



*** * * PUBLIC MEETING NOTICE * * ***

Board of Trustees

- Christopher Lawson, *President*
City of Hamilton
- Perry Gordon, *Vice President*
City of Oxford Police Department
- Jessica Chandler
Butler County ESC
- David Fehr
Butler County Department
of Development
- James A. Foster
City of Trenton
- Anita Scott Jones
Atrium Medical Center
- Mimi Summers, J.D.
Cincinnati State Middletown
- Corey Watt
Resident

Executive Director

Matthew M. Dutkevicz

Legal Counsel

Gary Becker
Dinsmore & Shohl, LLP

**General Public
Transportation Services**

BGo on Demand

Regional Services

- R1 - Middletown-Hamilton
- R2 - Middletown-Oxford
- R3 - Hamilton-Oxford
- R4 - Hamilton & Springdale
- R6 - Job Connector

Oxford & Miami University Services

- U1 - Campus Core
- U1W - Walmart Flyer
- U2 - Park & Ride
- U3 - Tollgate Loop
- U4 - Health Loop

**Butler County Regional Transit Authority
Board of Trustees**

**The BCRTA Board of Trustees is scheduled to meet on
Wednesday, May 16, 2018 in the Board Room of the
Butler County Regional Transit Authority Main Offices
at 3045 Moser Court, Hamilton, Ohio 45011 at 8:00 a.m.**

In accordance with the American Disabilities Act, if anyone has a disability and requires assistance or, in accordance with the Limited English Proficiency Executive Order, requires translation services, please call Ms. Vonda Partin at 513.785.5226 or 800.750.0750 (Ohio Relay Service).

For questions or more information regarding this meeting please call 513.785.5226 or email partinv@butlercountyrta.com.

BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES

May 16, 2018, 8:00 AM

BCRTA Board Room

3045 Moser Court, Hamilton, Ohio 45011

PRELIMINARY AGENDA

- I. Call to Order & Roll
- II. Consideration of Absences (Motion Requested)
- III. Approval of the Agenda (Motion Requested)
- IV. Approval of the April 18, 2018 Meeting Minutes (Motion Requested)
- V. Secretary/Treasurer's Report – March 2018 (Motion Requested)
- VI. Comments from Citizens
- VII. Director's Report
- VIII. Committee & Staff Reports
 - a. OKI
 - b. Metrics
- IX. Action Items
 - a. **Resolution No. 18-05-01:** Authorizing the Butler County Regional Transit Authority (BCRTA) to Apply to OKI for a Surface Transportation Funds (STP) in Support of the Butler County Connect Chestnut Street Multimodal Station.
 - b. **Resolution No. 18-05-02:** Authorizing the BCRTA Executive Director to File Applications and Execute Contracts with the Ohio Department of Transportation (ODOT) for Fiscal Year (FY) 2019 Ohio Public Transportation Assistance Grants Including, but not limited to, the Ohio Transit Preservation Partnership Program (OTPPP), the Ohio Elderly and Disabled Transit Fare Assistance Program (E&D), and the Urban Transit Program (UTP).
 - c. **Resolution No. 18-05-03:** Reappointing Ms. Christy Morris and Mr. Jeff Diver to the Transit Alliance of Butler County (TABC) Board of Directors.
 - d. **Resolution No 18-05-04:** Authorizing the Butler County Regional Transit Authority (BCRTA) Executive Director to Enter into a Contract for Uniform Apparel Solutions.

Next Meeting Date:

June 20, 2018 @ 8:00 AM

Guest Reminder: Ohio State Rep. Candice Keller – 9:30-11 AM, June 21, 2018

BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES

May 16, 2018, 8:00 AM

BCRTA Board Room

3045 Moser Court, Hamilton, Ohio 45011

X. Discussion Items

- a. **Resolution No. 18-06-XX:** Authorizing the Butler County Regional Transit Authority (BCRTA) to Submit a 2018 Better Utilizing Investments to Leverage Development (BUILD) Grant Application in Partnership with Miami University (Ohio), the City of Oxford and the Talawanda School District, Authorizing BCRTA to Serve as the Designated Recipient for the Grant, and Recertifying the Availability of \$200,000 in local match for the project.

XI. Adjourn (Motion Requested)

Immediately Following: Meet with staff from Sen. Sherrod Brown's office. Tour Oxford site if time allows.

Next Meeting Date:

June 20, 2018 @ 8:00 AM

Guest Reminder: Ohio State Rep. Candice Keller – 9:30-11 AM, June 21, 2018

2018 Butler County RTA Board of Trustees Attendance

	Jan	Feb	*Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec
Chandler, Jessica	E	X		X	X							
Fehr, David	X	X		X	E							
Foster, Jim	X	X		X	X							
Gordon, Perry	X	X		X	X							
Vacant												
Lawson, Chris	X	X		X	X							
Scott Jones, Anita	E	E		E	X							
Summers, Mimi	X	X		X	X							
Watt, Corey	X	X		X	X							

X = Present

E = Excused

A = Absent

*3/21/2018 Canceled for Snow Day

**BUTLER COUNTY
REGIONAL TRANSIT AUTHORITY
BOARD OF TRUSTEES**

ATTENDANCE SHEET

May 16, 2018

NAME OF GUEST

ORGANIZATION

TELEPHONE / FAX / E-MAIL ADDRESS

NONE

Free Rides for New BGo Riders in May

In order to increase ridership and reach more users, staff will be introducing free trial rides for new users travelling in the \$10 zone during the month of May. Please share as we market via social media!

B. Staffing & Facility

Building Refurbishment

Still on the agenda are energy efficient lighting upgrades, garage workstations for maintenance staff, additional storage and organization for maintenance and exterior building painting. BCRTA completed installation of a new facility camera surveillance system in Hamilton during March to replace an outdated system with limited function and maintainability.

Staffing

BCRTA is currently seeking CDL and non-CDL drivers as well as an operations supervisor and maintenance technician. Administrative positions have been filled at this time.

C. Planning

Middletown, Monroe & Dayton Connection

Discussions continue to move forward regarding the possible Dayton and Warren County connections. Partners are currently discussing financial contributions before BCRTA moves forward with more detailed plans. BCRTA will also be discussing concurrent plans with the City of Middletown, alone, if the larger partnership is not viable. Middletown is still predicting a June start.

42X Commuter Services

BCRTA will begin surveying Cincinnati commuters in the next several months to determine the best solution for making meaningful improvements to Cincinnati commuter service from Butler County.

Brand Update

After a lot of trial and experiment, staff will be updating the BCRTA brand image in 2018 and 2019. Rollout will be slow and methodically to retain existing brand awareness and to avoid extraneous costs from rebranding old equipment or other assets at end of life. Slight changes will likely continue as needs and looks are refined for varying purposes or BCRTA products.



