	G6:53

All trips are accessible with a wheelchair lift or ramp for people with disabilities.

NOTES

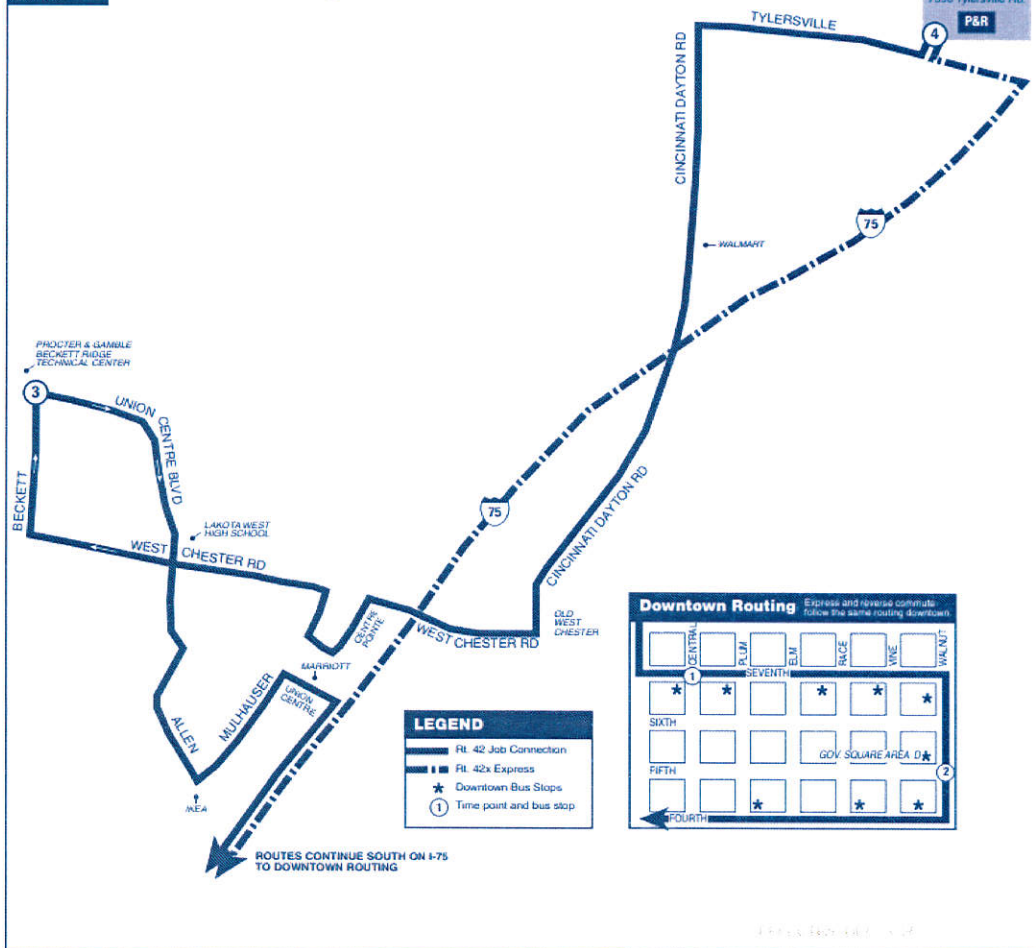
J - Rt. 42 Job Connection trips.

G - These buses go to Metro's Bond Hill Garage, 4700 Paddock Rd., and do not return downtown.

