



Board of Trustees

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Butler County ESC

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Mr. James A. Foster
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Ms. Anita Scott Jones
Atrium Medical Center

Ms. Mimi Sylva, J.D.
Cincinnati State
Middletown

Mr. Corey Watt
Resident

Executive Director

Mr. Matthew M. Dutkevich

Legal Counsel

Mr. Gary Becker
Dinsmore & Shohi, LLP

* * * PUBLIC MEETING NOTICE * * *

Butler County Regional Transit Authority Board of Trustees

The BCRTA Board of Trustees is scheduled to meet on **Wednesday, May 15, 2019** in the Board Room of the Butler County Regional Transit Authority Main Offices at **3045 Moser Court, Hamilton, Ohio 45011 at 8:00 a.m.**

In accordance with the American Disabilities Act, if anyone has a disability and requires assistance or, in accordance with the Limited English Proficiency Executive Order, requires translation services, please call Ms. Vonda Partin at 513.785.5226 or 800.750.0750 (Ohio Relay Service).

For questions or more information regarding this meeting please call 513.785.5226 or email partinv@butlercountyrta.com.

BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES

May 15, 2019, 8:00 AM

Butler County Regional Transit Authority – Board Room

3045 Moser Court, Hamilton, Ohio 45011

PRELIMINARY AGENDA

- I. Call to Order & Roll
- II. Consideration of Absences
- III. Approval of the Agenda (Motion Requested)
- IV. Approval of the April 17, 2019 Meeting Minutes (Motion Requested)
- V. Comments from Citizens
- VI. Secretary/Treasurer's Report – March 2019 (Motion Requested)
- VII. Director's Report
 - a. Discussion Item: Half Fare Privileges for Veterans
- VIII. Committee & Staff Reports
 - a. OKI
 - b. Metrics
- IX. Governance
 - a. Discussion Item: Retreat Facilitator
- X. Action Items
 - a. Resolution No. 19-05-01: Reappointing Ms. Susan Cohen, Ms. Melissa O'Brien, and Mr. Chris Steed to the Transit Alliance of Butler County (TABC) Board of Directors.
 - b. Resolution No. 19-05-02: Authorizing the Butler County Regional Transit Authority (BCRTA) to Apply to OKI for Surface Transportation Funds (STP) and Congestion Mitigation Air Quality Funds (CMAQ) in Support of the Butler County Connect Chestnut Street Multimodal Station.
 - c. Resolution No. 19-05-03: Adopting the FY2020 Planning Budget for the Butler County Regional Transit Authority (BCRTA) and Acceptance of the BCRTA Fiscal Officer's Certification of Funds and Estimation of Revenues.
 - d. Resolution No. 19-05-04: Authorizing the BCRTA Executive Director to File Applications and Execute Contracts with the Ohio Department of Transportation (ODOT) for Fiscal Year (FY) 2020 Ohio Public Transportation Assistance Grants Including, but not limited to, the Ohio Transit Preservation Partnership Program

Next Meeting Date:

June 19, 2019 @ 8:00 AM to 4:00 PM

MetroParks of Butler County Ohio

River Center, Great Miami Room

120 South Carmody Blvd.

Middletown, OH 45044

BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES

May 15, 2019, 8:00 AM

*Butler County Regional Transit Authority – Board Room
3045 Moser Court, Hamilton, Ohio 45011*

(OTPPP), the Ohio Elderly and Disabled Transit Fare Assistance Program (E&D), and the Urban Transit Program (UTP).

- e. Resolution No. 19-05-05: Authorizing the Executive Director to Execute a Membership Agreement to Become a Member of [NEORIDE, an Ohio Council of Governments](#).
- f. Resolution No. 19-05-06: Authorizing the Executive Director to Execute a Purchase Agreement for Service, Support, and Installation of a [Mobile Self Service Trip Booking Application with Payment Capabilities](#).

XI. Adjourn (Motion Requested)

**Next Meeting Date:
June 19, 2019 @ 8:00 AM to 4:00 PM
MetroParks of Butler County Ohio
River Center, Great Miami Room
120 South Carmody Blvd.
Middletown, OH 45044**

2019 Butler County RTA Board of Trustees Attendance

	Jan	*Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec
Bautz, Travis	X		X	X								
Chandler, Jessica	X		X	X								
Fehr, David	A		X	X								
Foster, Jim	X		X	X								
Gordon, Perry	X		X	X								
Lawson, Chris	E		X	X								
Scott Jones, Anita	X		E	X								
Sylva, Mimi	X		X	X								
Watt, Corey	X		X	X								

X = Present

E = Excused

A = Absent

*2/20/2019 Canceled for Snow Day

Date: 5/15/2019

VI. Secretary/Treasurer's Report

Ms. Weidner presented the treasurer's report for the months of February. Revenues other than Federal funding varied just slightly from budget. Federal funding was under budget due to lower operating and preventative maintenance expenses. Expenses for February were also close to budget with the exception of services, materials and supplies. Services were under due to budgeting in 2019 for an update to the website that is just now in planning stages, and materials and supplies were under due to less revenue vehicle parts being purchased. Overall, for February, the net gain was approximately \$9,300.00.

Year-end February showed similar variances to budget as month-end February. Miscellaneous items were over budget with the accrual of the potential ACA fine that was not included in the budget. This will continue all year. Year-end February showed a loss of \$668.00.

The Transaction log was included in the packet presenting all cash transactions for the month. The balance sheet was presented with normal balances for assets, as well as liabilities and equity. The unearned MU fund account showed a balance as revenues were deferred from January which is not a full-service month at the University.

Available funds were approximately \$1.46M. Board reserves were approximately \$1.53M with an overmatch on the local grant obligations leaving non-restricted funds at (\$80K). We are currently able to fund the local share of all 2019 projects not yet on grants and are making progress on funding those for 2020.

Mr. Lawson requested a motion to approve the Secretary/Treasurer's Report. Mr. Watt made a motion to approve the report. Ms. Chandler seconded the motion. The report was approved.

VII. DIRECTOR'S REPORT

A. Metrics & Service

BGo Denials

Due primarily to staffing shortage, BCRTA has been denying an increasing number of requests for BGo trips. Customer Service staff have begun recording this for reference.

February 2019:

All Trips

Total denials	120
Denials for same day trips	22
Denials for future trips	98
Denials with less than +/- 1 hour window	120
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	5

March 2019:

All Trips

Total denials	66
Denials for same day trips	21
Denials for future trips	45
Denials with less than +/- 1 hour window	66
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	14

B. Staffing & Facility

Staffing

BCRTA is currently seeking CDL and non-CDL drivers, maintenance technicians, and an operations supervisor.

C. Planning

Chestnut Street Multimodal Station

BCRTA was awarded \$2.6M in 5339 funds in April 2018 to be put toward the facility. The project is still \$4.6M short of being fully funded.

Regional Cooperation

BCRTA is currently waiting for SORTA to make a decision regarding a new mobile ticketing platform. An announcement and recommendations are expected this month. John Gardocki is serving on a regional committee to address fare simplification throughout the region.

D. Outreach & Communications

I-75 WorkLink Corridor

BCRTA is continuing to engage with the group of stakeholders along the WorkLink Corridor. DriveOhio has hired HNTB Consultants to lead a more detailed process and outline a scope of work for future collaboration. The WorkLink stakeholders will be meeting this month with the Hamilton Mill to discuss a potential project manager relationship.