D. Discretionary Grant Availability

5310

OKI has awarded BCRTA with two years of funding for the paratransit mobile application (scheduling and payment) and also two years for a staff travel trainer/mobility manager.

5339

BCRTA was awarded \$2.6M this April to be put toward the Oxford multi-modal facility. The project is still \$4.6M short of being fully funded.

TIGER

TIGER award announcements were made in early March. BCRTA was not successful and may not apply to this program again for this project. Competition in this program is very intense for the proposed local match and reach of the project, although the TIGER programmed has recently received a significant funding increase.

Low & No Emission (LoNo)

Staff has begun discussions with the City of Hamilton regarding the acquisition of electric, rubber tire trolleys for new service in the City of Hamilton. BCRTA and the City plan to prepare materials for a possible notice of funding availability this spring.

Surface Transportation Block Grant Program (STP)

OKI will be soliciting for STP projects this March with requests due in June. BCRTA may consider this program for potential facility needs.

E. On the Horizon ...

Geoff Daniels – Senator Brown’s Office

Geoff Daniels, local aide to US Senator Sherrod Brown is scheduled to visit after the May BCRTA board meeting. Please mark your calendars if you would like to stay: May 16, 2018 - 9:30 AM. We may make this a traveling meeting as Senator Brown’s office is familiar with the Oxford facility project and may like to see the site.

State Representative Candice Keller

We have rescheduled Representative Keller to visit BCRTA following the June 20 regular board meeting.

September Meeting Relocated

In order to offer more accessible meeting spaces, we will hold the September BCRTA Board Meeting at Cincinnati State Middletown on 9/19/2018 at 8:00 AM. Thank you, Trustee Summers, for hosting!

VII. Committee & Staff Reports

- a. **Executive Committee:** No Executive Committee meeting was held.

VIII. Action Items

None

IX. Discussion

a. **Strategic Plan**

Mr. Dutkevicz provided a presentation regarding the status of BCRTA's current funding and capabilities, noting that most pots of funding have been identified and utilized, and BCRTA is unable to grow further or meet additional needs at this point. Mr. Becker provided a historic overview of BCRTA's funding. Mr. Dutkevicz highlighted areas where BCRTA excels and areas available for improvement and also asked that the trustees consider the strategic direction of BCRTA and the methods and capabilities that may or may not be at the disposal of BCRTA in the future. The board requested staff to create and provide a detailed analysis of the unmet need for public transportation in Butler County for presentation later this summer. Slides of the presentation are included as a supplement to these minutes.

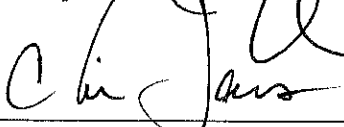
X. Adjourn

Mr. Watt moved to adjourn and Mr. Foster seconded. The motion carried. The meeting was adjourned at 9:54 AM.

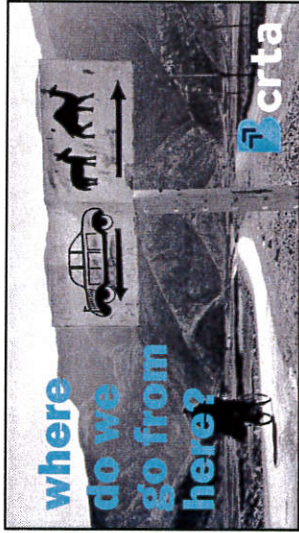
Respectfully submitted,



Matthew M. Dutkevicz, Executive Director



Approved – Chris Lawson, President, Board of Trustees



To support Butler County's quality of life and economic development through public transportation solutions.

A coordinated transportation program that better meets the needs of the residents of the county for:

- Provide access to health and human services programs
- Better foster the economic development and vitality of the county by providing better access to jobs, education, shopping, government services.
- Conserve energy and reduce pollution.
- Become the designated grantee (designated by the Ohio Governor) for federal and state transportation funds within the Cincinnati Urbanized Area of Butler County.
- Serve as a broker of transportation services for various county boards and agencies that wish to contract with the BCRTA to manage their transportation needs.

Source: Butler County Commission Resolution 63, 1991, 1976

Ohio Supreme Court rules (4 to 3) that ATU local 738 transit workers are PUBLIC EMPLOYEES

Aug 25, 1994

BCRTA created - 7 member board appointed by Butler County

Hamilton Property Tax (2.4 MIL/5 yrs) operating levy for bus system FAILS 56.47% YES 43.53%

Nov 7, 1995

what is relevant?

- crta's Mission
- crta's history of growth ... and reduction
- why grow: catalysts for growth & supporting statistics
- current funding & service levels
- options



Hamilton terminates ATE contract/13 ATU members are displaced

1996

BCRTA board expands from 7 to 9 members

Nov 1997

Executive Director hired by BCRTA Board

mission

1940 Agreement signed by ATU/CNRS/JOHN

1970's

City of Hamilton contracts with St. Johns to provide transit service

May 25, 1975

- ATU local 738 files "Request for Recognition" with SHERWIN CITY as employer
- Franklin County Common Pleas Court rules ATE/TMH is not an employer
- 1st District Court of Appeals agrees with Franklin County Court

Oct 18, 1988

13 word lease awarded to BCRTA

Sept 1998

OK! approves BCRTA request to apply for Federal Funds

Apr 1998

Hamilton approves BCRTA as "designated recipient" for Urbanized Area funds. Enables BCRTA to apply for Federal capital assistance

Dec 1998

Feb 11, 1999


- BCFTA applies for federal funds (OH-99-832)

Feb 22, 1999

- DOT certifies BCFTA application and allows release of federal funds

Mar 24, 1999

- BCFTA contracts with City of Hamilton to provide service




Spring 2000

- Completion of 130 negotiations between BCFTA and ATU
- New 130 collective agreement

Mar 2000

- New Collective Bargaining Agreement between local 738 (ATU) and BCFTA



Oct 2003

- BCFTA and ATU Local 738 Sign MOU Which Covers New Shuttle Service: MOU Includes Former ATU Employees Including the Local Union President

Sept 20, 2003

- Hamilton Shuttle Service Operations Begin

2005

- Shuttle Service Operates for 2 Year Period, Hamilton Does not Renew Funding and Service ends

June 1999


- BCFTA hires 13 drivers/dispatch for new routes & new Orion buses

Apr 1999

- ATU international correspondence to DOT requests DOT "immediately" revoke BCFTA grant
- DOT correspondence to BCFTA ("notice of BCFTA affiliation with City of Hamilton")

Jul, 1999

- BCFTA response



Nov 6, 2001

- BCFTA's cont. 5 yr levy fails
44.75% YES 14,060
52.29% NO 17,377

May 8, 2001

- BCFTA's cont. 5 yr levy fails
47.71% YES 13,536
52.29% NO 35,659

Nov 5, 2002

- BCFTA's cont. 5 yr levy fails
38.56% YES 33,463
61.44% NO 53,333 (governmental aid)