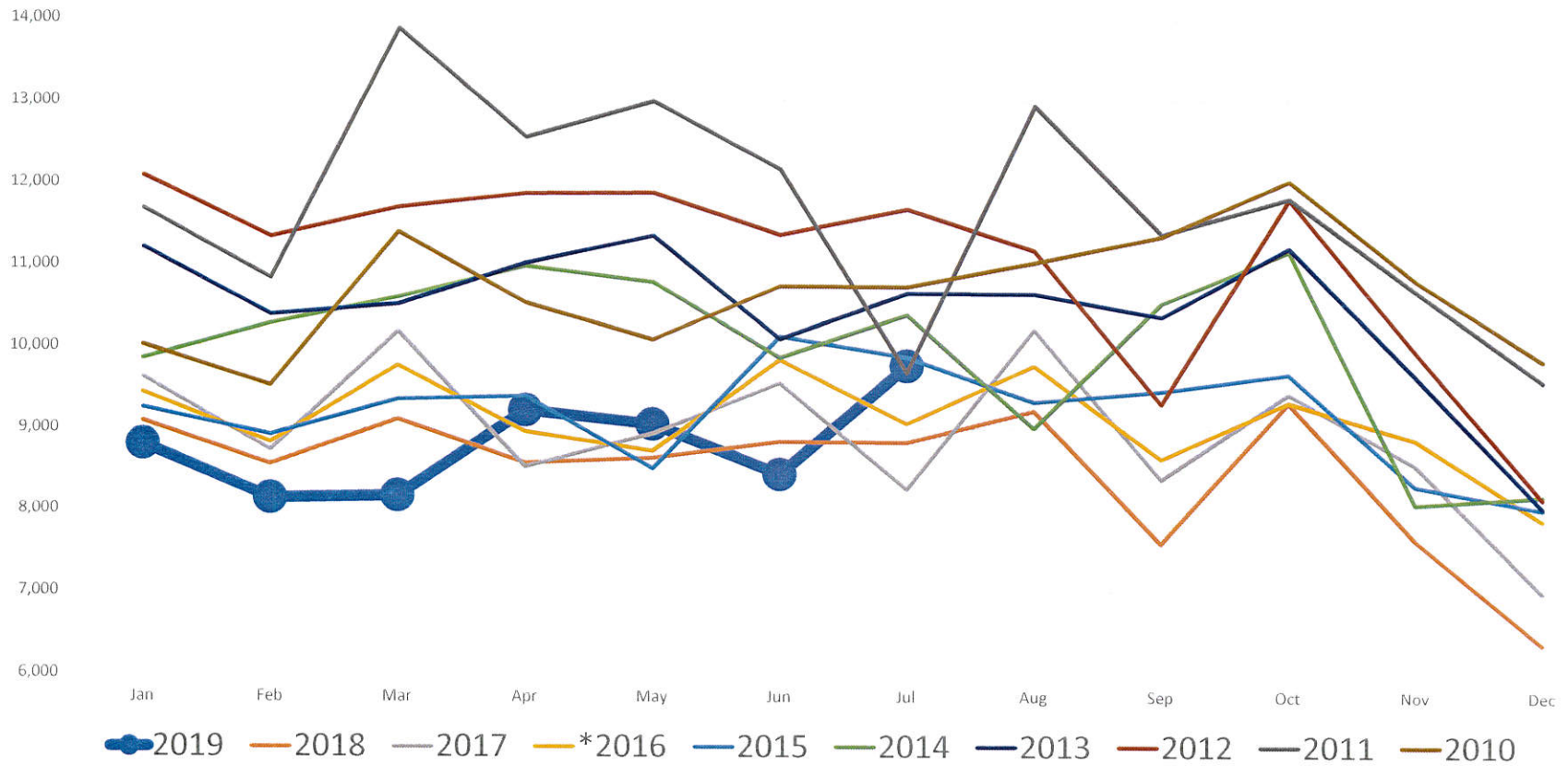
This is a pay-as-you-leave route; please pay fare when exiting the bus on outbound P.M. trips only.