E. Discretionary Grant Availability

\$700M for Transit (HB 62)

Very early this month the Ohio General Assembly approved the biennial transportation budget. Transit received a significant increase of \$70M in general revenue funds for each year. Details are still being determined about how the funds will be dispersed. No funds will be available until after the GRF budget is completed in by June for the next state fiscal year.

BUILD

BCRTA will be partnering with the City of Hamilton for a larger scope 2019 BUILD application to support infrastructure around the new Spooky Nook Sports Complex.

5339 Bus and Bus Facilities

Staff is watching for a NOFO release later this year to reapply.

CMAQ/STP

OKI will be seeking applications for CMAQ/STP funds in the current round of funding now open. BCRTA will pursue funding for a phase of the Chestnut Street Multimodal Station and Shared Services Facility.

5311 Rural Transit

Staff completed an application for \$4.6M in ODOT 5311 funds in October. BCRTA did not receive an award in this round because ODOT made no capital grant awards. However, ODOT has expressed interest in funding capital grants in the next round.

Small Urban Lapsing Funds

ODOT put out a call this month for applications seeking federal grant dollars that are in danger of lapsing and leaving the State. These funds are dedicated to small urban transit systems. BCRTA applied for \$2.5M including TDC's to fund the Chestnut Facility. This call for projects was rescinded in late February for unknown reasons. BCRTA expects another call late in 2019.

Two Things Not on the Agenda

There was an autonomous vehicle on display at the OPTA meeting April 1-3, 2019 in Columbus. It is actually available to contract it if desired.

Secondly, Mr. Ruzinsky/BCRTA was awarded the Leonard Ronis Transit Person of the Year Award. The award is named for a longtime transit advocate and is a once in a lifetime award – OPTA's top honor! Mr. Ruzinsky was nominated by quite a few people including Mr. Dutkevicz. Congratulations to Mr. Ruzinsky!

F. On the Horizon ...

Transit Job Fairs

The Transit Alliance of Butler County and Butler County Ohio Means Jobs are hosting two transit-oriented job fairs this spring. The first will be held on April 16th at OMJ accessible via the R3. The second will take place on April 30th at Cincinnati State Middletown, within walking distance of all Middletown routes, the R1 and R2. BCRTA will run some additional tripper service on April 30th to connect R7 riders with the job fair.

The first was a successful event with over 60 potential employees were in attendance and all but one employer came that had signed on (24 out of 25). There were employers there from manufacturing, to health care, engineering and food service. John Gardocki helped Shawn Cowan work at the job fair along with Luke Morgan, Barb Smith and Vonda Partin.

Strategic Plan Update

In order to move forward an updated long-term strategic plan for the BCRTA, Mr. Dutkevicz will be meeting individually with trustees and stakeholders over the next few weeks to gather information and present a summary and process to the Board of Trustees.

G. Not in the Written Report

- There was an autonomous vehicle on display at the OPTA meeting April 1-3, 2019 in Columbus. It is actually available to contract it if desired.
- Mr. Ruzinsky was awarded the Leonard Ronis Transit Person of the Year Award. The award is named for a longtime transit advocate and is a once in a lifetime award – OPTA's top honor! Mr. Ruzinsky was nominated by quite a few people including Mr. Dutkevicz. Congratulations to Mr. Ruzinsky!
- A Miami student article reporting cuts to Miami budgets and bus service was confirmed inaccurate by Miami Police Captain Ben Spilman.

VIII. Committee & Staff Reports – February 2019

A. OKI

Mr. Lawson shared that the OKI meeting he attended last week was mostly procedural items. An autonomous vehicle was on display from a company called AutonomouStuff (out of Illinois). Hamilton Mill is a partner with UC in dealing with AutonomouStuff.

B. Metrics & Service

Mr. Dutkevicz provided the Metrics Report.

Passengers per Revenue Hour: BCRTA's graph will show that Demand Response services have remained at 1.8 passengers per hour in both February of 2018 and 2019. Commuter Routes show a significant difference in February 2018 (4.1) compared to February of 2019 (2.1) due to the R1, R3, R4 and R6 formerly being classified as Commuter Bus routes and now classified as Motor Bus routes. Fixed Route service also reflects 3.9 passenger per hour drop in ridership due to these new classifications.

Cost per Passenger (Blended): BCRTA has experienced a \$0.08 increase in February 2019 (\$5.20) compared to February 2018 (\$5.12).

Admin/Overhead Cost Per Revenue Hour: Overhead costs have an increase of \$4.50 per hour compared to February 2018. This significant change is due to the ACA fines which wasn't there in February 2018.

Butler County RTA Accidents/Injuries: Most accidents are non-reportable and fairly insignificant. Staff are continuing to monitor accidents and training on mirror clips. Ms. Oden wasn't in attendance to give the specifics.

Average Fleet Age (in years): BCRTA currently has 59 vehicles and the average fleet age is 4.22 years (continuing to stay low). This reflects new purchases and the disposal of older vehicles with the aid of the EPA grant. Two of four of the old trolleys left in February and will be reflected in March.

Road Calls: Road calls are continuing to stay down. Demand/Response was 0.0 in February 2018 and 2019. Fixed Route was 1.0 in February 2018 and 2019. Commuter Route was 1.0 in February 2018 and 2019.

Park & Ride: The 42X decreased by 4.89% compared to February 2018. BCRTA is working with SORTA to evaluate the service and ridership.

C. Title VI Plan & Survey Review

Mr. Gardocki spoke about the Title VI Plan & Survey Review. BCRTA reviews the plan every three years and the Board of Trustees should review survey results annually. The 2019 Customer Satisfaction Survey (Title VI Plan) had 151 responses this year compared to 60-80 in 2018. It was a 10 question survey (English only) and totally voluntary with drivers passing out hard copy and people voluntarily going on-line to respond. Public response for the 2019 Customer Satisfaction Survey was higher than expected. Overall, the public believes BCRTA is doing a good job at cleanliness, friendliness, and safety. There are a few areas where improvement can be made including scheduling a ride (not getting a trip denied), on-time performance, and language barriers.

It was suggested in the future surveys to target specific peoples/languages in lieu of voluntary.

Mr. Lawson requested a motion to ratify Title VI Plan Survey Results. Ms. Scott Jones made a motion to ratify the report. Mr. Foster seconded the motion. The survey was ratified.

IX. Action Items

- a. **Resolution No. 19-04-01: Authorizing the Executive Director to Execute A Contract for the Purchase, Service, Support, and Installation of CAD/AVL Mobile Data Tablets.**

Mr. Lawson requested a motion to accept Resolution 19-04-01. Mr. Watt made a motion to approve and Mr. Foster seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Ms. Sylva	YES
Mr. Watt	YES

The resolution was adopted.

b. Resolution 19-04-02: Partnering with the City of Hamilton and Supporting a 2019 BUILD Grant to Improve Transportation Infrastructure.

Mr. Lawson requested a motion to accept Resolution 19-04-02. Mr. Foster made a motion to approve and Ms. Sylva seconded the motion.