Sept 2006

- BCFTA Develops Curb to Curb Services and Operates from 12:00-12:30 PM
- BCFTA Continues to Solicit For Open Driver Positions from the 12:00 Lay-off Roster

Sept 27, 2006

- Former Lead Union President Jack Kozlowski for health reasons

2005


- After Going Through the Former Specialists Let, Fails and Not Finding Anyone Former Employees From the 12:00 Layoff Willing and Able to Work, BCFTA Hires Part-time Driver From Outside the 12 Lay-off Roster

Dec 20, 1999

- BCFTA correspondence to ATU offering to begin collective bargaining

Jan 14, 2000

- DOT Announcement
City of Hamilton remains bound by 2-27-75 13(c) agreement
ATU is not permitted to represent those employees of BCFTA providing transportation services for the City of Hamilton
BCFTA is directed to participate in negotiations with ATU to reach a collective bargaining agreement per the 1975 13(c) agreement



Apr 1, 2002

- BCFTA Closes Service Operations and Reopens for Service (for all vehicle operators and hourly maintenance staff)
- Remaining BCFTA Staff Members Work to Limited Public Transit Service 12/03 to 2004
- City of Hamilton Provides Funding to BCFTA to Operate Demonstration Shuttle Routes to and from the City of Hamilton

Dec 2003

- Union Contract to 3-31-09

Oct 2, 2007

- BCFTA Enters Partnership with City of Hamilton to Operate Shuttle Service in Middletown and Hamilton on weekdays (BU)

2009

- BCFTA Applies Local Union of Termination of Collective Bargaining Agreement under the Terms of Article 26



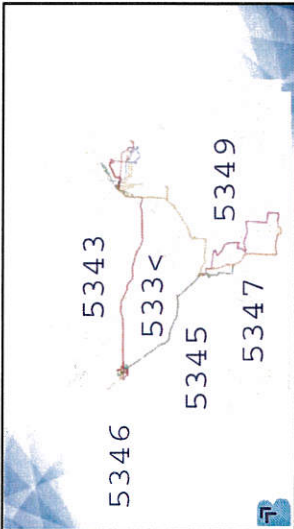
Aug 27, 2009

- Anita Scott Jones joins BCFTA board

Jan 4, 2010

- City of Hamilton is Inherited as Operations

2010
 RT Begins Operation
 David Feltz, Perry Gordon, and
 Chris Lawson join BCTPA board
Jan 1, 2012
 BCTPA Partners with Miami to begin R3
Aug 2012
 BCTPA and Miami enter
 agreement for BCTPA to provide
 Oculis Luminex service to public



peer analysis

City	RTA	Population	Area	RTA	Population	Area	RTA	Population	Area	RTA	Population	Area
Atlanta	MTA	4,700,000	380 sq mi	MTA	4,700,000	380 sq mi	MTA	4,700,000	380 sq mi	MTA	4,700,000	380 sq mi
Boston	Metro	4,600,000	230 sq mi	Metro	4,600,000	230 sq mi	Metro	4,600,000	230 sq mi	Metro	4,600,000	230 sq mi
Chicago	CTA	4,400,000	370 sq mi	CTA	4,400,000	370 sq mi	CTA	4,400,000	370 sq mi	CTA	4,400,000	370 sq mi
Dallas	DART	3,800,000	350 sq mi	DART	3,800,000	350 sq mi	DART	3,800,000	350 sq mi	DART	3,800,000	350 sq mi
Denver	RTD	2,800,000	250 sq mi	RTD	2,800,000	250 sq mi	RTD	2,800,000	250 sq mi	RTD	2,800,000	250 sq mi
Los Angeles	MTA	4,000,000	400 sq mi	MTA	4,000,000	400 sq mi	MTA	4,000,000	400 sq mi	MTA	4,000,000	400 sq mi
Minneapolis	MN Metro	3,500,000	200 sq mi	MN Metro	3,500,000	200 sq mi	MN Metro	3,500,000	200 sq mi	MN Metro	3,500,000	200 sq mi
New York	MTA	20,000,000	300 sq mi	MTA	20,000,000	300 sq mi	MTA	20,000,000	300 sq mi	MTA	20,000,000	300 sq mi
Portland	TriMet	2,300,000	150 sq mi	TriMet	2,300,000	150 sq mi	TriMet	2,300,000	150 sq mi	TriMet	2,300,000	150 sq mi
San Francisco	Muni	4,500,000	100 sq mi	Muni	4,500,000	100 sq mi	Muni	4,500,000	100 sq mi	Muni	4,500,000	100 sq mi
Seattle	Sound Transit	3,800,000	100 sq mi	Sound Transit	3,800,000	100 sq mi	Sound Transit	3,800,000	100 sq mi	Sound Transit	3,800,000	100 sq mi
Wash DC	Metrolink	6,000,000	100 sq mi	Metrolink	6,000,000	100 sq mi	Metrolink	6,000,000	100 sq mi	Metrolink	6,000,000	100 sq mi

Apr 2014
 RT Begins Operation
 BCTPA provides more than 500,000 trips
Nov 2014
 Jim Ficker joins BCTPA board
Apr 2016
 RT launches

why grow: catalysts & statistics

local opinion of public transit

68%
 32%

Helps the economic health of the region by
 providing jobs and income to the local economy
 and helps people to move

June 2016
 RTA joins BCTPA board
March 15, 2017
 BCTPA receives \$2.6M federal section 5309
 grant for Oxford multimodal facility
Apr 3, 2018
 RT launches

one mile around 427 bus stops . . .

- 377,387 people
- 202,467 jobs
- 88,158 service hours
- 13.5% disabled
- 12.7% seniors
- 7.9% no vehicle

local agreement with statements

93%
 87%
 85%

It is important to increase transit for
 economic growth and job creation. Transit is
 a key element of a region's economic
 development and job creation strategy.

"RTA is consistently asked to provide service to connect education and jobs."
 "Current coverage and frequency is inadequate to meet all the needs of Butler County's growing and diverse geography."

State Funding

- Ohio directs roughly \$27M to transit across the state. Only \$8M is state GRF money.
- State contributions account for only 2% of transit spending statewide.