42X West Chester Express

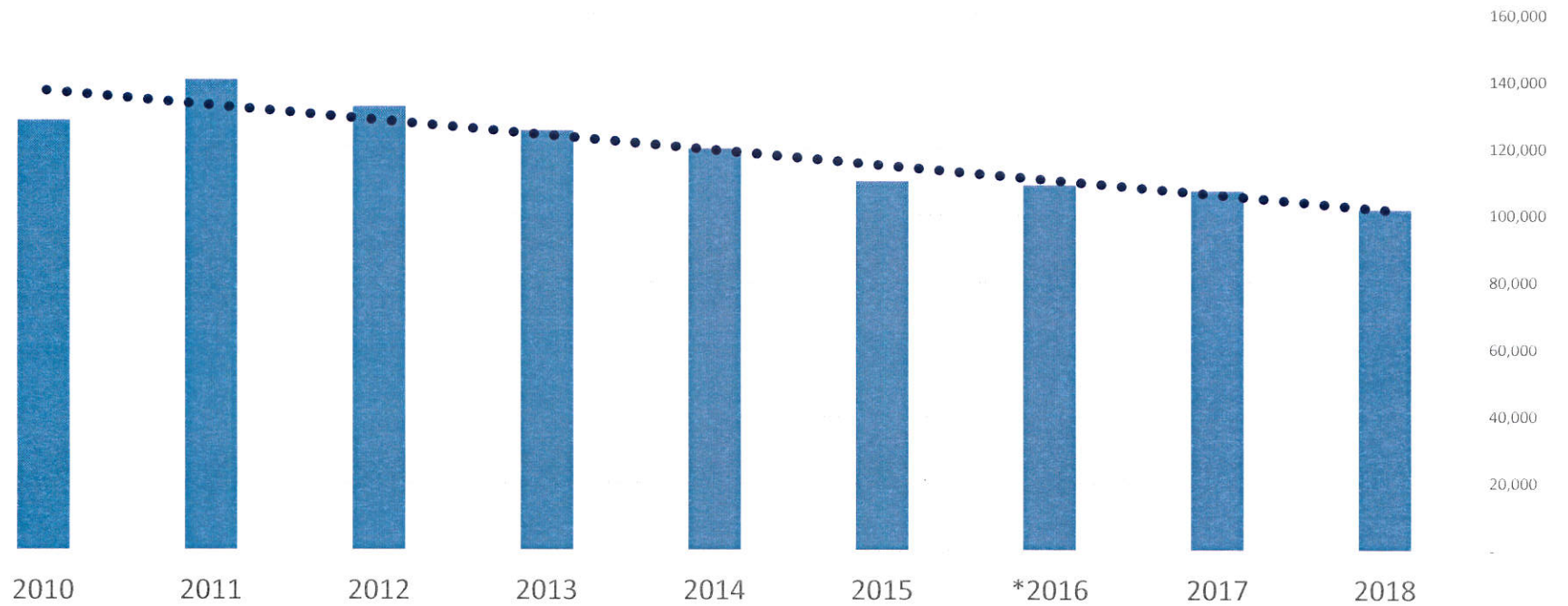
42 West Chester Job Connection



42X Ridership by Month



42X Ridership by Year



42X Cost History

Year	Operating Expense	Δ
2019	\$ 504,629	2.46%
2018	\$ 492,534	2.82%
2017	\$ 479,045	0.00%
2016	\$ 479,045	-5.41% Service cut due to cost increase
2015	\$ 506,468	1.11%
2014	\$ 500,899	-13.89% Service cut due to cost increase
2013	\$ 581,724	

Impacts to Consider

	Oxford	42X
2018 Trips	554,532	101,752
Trips per Day (Avg)	2,465	399
2019 Impact on BCRTA Budget	\$1,942,497	-\$504,629
Match Leverage	\$3.8M Opex \$9.7M Capex	-\$504,629

Possible Options



Do nothing



Negotiate with SORTA to reduce rates, improve service and keep budget target.



Support/Improve 42X



Negotiate with SORTA to cost share



Negotiate with political subdivisions affected to support 42X financially



Cut 42X

Possible Options



Do nothing



Increased cost of 42X to be used to improve
the quality of the remaining 42X



42X continues



42X continues to cost more



42X continues with political subdivisions affected to
improve 42X (especially)



42X continues



42X continues



Stakeholders unaffected



Cost may rise for BCRTA



Chestnut Fields unfunded

Probability of Success	
Execution	HIGH
Outcome	MEDIUM


Possible Options




Negotiate with SORTA to reduce rates, improve service and keep budget target.



 42X continues

 Stakeholders potentially receive less service

 Mostly cost neutral for BCRTA

 Chestnut Fields unfunded

Probability of Success	
Execution	MEDIUM
Outcome	MEDIUM

Possible Options



Support/Improve 42X



Cost increase for BCRTA



Support/Improve 42X



Chestnut Fields unfunded



Stakeholders receive better service, possible growth



42X continues



42X continues



Stakeholders receive better service, possible growth



Cost increase for BCRTA



Chestnut Fields unfunded

Probability of Success	
Execution	HIGH
Outcome	LOW

Possible Options



Negotiate with SORTA to cost share



- ✔ 42X continues
- ✔ Stakeholders unaffected
- ✔ Cost decrease for BCRTA
- ✔ Chestnut Fields partially funded

Probability of Success	
Execution	LOW
Outcome	HIGH

Possible Options



Negotiate with political subdivisions affected to support 42X financially



- ✓ 42X continues
- ✓ Stakeholders unaffected
- ✓ Cost decrease for BCRTA
- ✓ Chestnut Fields partially funded

Probability of Success	
Execution	LOW
Outcome	HIGH

Possible Options



























Cut 42X

- 42X eliminated
- Stakeholders unhappy
- Significant cost decrease for BCRTA
- Chestnut Fields fully funded over multiple years

Probability of Success	
Execution	HIGH
Outcome	MEDIUM

Fit with Vision

	Do Nothing	Negotiate Rate	Improve 42X	Cost Share	Find Local \$	Cut 42X
Leverage Competitive Federal Funding						
Enhance Connectivity						
Improve Mobility Access						
Support Employers						
Develop Multimodal Infrastructure	