Upon a call of the roll, the vote resulted as follows:

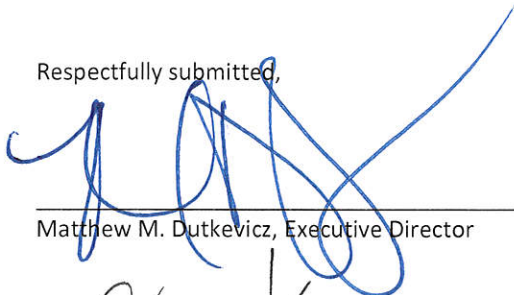
Mr. Bautz	YES
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	YES
Ms. Sylva	YES
Mr. Watt	YES

The resolution was adopted.

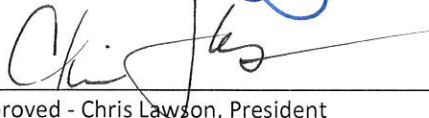
X. Adjourn

Mr. Watt moved to adjourn, and Mr. Gordon seconded. The motion carried. The meeting was adjourned at 9:05 AM.

Respectfully submitted,



Matthew M. Dutkevich, Executive Director



Approved - Chris Lawson, President

**BCRTA
Income Statement
March 2019**

	Current Month Budget	Current Month Actual	Change	Last Year Current Month
Revenues				
Passenger Fares	13,710.00	10,634.50	(3,075.50)	12,507.37
Contract Service	16,893.00	14,939.92	(1,953.08)	16,430.50
Other Transit Rev.	97,666.67	98,600.69	934.02	88,321.50
Mgt./Cons. Services	10,220.00	10,220.00	-	10,000.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	3,175.00	5,368.84	2,193.84	1,671.11
Local Funding	195,412.34	184,502.44	(10,909.90)	163,538.60
State Funding	-	-	-	-
Federal Funding	159,063.08	120,864.00	(38,199.08)	136,445.00
In-Kind Items	-	-	-	-
Total Revenues	496,140.09	445,130.39	(51,009.70)	428,914.08
Expenses				
Wages	234,432.67	238,198.59	3,765.92	218,510.18
Fringes	74,253.55	64,703.31	(9,550.24)	63,446.27
Services	38,546.34	16,425.32	(22,121.02)	23,041.77
Materials & Supplies	64,445.43	45,787.47	(18,657.96)	59,765.75
Utilities	6,963.00	6,110.90	(852.10)	6,754.43
Insurance	18,552.83	19,119.99	567.16	8,001.29
Taxes	-	-	-	-
Purchased Transportation	41,666.67	42,052.38	385.71	41,044.50
Misc. Items	4,873.50	12,561.65	7,688.15	2,348.17
Leases & Rentals	-	-	-	-
Total Expenses	483,733.99	444,959.61	(38,774.38)	422,912.36
Gain / (Loss)	12,406.10	170.78	(12,235.32)	6,001.72
Local Share Depreciation		20,380.79		
Gain / (Loss) with Local Depr.		(20,210.01)		

**BCRTA
Income Statement
March 2019**

	Year to Date Budget	Year to Date Actual	Change	Year to Date Last Year
Revenues				
Passenger Fares	30,482.00	29,451.67	(1,030.33)	28,000.09
Contract Service	49,299.00	43,602.45	(5,696.55)	47,936.90
Other Transit Rev.	293,000.01	291,362.63	(1,637.38)	248,829.50
Mgt./Cons. Services	30,660.00	30,660.00	-	30,000.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	9,525.00	12,402.12	2,877.12	12,831.33
Local Funding	562,320.02	551,182.20	(11,137.82)	530,084.96
State Funding	-	-	-	-
Federal Funding	448,749.24	363,015.00	(85,734.24)	380,537.00
In-Kind Items	-	-	-	-
Total Revenues	1,424,035.27	1,321,676.07	(102,359.20)	1,278,219.78
Expenses				
Wages	676,041.01	675,157.98	(883.03)	626,954.85
Fringes	214,350.65	190,572.63	(23,778.02)	186,915.98
Services	119,302.02	67,371.63	(51,930.39)	70,965.05
Materials & Supplies	173,657.29	146,486.53	(27,170.76)	175,212.95
Utilities	22,184.00	25,649.71	3,465.71	23,139.29
Insurance	55,658.49	55,200.52	(457.97)	29,183.51
Taxes	-	-	-	-
Purchased Transportation	125,000.01	126,157.14	1,157.13	123,133.50
Misc. Items	14,620.50	36,000.63	21,380.13	20,362.55
Leases & Rentals	-	-	-	-
Total Expenses	1,400,813.97	1,322,596.77	(78,217.20)	1,255,867.68
Gain / (Loss)	23,221.30	(920.70)	(24,142.00)	22,352.10
Local Share Depreciation		20,380.79		
Gain / (Loss) with Local Depr.		(21,301.49)		

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Checking - PNC (National City)						
3/1/19			Beginning Balance			364,416.71
3/1/19	02/20-02/28/19	CRJ	Farebox Receipts	2,745.60		
3/4/19	01046154/010461	CRJ	Butler County Veterans Service	12,610.57		
3/4/19	0039232736	CRJ	BCRTA Items	40.00		
3/4/19	Cash 3/4/19	CRJ	BCRTA Items	5.00		
3/4/19	Cash 3/4/19	CRJ	BCRTA Items	1,105.00		
3/6/19	03/01-03/05/19	CRJ	Farebox Receipts	1,028.49		
3/6/19	8227	CDJ	A Catered Affair		4,608.95	
3/6/19	8228	CDJ	Petty Cash		573.27	
3/6/19	8229	CDJ	Brighton Spring Service		172.76	
3/6/19	8230	CDJ	Cincinnati Bell		141.50	
3/6/19	8231	CDJ	Middletown Treasury Divison		212.85	
3/6/19	8232	CDJ	Cornett's Pressure Cleaning		581.00	
3/6/19	8233	CDJ	Darana Hybrid		1,932.00	
3/6/19	8234	CDJ	Elements IV Interiors		6,281.28	
3/6/19	8235	CDJ	Fuller Ford		772.76	
3/6/19	8236	CDJ	Gillig		5,185.32	
3/6/19	8237	CDJ	Geiler Company		651.51	
3/6/19	8238	CDJ	Heritage-Crystal Clean LLC		262.75	
3/6/19	8239	CDJ	Jim's Tire & Auto		1,085.50	
3/6/19	8240	CDJ	KOI Enterprises, Inc.		4,038.42	
3/6/19	8241	CDJ	Ohio Deferred Compensation		415.00	
3/6/19	8242	CDJ	Office Depot Inc.		319.35	
3/6/19	8243	CDJ	Ohio Transit Risk Pool		39,508.00	
3/6/19	8244	CDJ	RICOH USA, INC		16.10	
3/6/19	8245	CDJ	SELF		500.00	
3/6/19	8246	CDJ	Verizon Wireless		559.62	
3/7/19	260374	CRJ	City of Middletown	687.50		
3/7/19	AT 3/7/19	CDJ	Paycom		860.66	
3/7/19	PRWE 03/01/19	GENJ			950.00	
3/7/19	PRWE 03/01/19	GENJ			19,518.97	
3/7/19	PRWE 03/01/19	GENJ			97,856.12	
3/7/19	PRWE 03/01/19	GENJ	Garn Ck#1150		407.98	
3/7/19	PRWE 03/01/19	GENJ	Garn Ck#1149		361.29	
3/7/19	PRWE 03/01/19	GENJ	CSPC Ck#1151		188.93	
3/7/19	PRWE 03/01/19	GENJ	IN CSPC Ck#1152		300.00	
3/13/19	A0752952	CRJ	Miami University	142,349.82		
3/13/19	150972	CRJ	GovDeals.com	22.00		
3/13/19	CASH 3/13/19	CRJ	BCRTA items	2.70		
3/13/19	3/6-3/12/19	CRJ	Farebox Receipts	1,624.66		
3/14/19	8247	CDJ	Affordable Pest Control Inc.		48.00	
3/14/19	8248	CDJ	Cummins Bridgeway LLC		254.97	
3/14/19	8249	CDJ	Cintas Corporation		1,133.72	
3/14/19	8250	CDJ	Cox Media Group		61.02	
3/14/19	8251	CDJ	Cornett's Pressure Cleaning		1,225.00	
3/14/19	8252	CDJ	CenterGrid, LLC		346.61	
3/14/19	8253	CDJ	Dinsmore & Shohl LLP		533.05	
3/14/19	8254	CDJ	Fox Towing Inc.		75.00	
3/14/19	8255	CDJ	J&N Auto Electric Inc.		130.58	
3/14/19	8256	CDJ	Millennium Business Systems		300.12	
3/14/19	8257	CDJ	Mobilcomm		180.00	
3/14/19	8258	CDJ	Minuteman Press - Fairfield		359.29	
3/14/19	8259	CDJ	Office Depot Inc.		287.52	
3/14/19	8260	CDJ	Port Technology LLC		8,447.41	
3/14/19	8261	CDJ	Rose Chevrolet		8.66	
3/14/19	8262	CDJ	Rumpke Of Ohio Inc.		213.82	
3/14/19	8263	CDJ	Staples Credit Plan		283.90	
3/14/19	8264	CDJ	SuperFleet Mastercard Program		19,637.59	
3/14/19	8265	CDJ	Talawanda School District		14,502.57	
3/20/19	ACH 3/20/19	CRJ	Federal Transit Administration	878,889.00		