Unmet Needs

- Increased R Route Frequency
 - Every 30 minutes on weekdays
 - Every 60 - 120 minutes on Saturdays
- New R Route Connections
 - Liberty/West Chester to Hamilton (Hub)
 - Dayton
 - Oxford Commuter
- Expanded BGo with subsidy for low cost rides
- Commuter Express Services

funding & realities

Local Funding

- Miami relationship is stable and self-funded.
- Municipalities short on cash but becoming more open to funding local routes in small capacity.
- Business does not have ROI on local scale, requires significant density - universities, hospitals, cities
- Businesses consistently report they expect government to provide services, like transit, as part of existing tax base.
- Existing grants and opportunities incompatible with scale of need.

options

Federal Funding

- Current Formula Funds (5307 & 5339) completely leveraged - Capital focused
- MTS Formula fully leveraged as of 2018
- Reliable local discretionary funds (from FTA & FHWA) limited to <\$5M per award, planned as far as 5 years ahead - Capital focused.
- Federal discretionary programs are becoming highly competitive, requiring more than the minimum 20% capital match.

Current Service

Service	Span	Frequency	Coverage
H Routes	✓	✓	✓
MYS Routes	✓	✓	✓
B Routes	✓	✓	✓
Local Circulators	✓	✗	✗
Commuter Express	✓	✗	✗

Traditional Tax and Fee Based Transit Funding Sources

- Property (real property, vehicle, utility, personal property, etc.)
- Sales Tax

Common Business, Activity, and Related Funding Sources

- Employer payroll taxes
- Gas taxes
- Vehicle Lease Fees
- Parking Fees
- Rent/Transfer Fees/Mortgages
- Reselling Fees
- Corporate Franchise Fees
- Rent/Lease/Agency Fees
- Business License Fees
- Utility Fees/Taxes
- Incident Fees

**BCRTA
Income Statement
March 2018**

	Current Month Budget	Current Month Actual	Change	Last Year Current Month
Revenues				
Passenger Fares	10,955.67	12,507.37	1,551.70	13,603.34
Contract Service	26,300.00	16,380.30	(9,919.70)	21,163.20
Other Transit Rev.	80,000.00	88,321.50	8,321.50	70,622.00
Mgt./Cons. Services	12,000.00	10,000.00	(2,000.00)	7,500.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	1,085.00	9,691.11	8,606.11	1,279.33
Local Funding	203,296.67	163,538.60	(39,758.07)	161,357.90
State Funding	-	-	-	10,113.00
Federal Funding	133,750.00	136,445.00	2,695.00	115,000.00
In-Kind Items	-	-	-	-
Total Revenues	467,387.34	436,883.88	(30,503.46)	400,638.77
Expenses				
Wages	223,000.00	218,510.18	(4,489.82)	234,115.14
Fringes	73,377.00	63,446.27	(9,930.73)	59,842.82
Services	36,850.00	23,178.77	(13,671.23)	28,934.29
Materials & Supplies	48,950.00	59,765.55	10,815.55	44,505.41
Utilities	8,025.00	6,574.43	(1,450.57)	7,460.86
Insurance	18,050.00	8,001.29	(10,048.71)	12,556.34
Taxes	-	-	-	-
Purchased Transportation	41,666.67	41,044.50	(622.17)	39,920.42
Misc. Items	9,135.33	2,348.17	(6,787.16)	4,528.85
Leases & Rentals	-	-	-	-
Total Expenses	459,054.00	422,869.16	(36,184.84)	431,864.13
Gain / (Loss)	8,333.34	14,014.72	5,681.38	(31,225.36)

**BCRTA
Income Statement
March 2018**

	Year to Date Budget	Year to Date Actual	Change	Year to Date Last Year
Revenues				
Passenger Fares	32,867.01	28,000.09	(4,866.92)	30,771.22
Contract Service	78,900.00	47,911.80	(30,988.20)	56,143.20
Other Transit Rev.	240,000.00	248,829.50	8,829.50	190,449.75
Mgt./Cons. Services	36,000.00	30,000.00	(6,000.00)	22,500.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	3,255.00	20,851.33	17,596.33	4,440.84
Local Funding	609,890.01	530,084.96	(79,805.05)	533,453.34
State Funding	-	-	-	30,339.00
Federal Funding	401,250.00	380,537.00	(20,713.00)	345,000.00
In-Kind Items	-	-	-	-
Total Revenues	1,402,162.02	1,286,214.68	(115,947.34)	1,213,097.35
Expenses				
Wages	669,000.00	626,954.85	(42,045.15)	620,921.96
Fringes	220,131.00	186,915.98	(33,215.02)	169,233.50
Services	110,550.00	72,232.86	(38,317.14)	83,173.38
Materials & Supplies	146,850.00	174,898.05	28,048.05	119,394.48
Utilities	24,075.00	22,599.29	(1,475.71)	26,129.36
Insurance	54,150.00	29,183.51	(24,966.49)	37,669.02
Taxes	-	-	-	-
Purchased Transportation	125,000.01	123,133.50	(1,866.51)	119,761.26
Misc. Items	27,405.99	19,906.44	(7,499.55)	13,242.97
Leases & Rentals	-	-	-	-
Total Expenses	1,377,162.00	1,255,824.48	(121,337.52)	1,189,525.93
Gain / (Loss)	25,000.02	30,390.20	5,390.18	23,571.42