3/20/19	03/13-03/19/19	CRJ	Farebox Receipts	1,630.91		
3/20/19	03/20/19	CRJ	BCRTA Items	20.00		
3/21/19	PRWE 03/15/19	GENJ	CPSC Ck#1155		100.65	
3/21/19	PRWE 03/15/19	GENJ			18,857.68	
3/21/19	PRWE 03/15/19	GENJ	Garn Ck#1154		389.08	
3/21/19	PRWE 03/15/19	GENJ	Garn Ck#1153		153.00	
3/21/19	PRWE 03/15/19	GENJ	IN CPSC Ck#1156		300.00	
3/21/19	PRWE 03/15/19	GENJ			950.00	
3/21/19	PRWE 03/15/19	GENJ			95,889.97	
3/21/19	8266	CDJ	Bethesda Healthcare Inc.		1,603.05	
3/21/19	8267	CDJ	Cincinnati Bell Any Distance		1,551.11	
3/21/19	8268	CDJ	Certified Language Int.		36.25	
3/21/19	8269	CDJ	City of Hamilton - Utilities		3,859.81	
3/21/19	8270	CDJ	Cox Media Group		23.26	
3/21/19	8271	CDJ	Cornett's Pressure Cleaning		612.00	
3/21/19	8272	CDJ	First Transit		4,200.00	
3/21/19	8273	CDJ	Gillig		1,081,830.00	
3/21/19	8274	CDJ	Jim's Tire & Auto		1,085.50	
3/21/19	8275	CDJ	Ohio Deferred Compensation		415.00	
3/21/19	8276	CDJ	Office Depot Inc.		465.03	
3/21/19	8277	CDJ	Ohio Public Transit Associatio		2,100.00	
3/21/19	8278	CDJ	PERS		53,407.76	
3/21/19	AT 03/21/19	CDJ	Paycom		954.57	
3/21/19	03/21/19	CRJ	BCRTA Items	150,000.00		
3/22/19	0039443518	CRJ	Ohio Dept of Medicaid	3,085.00		
3/22/19	0039462023	CRJ	BCRTA Items	40.00		
3/27/19	01046979	CRJ	Butler County Veterans Service	4,806.36		
3/27/19	8279	CDJ	Cincinnati Bell		141.41	
3/27/19	8280	CDJ	Cummins Bridgeway LLC		276.88	
3/27/19	8281	CDJ	Middletown Treasury Divison		464.65	
3/27/19	8282	CDJ	Cornett's Pressure Cleaning		636.00	
3/27/19	8283	CDJ	Englewood Towing & Recovery, I		475.00	
3/27/19	8284	CDJ	Gillig		475.02	
3/27/19	8285	CDJ	M&M Cleaning		595.00	
3/27/19	8286	CDJ	Minuteman Press - Fairfield		604.14	
3/27/19	8287	CDJ	ODACS, Inc		250.00	
3/27/19	8288	CDJ	Office Depot Inc.		325.27	
3/27/19	8289	CDJ	Verizon Wireless		179.20	
3/27/19	03/20-03/26/19	CRJ	Farebox Receipts	1,645.13		
3/28/19	OH2018021	CRJ	Federal Transit Administration	119,168.00		
3/31/19	AT 3/31/19	CDJ	PNC Card Purchases		6,636.56	
3/31/19	03/31/19	GENJ	Service Charge		10.25	
			Current Period Change	1,321,505.74	1,516,143.82	-194,638.08
3/31/19			Ending Balance			169,778.63

Savings - PNC (National City)

3/1/19			Beginning Balance			26,329.17
3/12/19	CC 3/12/19	CRJ	BCRTA Items	1,012.16		
3/31/19	03/31/19	GENJ	Interest Income	23.40		
3/31/19	03/31/19	GENJ	Service Charge		0.14	
			Current Period Change	1,035.56	0.14	1,035.42
3/31/19			Ending Balance			27,364.59

Savings - PNC Bank

3/1/19			Beginning Balance			964,338.07
3/21/19	03/21/19	CRJ	BCRTA Items - FROM SAVINGS		150,000.00	
3/31/19	03/31/19	GENJ	Interest Income	797.74		
			Current Period Change	797.74	150,000.00	-149,202.26
3/31/19			Ending Balance			815,135.81

**BCRTA
Balance Sheet
March 2019**

Assets

Current Assets		*Other Assets		
Checking - PNC	169,778.63	Net Pension Asset	12,519.00	
Savings - PNC	27,364.59	Deferred Outflows-Pensions	750,453.00	
Savings - PNC	815,135.81	Deferred Outflows-OPEB	162,117.00	
Bid Deposit	50,000.00			
Petty Cash	1,000.00	Property & Equipment		
Accounts Receivable	645,789.05	Vehicles	8,914,007.27	
Prepays	131,680.89	Buildings & Land	2,703,070.92	
		Furniture & Equipment	764,781.12	
		Amenities & Misc.	67,877.96	
		WIP-35' Buses	1,099,293.74	
		WIP-Facility Renovation	36,617.89	
		Accum. Depr.	(5,065,057.65)	
	<u>1,840,748.97</u>		<u>9,445,680.25</u>	Total Assets
				<u>11,286,429.22</u>

Liabilities & Equity

Current Liabilities		*Long-term Liabilities		
Accounts Payable	145,255.05	Net Pension Liability	2,778,356.00	
Payroll Payables	106,644.67	Net OPEB Liability	2,079,549.00	
Other Payables	-	Deferred Inflows-Pensions	657,241.00	
Accrued PTO	101,650.37	Deferred Inflows-OPEB	154,913.00	
Reserve ACA Fines	110,516.99			
FTA Vehicle Funds	68,131.00	Equity		
Future Match Funds	33,750.00	Balance Equity	2,861,645.23	
Unearned Tickets	32,804.00	Federal Capital	10,942,916.00	
Unearned MU Funds	-	Local Capital	89,410.00	
		Retained Earnings	(8,875,432.39)	
		Net Income	(920.70)	
	<u>598,752.08</u>		<u>10,687,677.14</u>	Total Liabilities and Capital
				<u>11,286,429.22</u>

*For fiscal year 2018, Bcrta adopted GASB Statement 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions," which significantly revises accounting for costs and liabilities related to other postemployment benefits (OPEB).