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Checking - PNC (National City)						
3/1/18			Beginning Balance			275,983.14
3/1/18	02/21-02/28/18	CRJ	Farebox Receipts	2,947.97		
3/1/18	4/4 - 4/10/18	CRJ	Farebox Receipts	1,973.16		
3/2/18	CASH 2/28/18	CRJ	BCRTA Items	870.50		
3/6/18	A0739774	CRJ	Miami University	139,380.53		
3/6/18	7553V	CDJ	Ohio Public Transit Associatio	1,050.00		
3/7/18	3/1-3/6/18	CRJ	Farebox Receipts	1,516.48		
3/7/18	030718	CRJ	BCRTA Items	5.00		
3/8/18	7557	CDJ	Auditor of State		3,362.00	
3/8/18	7558	CDJ	Petty Cash		215.43	
3/8/18	7559	CDJ	Cincinnati Bell		141.75	
3/8/18	7560	CDJ	Cornett's Pressure Cleaning		797.00	
3/8/18	7561	CDJ	Dinsmore & Shohl LLP		818.20	
3/8/18	7562	CDJ	Fastenal Company		415.87	
3/8/18	7563	CDJ	Fuller Ford		482.62	
3/8/18	7564	CDJ	Gillig		239.92	
3/8/18	7565	CDJ	Jake Sweeney Chrysler Jeep		8.44	
3/8/18	7566	CDJ	Mighty Auto Parts		45.34	
3/8/18	7567	CDJ	ODACS, Inc		150.00	
3/8/18	7568	CDJ	Ohio Deferred Compensation		100.00	
3/8/18	7569	CDJ	Ohio Public Transit Associatio		1,050.00	
3/8/18	7570	CDJ	Ohio Transit Risk Pool		36,259.00	
3/8/18	7571	CDJ	Port Technology LLC		7,694.43	
3/8/18	7572	CDJ	RICOH USA, INC		55.31	
3/8/18	7573	CDJ	Refitt's LLC		350.00	
3/8/18	7574	CDJ	Staples Credit Plan		299.68	
3/8/18	7575	CDJ	Verizon Wireless		252.59	
3/8/18	7576	CDJ	Whitworth Bus Sales Inc.		1,088.30	
3/8/18	PRWE 3/2/18	GENJ			725.00	
3/8/18	PRWE 3/2/18	GENJ	Garn Ck#1083		279.10	
3/8/18	PRWE 3/2/18	GENJ			84,252.33	
3/8/18	PRWE 3/2/18	GENJ	CSPC Ck#1084		213.94	
3/8/18	PRWE 3/2/18	GENJ	Garn Ck#1082		96.89	
3/8/18	PRWE 3/2/18	GENJ			16,723.12	
3/8/18	AT 3/8/18	CDJ	Paycom		608.81	
3/13/18	0036896796	CRJ	Ohio Department of Taxation	12,179.70		
3/13/18	01026698	CRJ	Butler County Veterans Service	21,528.00		
3/13/18	0036923108	CRJ	Ohio Dept of Medicaid	4,875.00		
3/14/18	7577	CDJ	PERS		50,583.46	
3/14/18	3/7 - 3/13/18	CRJ	Farebox Receipts	1,832.02		
3/14/18	Draws 14.15.16&	CRJ	Federal Transit Administration	414,276.00		
3/16/18	7578	CDJ	Affordable Pest Control Inc.		47.00	
3/16/18	7579	CDJ	Bethesda Healthcare Inc.		1,331.10	
3/16/18	7580	CDJ	Cincinnati Bell Any Distance		1,547.93	
3/16/18	7581	CDJ	Cummins Bridgeway LLC		19.48	
3/16/18	7582	CDJ	Cintas Corporation		928.05	
3/16/18	7583	CDJ	City of Hamilton - Utilities		3,515.65	
3/16/18	7584	CDJ	Cornett's Pressure Cleaning		589.00	
3/16/18	7585	CDJ	Clarke Power Services		110.49	
3/16/18	7586	CDJ	CenterGrid, LLC		346.61	
3/16/18	7587	CDJ	Fitton Center		750.00	
3/16/18	7588	CDJ	Gillig		2,223.41	
3/16/18	7589	CDJ	GPS City		46.93	
3/16/18	7590	CDJ	Globe Ticket		778.00	
3/16/18	7591	CDJ	KOI Enterprises, Inc.		5,991.43	
3/16/18	7592	CDJ	Millennium Business Systems		287.48	
3/16/18	7593	CDJ	Mobilecomm		180.00	
3/16/18	7594	CDJ	Office Depot Inc.		68.06	
3/16/18	7595	CDJ	RICOH USA, INC		274.80	
3/16/18	7596	CDJ	Rumpke Of Ohio Inc.		201.48	

3/16/18	7597	CDJ	SuperFleet Mastercard Program		18,858.64	
3/16/18	7598	CDJ	Talawanda School District		15,542.65	
3/16/18	7599	CDJ	Verizon Wireless		1,549.13	
3/16/18	7600	CDJ	Whitworth Bus Sales Inc.		366,967.64	
3/21/18	03/14-3/20/18	CRJ	Farebox Receipts	1,806.72		
3/21/18	A0740501	CRJ	Miami University - Accounts Pa	180.00		
3/22/18	PRWE 03/16/18	GENJ			86,667.43	
3/22/18	PRWE 03/16/18	GENJ			17,315.24	
3/22/18	PRWE 03/16/18	GENJ	Garn Ck#1085		93.02	
3/22/18	PRWE 03/16/18	GENJ	Garn Ck#1086		325.53	
3/22/18	PRWE 03/16/18	GENJ			725.00	
3/22/18	PRWE 03/16/18	GENJ	CSPC Ck#1087		142.41	
3/22/18	AT 03/22/18	CDJ	Paycom		617.31	
3/22/18	7601	CDJ	A Catered Affair		3,524.75	
3/22/18	7602	CDJ	ABC Muncie Transit Supply		772.80	
3/22/18	7603	CDJ	Cornett's Pressure Cleaning		529.00	
3/22/18	7604	CDJ	Gillig		112.08	
3/22/18	7605	CDJ	ODACS, Inc		125.00	
3/22/18	7606	CDJ	Ohio Deferred Compensation		100.00	
3/22/18	7607	CDJ	Oxi Fresh of Fairfield		368.12	
3/22/18	ACH 3/22/18	CRJ	Federal Transit Administration	114,821.00		
3/23/18	7608	CDJ	Luke E Morgan		1,075.48	
3/27/18	24995	CRJ	Ohio Transit Risk Pool	8,976.87		
3/27/18	252582	CRJ	City of Middletown	91,580.16		
3/27/18	ACH 3/27/18	CRJ	Federal Transit Administration	11,400.00		
3/28/18	AT 3/28/18	CRJ	BCRTA Items		250,000.00	
3/28/18	03/21-03/27/18	CRJ	Farebox Receipts	1,817.27		
3/31/18	03/31/18	GENJ	Service Charge		9.00	
3/31/18	AT 3/31/18	CDJ	PNC Card Purchases		5,294.70	
			Current Period Change	833,016.38	997,260.36	-164,243.98
3/31/18			Ending Balance			111,739.16
Savings - PNC (National City)						
3/1/18			Beginning Balance			15,933.13
3/2/18	CC 2/28/18	CRJ	BCRTA Items	686.83		
3/31/18	03/31/18	GENJ	Interest Income	3.40		
3/31/18	03/31/18	GENJ	Service Charge		0.14	
			Current Period Change	690.23	0.14	690.09
3/31/18			Ending Balance			16,623.22
Savings - PNC Bank						
3/1/18			Beginning Balance			507,771.55
3/28/18	AT 3/28/18	CRJ	BCRTA Items - Transfer to Savings	250,000.00		
3/31/18	03/31/18	GENJ	Interest Income	131.37		
			Current Period Change	250,131.37		250,131.37
3/31/18			Ending Balance			757,902.92

**BCRTA
Cash Reserves
March 2018**

Current Assets	1,804,840.63
Current Liabilities	<u>(489,801.43)</u>
Available Funds	1,315,039.20

Board Reserves

Local Share Grant Obligations	
OH-2016-056-01	327,823.05
OH-2018-0xx-00 (pending grants)	1,257,558.50
Oxford Facility Match Pledge	200,000.00
Less 2018 Projected Local Match	(1,532,670.00)
	MU, MED, R6, VA

Match Required or (Overmatch)	<u>252,711.55</u>
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FTA Grants	252,711.55	Match Required
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Working Capital Funds (2 Mths.)	834,774.67
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Capital Replacement Funds	483,740.00	2018-2019 Local Share of Projects Not Yet on Grants
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Contingency Funds	<u>-</u>
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Total Board Reserves	1,571,226.22
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Non-Restricted Funds	(256,187.02)
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Addback 2019 Capital Match	323,740.00
"Current" Non-Restricted Funds	<u>67,552.98</u>

Director's Notes – May 2018

Metrics & Service

- **Free Rides for New BGo Riders in May**

In order to increase ridership and reach more users, staff will be introducing free trial rides for new users travelling in the \$10 zone during the month of May. Please share as we market via social media!