**BCRTA
Cash Reserves
March 2019**

Current Assets	1,840,748.97
Current Liabilities	<u>(598,752.08)</u>
Available Funds	1,241,996.89

Board Reserves

Local Share Grant Obligations		
OH-2016-056-01	-	
OH-2018-021-00	679,480.00	
FFY Pending Federal	763,029.25	
Oxford Facility Match Pledge	200,000.00	
Less VW Match Funds	(424,356.00)	
Less 2019 Projected Local Match	<u>(1,549,170.00)</u>	MU, MED, R6, VA
Match Required or (Overmatch)	(331,016.75)	
FTA Grants	-	Match Required
Working Capital Funds (2 Mths.)	869,711.50	
Capital Replacement Funds	666,145.00	2019-2020 Local Share of Projects Not Yet on Grants
Contingency Funds	<u>-</u>	
Total Board Reserves	1,535,856.50	
Non-Restricted Funds	(293,859.61)	
<i>Addback 2020 Capital Match</i>	<u>237,027.80</u>	
<i>"Current" Non-Restricted Funds</i>	<u>(56,831.81)</u>	

Director's Notes – May 2019

Metrics & Service

- o BGo Denials

Due primarily to staffing shortage, BCRTA has been denying an increasing number of requests for BGo trips. Customer Service staff have begun recording this for reference. Aggressive hiring has reduced the number in recent months.

February 2019:

All Trips

Total denials	120
Denials for same day trips	22
Denials for future trips	98
Denials with less than +/- 1 hour window	120
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	5

March 2019:

All Trips

Total denials	66
Denials for same day trips	21
Denials for future trips	45
Denials with less than +/- 1 hour window	66
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	14

April 2019:

All Trips

Total denials	43
Denials for same day trips	26
Denials for future trips	17
Denials with less than +/- 1 hour window	43
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	2

- o Transit Job Fairs

BCRTA hosted two transit focused job fairs on April 16 and April 30. Thirty-three employers signed up to participate and over 100 job seekers come through the doors. It was a great opportunity for BCRTA to establish relationships with many companies that operate along fixed routes and to help bring awareness to the opportunities we provide. Initial feedback has been positive from both employers and job seekers. An official survey will be sent out later this month to employers to gain more insight on their success and what they would like to see at future transit-focused job fairs.

Several companies have already reported that they were able to meet great candidates and have filled multiple positions. Staff are considering that BCRTA host two job fairs a year – one in the spring and one in the fall.

Director's Notes – May 2019

- Half Fare for Veterans
Following a meeting with BCVSC in late April, staff has agreed to investigate the possibility of offering half fare privileges to veterans. The rules and guidelines would match those in the existing program, but eligibility would be extended to US service veterans. BCRTA is speaking with BCVSC about eligibility confirmations and workflow processes pending board approval.

Staffing & Facility

- Staffing
BCRTA is currently seeking CDL and non-CDL drivers, maintenance technicians, and an operations supervisor.

Planning

- Chestnut Street Multimodal Station
BCRTA was awarded \$2.6M in 5339 funds in April 2018 to be put toward the facility. The project is still \$4.6M short of being fully funded.
- Regional Cooperation
The Regional Partners have elected to pursue a joint mobile ticketing initiative with [NEORide](#), a regional council of governments in Ohio. Seven transit systems already belong to [NEORide](#) and have procured a mobile ticketing solution that can be made available to new members. SORTA, TANK and BCRTA are proposing to join [NEORide](#) and capitalize on the shared efficiencies of the joint solution. A resolution to join [NEORide](#) is on the May agenda. Also, John Gardocki is serving on a regional committee to address fare simplification throughout the region so that region-wide fares can be offered in the new mobile ticketing application.

Outreach & Communications

- I-75 WorkLink Corridor
WorkLink partners met with the Hamilton Mill in April to discuss collaboration opportunities. The larger group will be reconvening in advance of the expected opening of Amazon in late June.
- Workplace Associate Summer Youth Program
BCRTA will be working with Workplace Associates to offer a summer work program for youth transitioning to careers. Participants in the program will come to BCRTA with a job coach for two, four-week sessions where they will perform vehicle detailing and building and grounds maintenance at no cost to BCRTA while obtaining new job skills.

Funding & Discretionary Grant Availability

- LoNo
BCRTA has been working with the City of Hamilton to address the need for bus service when the Spooky Nook Sports complex opens in 2021. BCRTA offered to apply for LoNo if the City was willing to make a local match on the purchase of \$450K, 15% of the cost of electric bus equipment needed to operate the service. Although public transit has recently been addressed in the City's updated strategic plan, City leadership has declined to pursue this grant or future service plans at this time.

Director's Notes – May 2019

- **BUILD**
BCRTA had planned to partner with the City of Hamilton for a larger-scope 2019 BUILD application to support infrastructure around the new Spooky Nook Sports Complex. Staff will be reexamining commitment to this project in light of the City's concerns regarding capital and operating costs regarding LoNo.
- **\$70M for Transit (HB 62)**
In April, Ohio General Assembly approved the biennial transportation budget. Transit received a significant increase of \$70M in general revenue funds for each year. Details are still being determined about how the funds will be dispersed. No funds will be available until after the GRF budget is completed in June for the next state fiscal year.
- **5339 Bus and Bus Facilities**
Staff is watching for a NOFO release later this year to reapply for the proposed Chestnut Street Multimodal Station and Shared Services Facility.
- **CMAQ/STP**
OKI will be seeking applications for CMAQ/STP funds in the current round of funding now open. BCRTA will pursue funding for a phase of the Chestnut Street Multimodal Station and Shared Services Facility. Applications are due in June.

On the Horizon ...

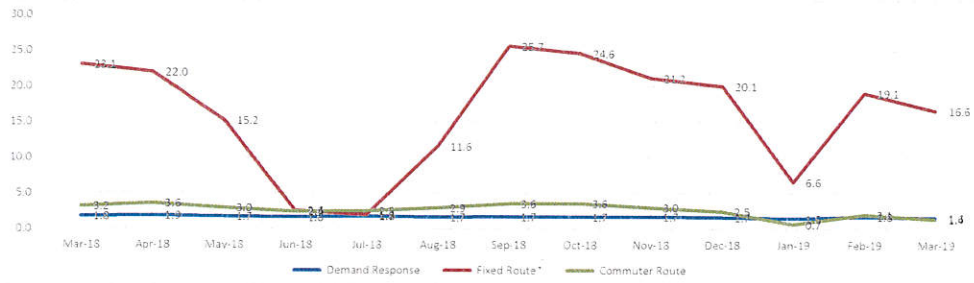
- **Strategic Plan Update**
A Board of Trustees Strategic Visioning Retreat has been scheduled for June 19, 2019. Proposals from facilitators have been requested and will be made available to trustees for review as they arrive. An item to discuss this has been included on the May agenda.

We will hold a consolidated business meeting in advance of the retreat at 8:00 AM and adjourn to the planning session immediately following. The meeting will take place at the River Center at Bicentennial Commons, 120 South Carmody Boulevard, Middletown Ohio 45044. Lunch will be served. We will plan to adjourn by 5:00 pm.

BCRTA Metric Scorecard

Passengers per Revenue Hour

	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Demand Response	1.8	1.9	1.7	1.6	1.8	1.7	1.7	1.7	1.7	1.7	1.5	1.8	1.6
Fixed Route*	23.1	22.0	15.2	2.4	1.9	11.6	25.7	24.6	21.2	20.1	6.6	19.1	16.6
Commuter Route	3.2	3.6	3.0	2.4	2.5	2.9	3.6	3.6	3.0	2.5	0.7	2.1	1.4



*does not include shuttle trips

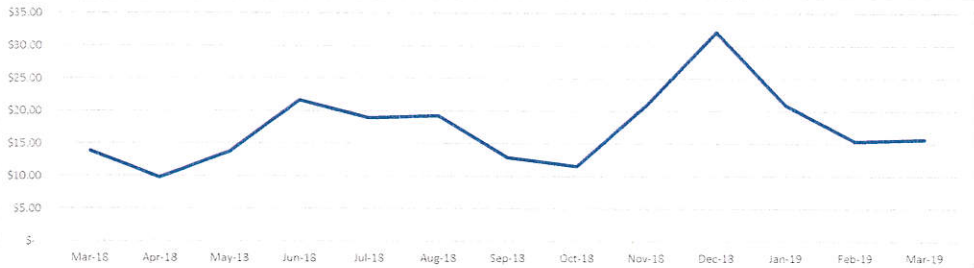
Cost per Passenger (Blended)

Month	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Cost	\$ 6.53	\$ 5.29	\$ 9.52	\$ 39.34	\$ 41.11	\$ 15.48	\$ 4.89	\$ 5.27	\$ 8.15	\$ 12.95	\$ 19.18	\$ 5.20	\$ 7.04



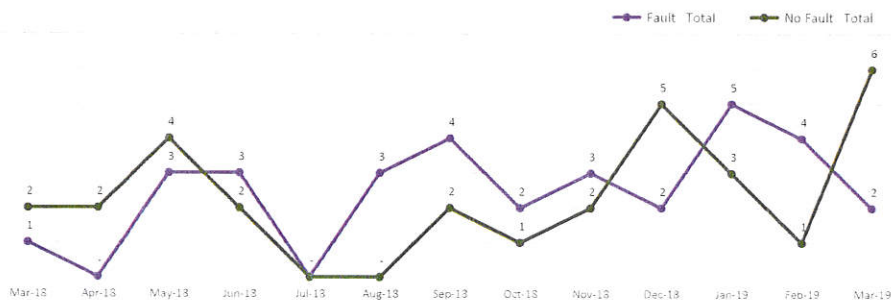
Admin/Overhead Cost per Revenue Hour

Month	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Cost	\$ 13.87	\$ 9.77	\$ 13.79	\$ 21.65	\$ 18.93	\$ 19.30	\$ 12.91	\$ 11.56	\$ 20.96	\$ 32.16	\$ 20.98	\$ 15.39	\$ 15.72

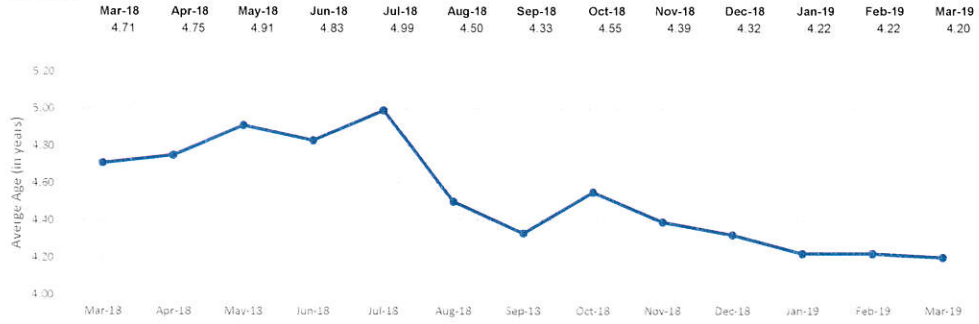


Butler County RTA Accidents/Injuries

Fault	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Major (S&S 40)	-	-	-	-	-	-	-	-	-	-	-	-	1
Non Major (S&S 50)	-	-	-	-	-	-	-	-	-	-	-	-	-
Non Reportable	1	-	3	3	-	3	4	2	3	2	5	4	1
Total	1	-	3	3	-	3	4	2	3	2	5	4	2
No Fault													
Major (S&S 40)	-	-	-	-	-	-	-	-	-	1	-	-	-
Non Major (S&S 50)	2	-	-	-	-	-	-	1	1	-	-	-	-
Non Reportable	-	2	4	2	-	-	2	-	1	4	3	1	6
Total	2	2	4	2	-	-	2	1	2	5	3	1	6

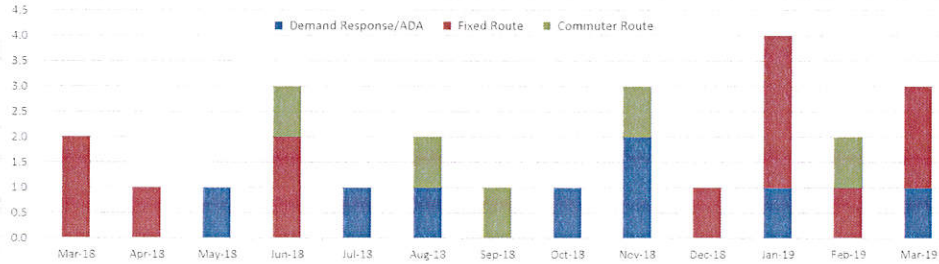


Average Fleet Age (in years)



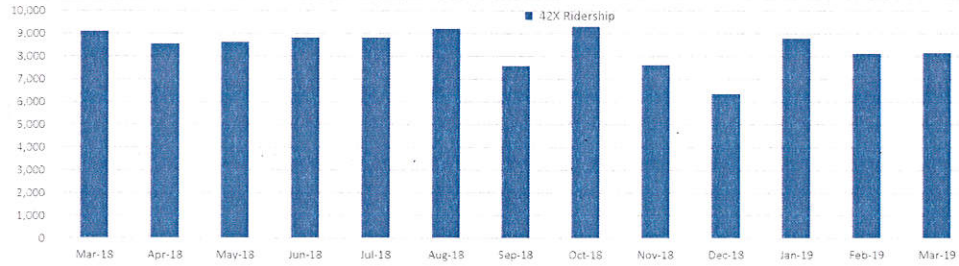
Road Calls

	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Demand Response/ADA	0.0	0.0	1.0	0.0	1.0	1.0	0.0	1.0	2.0	0.0	1.0	0.0	1.0
Fixed Route	2.0	1.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	1.0	3.0	1.0	2.0
Commuter Route	0.0	0.0	0.0	1.0	0.0	1.0	1.0	0.0	1.0	0.0	0.0	1.0	0.0



Park & Ride

Month	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
42X Ridership	9,106	8,569	8,634	8,835	8,828	9,223	7,589	9,326	7,639	6,365	8,799	8,135	8,163



BCRTA Resolution No. 19-05-01

Reappointing Ms. Susan Cohen, Ms. Melissa O'Brien, and Mr. Chris Steed to the Transit Alliance of Butler County (TABC) Board of Directors.