Staffing & Facility

- **Building Refurbishment**

Still on the agenda are energy efficient lighting upgrades, garage workstations for maintenance staff, additional storage and organization for maintenance and exterior building painting.

- **Staffing**

BCRTA is currently seeking CDL and non-CDL drivers as well as an operations supervisor and maintenance technician. Administrative positions have been filled at this time.

Sherry Hawley, Lead Operations Supervisor, will be retiring from BCRTA effective May 18, 2018.

Sherry came to BCRTA from Miami University's First Transit Operation in 2013 and had previously worked for other private transit contractors including Paul's Bus Service. We will miss Sherry greatly!

Appreciation or thanks can be mailed to BCRTA in her name or emailed to

hawleys@butlercountyrta.com.

Planning

- **Middletown, Monroe & Dayton Connection**

Discussions with the City of Middletown are moving forward and with a potential implementation in July 2018.

- **42X Commuter Services**

BCRTA will begin surveying Cincinnati commuters in the next several months to determine the best solution for making meaningful improvements to Cincinnati commuter service from Butler County.

- **New Trolleys**

Staff visit the Manufacturer's production facility and the trolley package upfitter in May. Final selections have been made and the first trolleys should be delivered in early 2019.



- **Around Town**

BCRTA attended the Smart Cincy Summit and ThinkRegional event in April. The ThinkRegional event received some press for the keynote speaker who discussed hydrogen fuel cell buses:

Director's Notes – May 2018

<https://www.journal-news.com/business/new-clean-technology-could-fuel-local-transportation/yLHZwwMa1pHbkjliwLY72L/>

Matt also learned to navigate to the bus stop as a visually impaired person with Hamilton Mayor Pat Moeller. Thanks for the guidance provided by Trustee Chandler!



Discretionary Grant Availability

- **5310**
OKI has awarded BCRTA with two years of funding for the paratransit mobile application (scheduling and payment) and also two years for a staff travel trainer/mobility manager.
- **5339**
BCRTA was awarded \$2.6M this April to be put toward the Oxford multimodal facility. The project is still \$4.6M short of being fully funded.
- **TIGER**
TIGER, or BUILD has been released with a due date in July. Contrary to BCRTA's expectations, funding for this program was substantially increased. BCRTA plans to submit an application with the project partners to fund the remaining portion of the Chestnut Street Multimodal Station.
- **Low & No Emission (LoNo)**
The City of Hamilton has deferred for another year on this opportunity.
- **Surface Transportation Block Grant Program (STP)**
BCRTA is planning to submit an application for the remaining portion of the Chestnut Street Multimodal Station. Applications are due June 1.
- **5311 Rural Transit**
BCRTA is speaking with ODOT regarding opportunities for rural funding of the Chestnut Street Multimodal Station. Although BCRTA's main office is in the urban area, Oxford may qualify for rural transit funding.

On the Horizon ...

- **Geoff Daniels – Senator Brown's Office**
Geoff Daniels, local aide to US Senator Sherrod Brown is scheduled to visit after the May BCRTA board meeting. Please mark your calendars if you would like to stay: May 16, 2018 - 9:30 AM. We may make this a traveling meeting as Senator Brown's office is familiar with the Oxford facility project and may like to see the site.

Director's Notes – May 2018

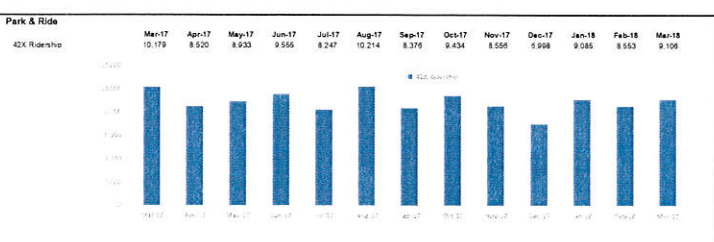
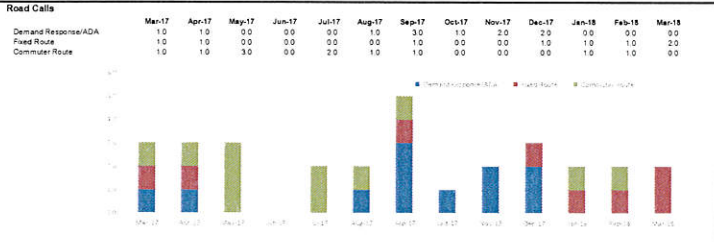
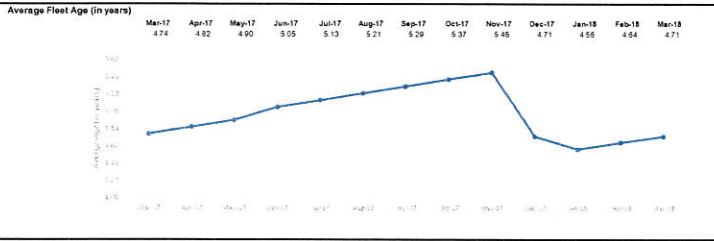
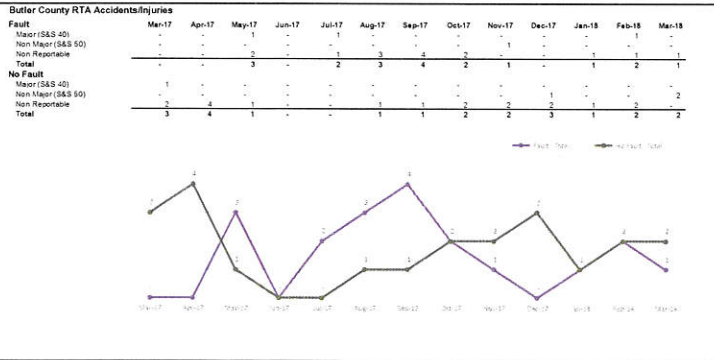
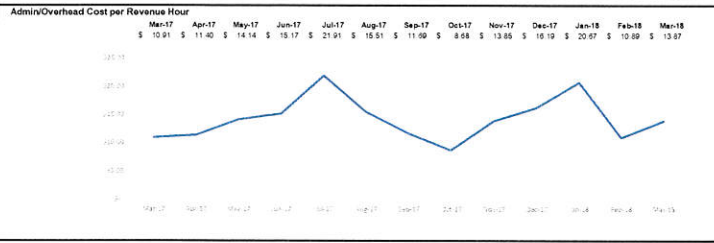
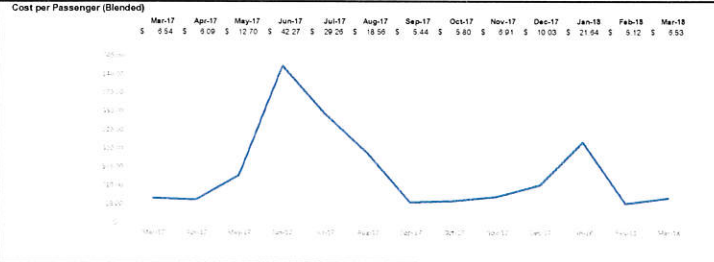
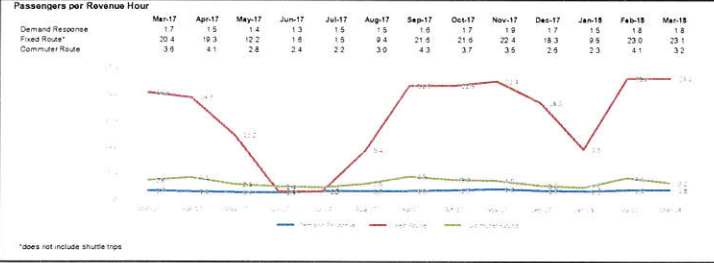
- **State Representative Candice Keller**