Whereas the Transit Alliance Board of Directors amended its Code of Regulations as of August 18, 2008 to make BCRTA its sole member; and

Whereas the TABC Code of Regulations requires that the corporation have at least nine (9) directors and collectively they shall be known as the Board of Directors; and

Whereas the TABC Code of Regulations requires that the Member elect the Directors of the Corporation.

Now, therefore be it resolved that the BCRTA Board of Trustees hereby appoints the following individuals to three (3) year terms as members of the Board of Directors of the TABC.

- Ms. Susan Cohen, Reappointment
 - term to expire June 30, 2022
- Ms. Melissa O'Brien
 - term to expire June 20, 2022
- Mr. Chris Steed, Reappointment
 - term to expire June 30, 2022

Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to work with the TABC Board of Directors to take all actions necessary to enact this resolution.

Adopted May 15, 2019



Chris Lawson,
BCRTA Board President



Matthew Dutkevich,
BCRTA Executive Director

BCRTA Resolution No. 19-05-02

Authorizing the Butler County Regional Transit Authority (BCRTA) to Apply to OKI for Surface Transportation Funds (STP) and Congestion Mitigation Air Quality Funds (CMAQ) in Support of the Butler County Connect Chestnut Street Multimodal Station.

Whereas the OKI Regional Council of Governments has announced that it will accept applications for funding under the Ohio Statewide Surface Transportation Funds and Congestion Mitigation Air Quality (CMAQ) Program; and

Whereas the mission of the BCRTA is to support quality of life and economic development through public transportation; and

Whereas since 2012 BCRTA, Miami University, the City of Oxford and the Talawanda School District have partnered to create and improve connections among employment, education, shared resources and other quality of life services for citizens, students and visitors of the City of Oxford, Miami University, Butler County and the region; and

Whereas the United States Department of Transportation Federal Transit Administration has awarded BCRTA \$2,668,750, which is less than the 80% eligible federal share, toward the completion of the \$9,000,000 project; and

Whereas a portion of the planned Butler County Connect Multimodal facility project remains unfunded and BCRTA wishes to identify and obtain multiple additional sources to complete the funding of the project as proposed; and

Whereas BCRTA has pledged, and BCRTA reaffirms, local match dollars of \$200,000 toward the project less the match required for the existing award and Miami University has pledged local match dollars of \$1,600,000 toward the project that may still be leveraged; and

Whereas the support of STP/CMAQ funding would allow BCRTA to reduce the gap of unidentified funding in pursuit of the construction of a multimodal transit maintenance, storage and passenger facility; and

Whereas BCRTA estimates the grant eligible unfunded portion of the project to be \$4,531,250; and

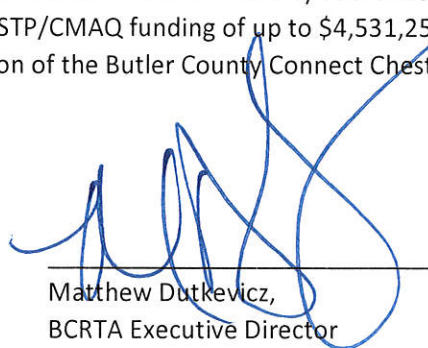
Whereas the application deadline is June 7, 2019.

Now, therefore be it resolved that the BCRTA Board of Trustees hereby authorizes the Executive Director to submit to OKI an application for STP/CMAQ funding of up to \$4,531,250 in pursuit of the unfunded project balance for the construction of the Butler County Connect Chestnut Street Multimodal Station.

Adopted May 15, 2019



Chris Lawson,
BCRTA Board President



Matthew Dutkevich,
BCRTA Executive Director

BCRTA Resolution No. 19-05-03

Adopting the FY2020 Planning Budget for the Butler County Regional Transit Authority (BCRTA) and Acceptance of the BCRTA Fiscal Officer's Certification of Funds and Estimation of Revenues.

Whereas the Ohio Revised Code (ORC) requires a budget to be completed annually and approved by the Board of Trustees by July 15 of the preceding year; and

Whereas the FY2020 Planning Budget is an ORC requirement but does not appropriate funds; and

Whereas in FY2020 BCRTA anticipates continuing current directly operated services and including the Miami University campus services; and

Whereas in the last quarter 2019, the BCRTA Board of Trustees will be asked to adopt a FY2020 Operating Budget and 2020 appropriations; and

Whereas on January 16, 2019, the BCRTA Board of Trustees appointed Ms. Delene Weidner as Fiscal Officer; and

Whereas the BCRTA Board of Trustees adopts the following FY2020 Planning Budget and accepts the fiscal officer certification of funds and estimation of revenues as follows:

Estimated FY2020 Revenues & Expenses

Estimated Cash Balance 1-1-2020	\$ 1,039,500
Estimated Revenues	\$ 11,124,000
Estimated Expenses	\$ 11,309,000
Projected Year-End Cash	\$ 854,500

Now therefore, be it resolved:

That the BCRTA Board of Trustees hereby adopts the above FY2020 Planning Budget and accepts the fiscal officer's certification of funds and estimation of revenues. Furthermore, that the BCRTA Secretary/Treasurer is authorized to do all things necessary to enact this resolution.

Adopted May 15, 2019



Chris Lawson,
BCRTA Board President



Matthew Dutkevich,
BCRTA Executive Director

I, Delene Weidner, Fiscal Officer of the BCRTA, hereby certify the following:

Estimated Cash Balances as of 1-1-20 (General Transit Fund)

On Deposit - Checking	220,000.00
On Deposit - Savings-I	790,000.00
On Deposit - Savings II	28,500.00
BCRTA Petty Cash Fund	1,000.00
	<u>1,039,500.00</u>

Estimated Revenues for FY2020 (General Transit Fund)

BCRTA - FY19 Receivables	155,000.00
	<u>155,000.00</u>
FY2020 Operations	
Passenger Fares	120,000.00
Contract Revenues	160,000.00
Partnership Transit Revenues	1,180,000.00
Sale of Services	123,000.00
Transit Development Program	1,964,000.00
Park-n-Ride Program	500,000.00
Federal Operating Funds	1,400,000.00
State Operating Funds	125,000.00
Agency Operating Funds	45,000.00
Other Revenues	37,000.00
	<u>5,654,000.00</u>
Federal Capital Grant Funds	4,570,000.00
State/Other Capital Grant Funds	900,000.00
	<u>5,470,000.00</u>
Total Funds Available	12,318,500.00

Anticipated Appropriations for FY2020 (General Transit Fund)