We have rescheduled Representative Keller to visit BCRTA following the June 20 regular board meeting.

- **September Meeting Relocated**

In order to offer more accessible meeting spaces, we will hold the September BCRTA Board Meeting at Cincinnati State Middletown on 9/19/2018 at 8:00 AM. Thank you, Trustee Summers, for hosting!

BCRTA Metric Scorecard



BCRTA Resolution No. 18-05-01

Authorizing the Butler County Regional Transit Authority (BCRTA) to Apply to OKI for a Surface Transportation Funds (STP) in Support of the Butler County Connect Chestnut Street Multimodal Station.

Whereas the OKI Regional Council of Governments has announced that it will accept applications for funding under the Ohio Statewide Surface Transportation Funds Program; and

Whereas the mission of the BCRTA is to support quality of life and economic development through public transportation; and

Whereas since 2012 BCRTA, Miami University, the City of Oxford and the Talawanda School District have partnered to create and improve connections among employment, education, shared resources and other quality of life services for citizens, students and visitors of the City of Oxford, Miami University, Butler County and the region; and

Whereas the United States Department of Transportation Federal Transit Administration has awarded BCRTA \$2,668,750, which is less than the 80% eligible federal share, toward the completion of the \$9,000,000 project; and

Whereas a portion of the planned Butler County Connect Multimodal facility project remains unfunded and BCRTA wishes to identify and obtain multiple additional sources to complete the funding of the project as proposed; and

Whereas BCRTA has pledged, and BCRTA reaffirms, local match dollars of \$200,000 toward the project less the match required for the existing award and Miami University has pledged local match dollars of \$1,600,000 toward the project that may still be leveraged; and

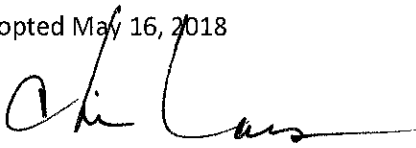
Whereas the support of STP funding would allow BCRTA to reduce the gap of unidentified funding in pursuit of the construction of a multimodal transit maintenance, storage and passenger facility; and

Whereas BCRTA estimates the grant eligible unfunded portion of the project to be \$4,531,250; and

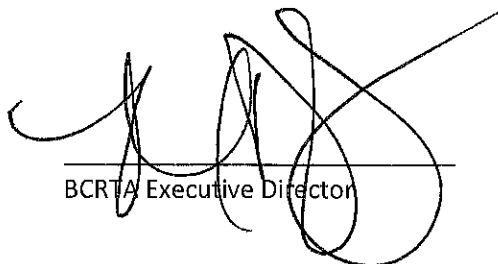
Whereas the application deadline is June 1, 2018.

Now, therefore be it resolved that the BCRTA Board of Trustees hereby authorizes the Executive Director to submit to OKI an application for STP funding of up to \$4,531,250 in pursuit of the unfunded project balance for the construction of the Butler County Connect Chestnut Street Multimodal Station.

Adopted May 16, 2018



BCRTA Board President



BCRTA Executive Director

BCRTA Resolution No. 18-05-02

Authorizing the BCRTA Executive Director to File Applications and Execute Contracts with the Ohio Department of Transportation (ODOT) for Fiscal Year (FY) 2019 Ohio Public Transportation Assistance Grants Including, but not limited to, the Ohio Transit Preservation Partnership Program (OTPPP), the Ohio Elderly and Disabled Transit Fare Assistance Program (E&D), and the Urban Transit Program (UTP).

Whereas the State of Ohio through its FY2019 programs has made available funds to assist public transportation systems in Ohio; and

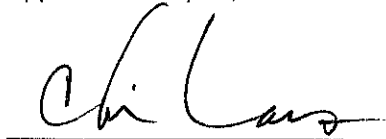
Whereas BCRTA is a Regional Transit Authority created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code; and

Whereas BCRTA is presently providing transit service and observing all federal and state rules regarding these programs.


Now therefore be it resolved that the BCRTA Executive Director is authorized to file applications and execute contracts for the FY2019 Ohio Transit Preservation Partnership Program (OTPPP), the FY2019 Ohio Elderly and Disabled Transit Fare Assistance Program (E&D) and the FY2019 Urban Transit Program (UTP) as well as other state assistance programs that may become available to BCRTA or its partners to support public transit efforts on behalf of the BCRTA.

Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to furnish such additional information as ODOT may require in connection with these applications and do all things necessary to enact this resolution.

Approved: May 16, 2018



BCRTA Board President



BCRTA Executive Director

BCRTA Resolution No. 18-05-03

Reappointing Ms. Christy Morris and Mr. Jeff Diver to the Transit Alliance of Butler County (TABC) Board of Directors.

Whereas the Transit Alliance Board of Directors amended its Code of Regulations as of August 18, 2008 to make BCRTA its sole member; and

Whereas the TABC Code of Regulations requires that the corporation have at least nine (9) directors and collectively they shall be known as the Board of Directors; and

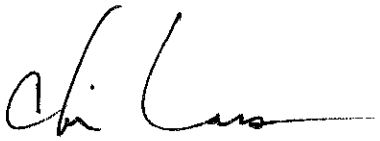
Whereas the TABC Code of Regulations requires that the Member elect the Directors of the Corporation.

Now, therefore be it resolved that the BCRTA Board of Trustees hereby appoints the following individuals to three (3) year terms as members of the Board of Directors of the TABC.

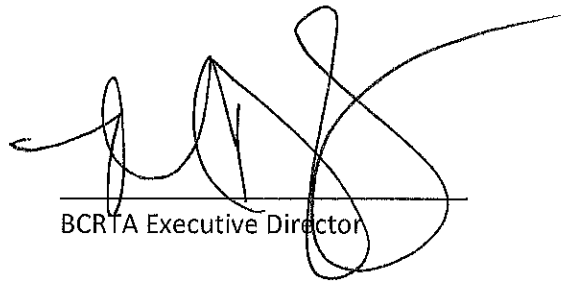
- Ms. Christy Morris, Reappointment
 - term to expire June 30, 2021
- Mr. Jeff Diver, Reappointment
 - term to expire June 30, 2021

Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to work with the TABC Board of Directors to take all actions necessary to enact this resolution.

Adopted May 16, 2018



BCRTA Board President



BCRTA Executive Director

BCRTA Resolution No. 18-05-04

**Authorizing the Butler County Regional Transit Authority (BCRTA)
Executive Director to Enter into a Contract for Uniform Apparel
Solutions.**

Whereas on November 15, 2017, the BCRTA Board of Trustees authorized 2018 operating expenditures including the purchase of materials and supplies; and

Whereas BCRTA is in need of a uniform apparel solution to create a more cohesive and consistent professional image and also eliminate administrative burdens and inefficiencies; and

Whereas BCRTA solicited quotations for a uniform apparel solution specified consistent with the needs of BCRTA to include a broad range of apparel and distribution services; and

Whereas one (1) vendor submitted a reasonable quotation; and

Whereas a BCRTA team evaluated the vendor quotation based on cost and responsiveness; and

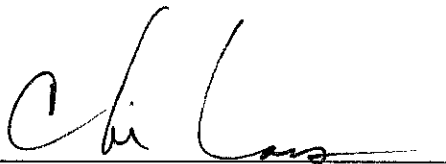
Whereas the BCRTA team also complied with all applicable regulations and policies for single bid scenarios to ensure adequate competition, including contacting non-responsive vendors; and

Whereas Epluno of Springboro, Ohio submitted a quotation and was evaluated and deemed to be reasonable and responsive; and

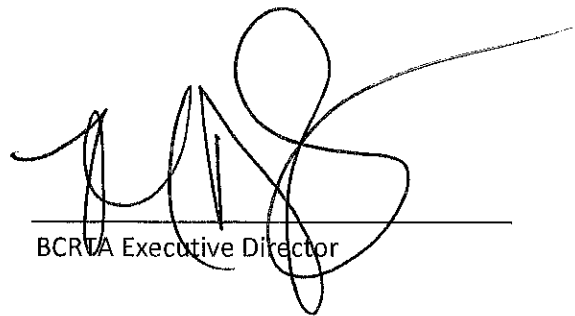
Whereas Epluno has met all bid requirements and BCRTA has determined responsibility of the contractor.

Now, therefore be it resolved that the BCRTA Board of Trustees hereby authorizes the BCRTA Executive Director to enter into a three year contract with Epluno for a uniform apparel solution at a cost not to exceed \$88,355 that includes all material, supplies, apparel and distribution plus a 10% contingency. Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to take all actions necessary to enact the terms of the agreement and this resolution.

Approved May 16, 2018



BCRTA Board President



BCRTA Executive Director

BCRTA Resolution No. 18-06-XX

Authorizing the Butler County Regional Transit Authority (BCRTA) to Submit a 2018 Better Utilizing Investments to Leverage Development (BUILD) Grant Application in Partnership with Miami University (Ohio), the City of Oxford and the Talawanda School District, Authorizing BCRTA to Serve as the Designated Recipient for the Grant, and Recertifying the Availability of \$200,000 in local match for the project.

Whereas the mission of the BCRTA is to support quality of life and economic development through public transportation; and

Whereas since 2012 BCRTA, Miami University, the City of Oxford and the Talawanda School District have partnered to create and improve connections among employment, education, shared resources and other quality of life services for citizens, students and visitors of the City of Oxford, Miami University, Butler County and the region; and

Whereas the availability of a 2018 Better Utilizing Investments to Leverage Development (BUILD) grant offers an opportunity to build upon that partnership and leverage public and academic assets to increase economic competitiveness, livability, sustainability and safety by enhancing multimodal connections among users and centers of employment, education and services; and

Whereas the partners have identified and prioritized an eligible project that aligns with program priorities and selection criteria, will serve as a catalyst to revitalize the City of Oxford and Miami University Campus, and will redesign the physical infrastructure for enhanced intermodal connections, including regional and local public transportation ; and

Whereas the United States Department of Transportation Federal Transit Administration has awarded BCRTA \$2,668,750, less than the 80% eligible federal share, toward the completion of the \$9,000,000 project; and

Whereas a portion of the planned Butler County Connect Multimodal facility project remains unfunded and BCRTA wishes to identify and obtain multiple additional sources to complete the funding of the project as proposed; and

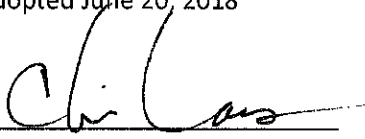
Whereas BCRTA has pledged, and BCRTA reaffirms, local match dollars of \$200,000 toward the project less the match required for the existing award and Miami University has pledged local match dollars of \$1,600,000 toward the project that may still be leveraged; and

Whereas BCRTA is the designated recipient for federal transportation funds; and

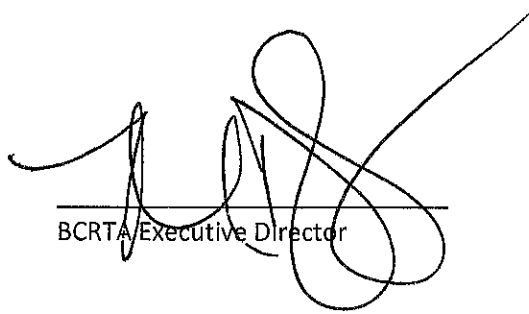
Whereas the application deadline is July 19, 2018.

Now, therefore be it resolved that the BCRTA Board of Trustees hereby authorizes BCRTA to submit a 2018 Better Utilizing Investments to Leverage Development (BUILD) grant application on behalf of the project partners and authorizes BCRTA to serve as the designated recipient for the project. Be it further resolved that the BCRTA Board of Trustees shall certify the availability of \$200,000 toward the local match requirement of the project, less the existing award requirements, and authorizes the Executive Director and the Chief Financial Officer to take all actions necessary to enact this resolution and subsequent agreements subject to the review of BCRTA legal counsel.

Adopted June 20, 2018



BCRTA Board President



BCRTA Executive Director