BCRTA - FY19 Payables	155,000.00
	<u>155,000.00</u>
FY2020 Operations	
Wages	2,800,000.00
Fringes	850,000.00
Services	430,000.00
Materials & Supplies	650,000.00
Utilities	82,000.00
Insurance	225,000.00
Taxes & Fees	-
Purchased Transportation	500,000.00
Misc. Items	60,000.00
Leases & Rentals	-
Contingency	-
	<u>5,597,000.00</u>
FY2020 Capital Items	
Revenue Vehicles & Related Items	862,000.00
Transit Centers & Facility Improvements	4,600,000.00
Equipment, Technology, Amenities & Other	250,000.00
	<u>5,712,000.00</u>
Total Appropriations	11,464,000.00
Projected Funds Available 12-31-20	854,500.00

BCRTA Resolution No. 19-05-04

Authorizing the BCRTA Executive Director to File Applications and Execute Contracts with the Ohio Department of Transportation (ODOT) for Fiscal Year (FY) 2020 Ohio Public Transportation Assistance Grants Including, but not limited to, the Ohio Transit Preservation Partnership Program (OTPPP), the Ohio Elderly and Disabled Transit Fare Assistance Program (E&D), and the Urban Transit Program (UTP).

Whereas the State of Ohio through its FY2020 programs has made available funds to assist public transportation systems in Ohio; and

Whereas BCRTA is a Regional Transit Authority created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code; and

Whereas BCRTA is presently providing transit service and observing all federal and state rules regarding these programs.

Now therefore be it resolved that the BCRTA Executive Director is authorized to file applications and execute contracts for the FY2020 Ohio Transit Preservation Partnership Program (OTPPP), the FY2020 Ohio Elderly and Disabled Transit Fare Assistance Program (E&D) and the FY2020 Urban Transit Program (UTP) as well as other state assistance programs that may become available to BCRTA or its partners to support public transit efforts on behalf of the BCRTA.

Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to furnish such additional information as ODOT may require in connection with these applications and do all things necessary to enact this resolution.

Approved: May 15, 2019



Chris Lawson,
BCRTA Board President



Matthew Dutkevich,
BCRTA Executive Director

BCRTA Resolution No. 19-05-05

Authorizing the Executive Director to Execute a Membership Agreement to Become a Member of NEORIDE, an Ohio Council of Governments.

Whereas the Board of Trustees of the Butler County Regional Transit Authority (BCRTA) hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of the Board of BCRTA Trustees, and that all deliberations of the Board of BCRTA Trustees, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code; and

Whereas Section 167 of the Ohio Revised Code provides that a political subdivision may, pursuant to the extent that it considers necessary, join with other political subdivisions in establishing and maintaining a Council of Governments for the purpose of including, but not limited to promoting cooperative arrangements and coordinate actions among its members; and

Whereas a need has been identified to plan, promote, future and enhance transportation options within and between the jurisdictions of the members and in the State of Ohio by encouraging cooperative arrangements and coordinating action among the members, and between the members and other governmental agencies, private persons, corporations, or agencies; and

Whereas the BCRTA Board of Trustees has determined that it is in the best interest of BCRTA to become a member of a NEORide an Ohio Council of Governments to explore coordination options, such as Mobile Ticketing, and join with other political subdivisions to benefit all involved.

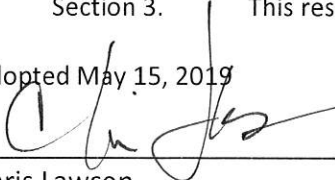
Now therefore, be it resolved that:

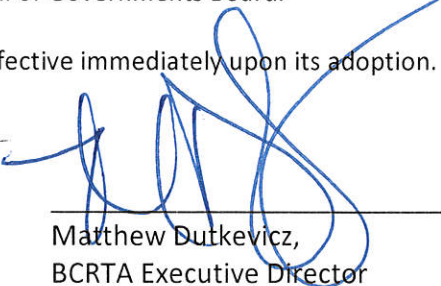
Section 1. The BCRTA Board of Trustees authorizes the Executive Director, or his designee, to execute a membership agreement consistent with the bylaws of NEORide, an Ohio Council of Governments, to explore coordination options and join with other political subdivisions to benefit all involved.

Section 2. The Executive Director is appointed as the primary voting Director and the Director of Finance and Administration and the Planning and Special Projects Manager are appointed as the alternate voting directors to represent BCRTA on the NEORide Council of Governments Board.

Section 3. This resolution is effective immediately upon its adoption.

Adopted May 15, 2019


Chris Lawson,
BCRTA Board President


Matthew Dutkevicz,
BCRTA Executive Director

BCRTA Resolution No. 19-05-06

Authorizing the Executive Director to Execute a Purchase Agreement for Service, Support, and Installation of a Mobile Self Service Trip Booking Application with Payment Capabilities.

Whereas on November 14, 2018, the BCRTA Board of Trustees authorized 2019 capital item expenditures; and

Whereas BCRTA is in need of a Mobile Self Service Trip Booking Application (App) with Payment Capability that is compatible with BCRTA's current demand-response scheduling software; and

Whereas BCRTA desires to improve ridership, reduce no-shows and be more convenient in the market alongside ridesharing services such as Uber & Lyft; and

Whereas it is imperative that BCRTA offers an opportunity for demand-response riders who desire a mobile option to schedule and pay for transportation; and

Whereas BCRTA has justified the use of a Sole Source Procurement for the purchase of said product as part of a follow-on contract with Ecolane, thus resulting in substantial savings and no loss of down time for personnel training and implementation which would not be recovered through competitive bids; and

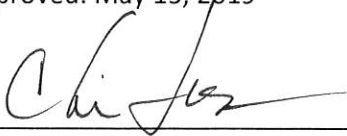
Whereas BCRTA has obtained comparative quotes from Estuary Transit District and Sangamon Mass Transit District who recently purchased the same Self-Service Trip Booking App and the price is, on the basis of market price comparison, determined to be fair and reasonable; and

Whereas Ecolane of Wayne, PA has met BCRTA's requirements, and BCRTA has determined responsibility of the proposer.

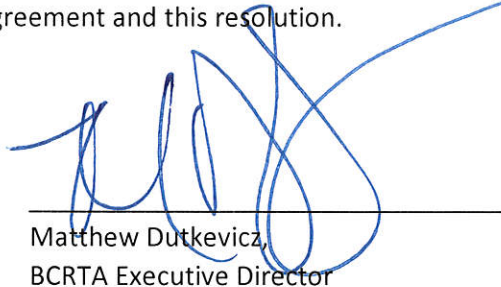
Now, therefore be it resolved:

That the BCRTA Board of Trustees hereby authorizes the Executive Director to execute a 5 year contract for the purchase, service, support and installation of a Mobile Self-Service Trip Booking Application with Payment Capability at a cost of \$43,194 plus a 10% contingency for a total contract expense not to exceed \$47,514. Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to take all actions necessary to enact the terms of the agreement and this resolution.

Approved: May 15, 2019



Chris Lawson,
BCRTA Board President



Matthew Dutkevich,
BCRTA Executive Director

**BUTLER COUNTY
REGIONAL TRANSIT AUTHORITY
BOARD OF TRUSTEES**

ATTENDANCE SHEET

May 15, 2019

NAME OF GUEST

ORGANIZATION

TELEPHONE /FAX / E-MAIL ADDRESS

NONE