



**Board of Trustees**

Mr. Christopher Lawson,  
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City of Hamilton

Mr. Perry Gordon,  
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MidPointe Library System

Ms. Jessica Chandler  
Butler County ESC

Mr. David Fehr  
Butler County Department  
of Development

Mr. James A. Foster  
City of Trenton

Ms. Anita Scott Jones  
Resident

Mr. Corey Watt  
Resident

**Executive Director**

Mr. Matthew M. Dutkevicz

**Legal Counsel**

Mr. Gary Becker  
Dinsmore & Shohl, LLP

\* \* \* **PUBLIC MEETING NOTICE** \* \* \*

**Butler County Regional Transit Authority  
Board of Trustees**

**The BCRTA Board of Trustees is scheduled to meet on  
Wednesday, October 16, 2019 in the Board Room of the Butler  
County Regional Transit Authority Main Offices at 3045 Moser  
Court, Hamilton, Ohio 45011 at 8:00 a.m.**

In accordance with the American Disabilities Act, if anyone has a disability and requires assistance or, in accordance with the Limited English Proficiency Executive Order, requires translation services, please call Ms. Vonda Partin at 513.785.5226 or 800.750.0750 (Ohio Relay Service).

For questions or more information regarding this meeting please  
call 513.785.5226 or e-mail [partinv@butlercountyrta.com](mailto:partinv@butlercountyrta.com).

**BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES**

**October 16, 2019, 8:00 AM**

*Butler County Regional Transit Authority  
3045 Moser Court • Hamilton • Ohio • 45011*

PRELIMINARY AGENDA

- I. Call to Order & Roll
- II. Consideration of Absences
- III. Approval of the Agenda (Motion Requested)
- IV. Approval of the September 18, 2019 Meeting Minutes (Motion Requested)
- V. Comments from Citizens
- VI. Secretary/Treasurer's Report – August 2019 (Motion Requested)
- VII. Committee & Staff Reports
  - a. OKI
  - b. Metrics
- VIII. Director's Report
  - a. BGO Pilot
  - b. 42X
- IX. Governance
  - a. Report – Trustee Interviews
  - b. Accept the recommendation of the Interview Committee and forward selected candidates to the Butler County Commissioners for review and appointment to the BCRTA Board of Trustees. (Motion Requested)
  - c. Appointment of 2020 Nominating Committee
- X. Action Items
  - a. **Resolution 19-10-01:** Authorizing the Butler County Regional Transit Authority (BCRTA) to Apply for a 2019 Butler County Community Development Block Grant (CDBG) in Support of a Job Connection Shuttle Targeted for Low and Very-Low Income Residents the City of Fairfield and Butler County to Maintain a Basic

**Next Meeting Date:**

**November 20, 2019 @ 8:00 AM**

**Butler County Regional Transit Authority Board Room  
3045 Moser Court, Hamilton, OH 45011**

**BUTLER COUNTY REGIONAL TRANSIT AUTHORITY BOARD OF TRUSTEES**

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Quality of Life, and Certifying the Availability of up to \$25,000 as the Required Local Match for the Requested Project.

XI. Proposed Future Legislation for Review

- a. **Resolution 19-11-01:** Adoption of the FY 2020 Accrual Operating Budget for the Butler County Regional Transit Authority (BCRTA).
- b. **Resolution 19-11-02:** Authorization of FY 2020 Appropriations and Acceptance of the BCRTA Fiscal Officer's Certification of Funds and Estimation of Revenues.
- c. **Resolution 19-11-03:** Confirmation of Board Policy 6-02 Investments.
- d. **Resolution 19-11-04:** Confirmation of Board Policy 6-08 Reserves.

XII. Executive Session

To consider the employment and compensation of a public employee or official.

XIII. Adjourn (Motion Requested)

**Next Meeting Date:**

**November 20, 2019 @ 8:00 AM**

**Butler County Regional Transit Authority Board Room  
3045 Moser Court, Hamilton, OH 45011**

## 2019 Butler County RTA Board of Trustees Attendance

	Jan	* Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec
Bautz, Travis	X		X	X	X	X	X		E			
Chandler, Jessica	X		X	X	E	X	X		X			
Fehr, David	A		X	X	X	X	X		X			
Foster, Jim	X		X	X	X	X	X		X			
Gordon, Perry	X		X	X	X	X	X		X			
Lawson, Chris	E		X	X	X	X	X		X			
Scott Jones, Anita	X		E	X	E	E	X		A			
VACANT	X		X	X	E	N/A	N/A		N/A			
Watt, Corey	X		X	X	X	X	E		X			

X = Present

E = Excused

A = Absent

\*2/20/2019 Canceled for Snow Day

Date: 6/19/2019-Will be held at MetroParks of Butler County Ohio, River Center, Great Miami Room, 120 South Carmody Blvd., Middletown, OH 45044



year, we are drawing less Federal funds. The variance in Federal funding is mostly offset by the increase in Local funding as summer service at the University started in late May, and the receipt of money from the State to match preventive maintenance. Expenses remain under budget for the year as the website renovation continues and less vehicle parts have been needed. Wages are currently over budget as we see an influx of trainees that are not yet offsetting the overtime worked by current staff. Year-end July showed a gain of \$136,631.47.

The Transaction log was included in the packet presenting all cash transactions for the month. The balance sheet was presented with normal balances for assets, as well as liabilities and equity. Available funds were approximately \$1.6M. Board reserves were approximately \$1.5M with a required match on the local grant obligations of \$313K. The resulting non-restricted funds of \$84K are what we would like to see grow for any needed funding for the Chestnut facility. We are currently able to fund the local share of all 2019 projects and those for 2020.

Ms. Weidner also discussed options for our funds currently held in PNC Money Market accounts. A meeting with Chase Bank on September 26th is set to discuss the potential for a Chase Sweep account.

Mr. Lawson requested a motion to approve the Secretary/Treasurer's Report. Ms. Chandler made a motion to approve the report. Mr. Gordon seconded the motion. The report was approved.

## **VII. Committee & Staff Reports - July 2019**

### **A. OKI**

Mr. Lawson attended the recent OKI meeting. A regional bus services chart was displayed. Noted was the chart had most services in the region reduced. However, it was pointed out that BCRTA has increased service. Mr. Foster commented that the same positive comment was pointed out at the recent ICC meeting he attended recently.

### **B. Metrics:**

Mr. Morgan provided the July 2019 Metrics Report as follows:

#### **Passengers per Revenue Hour:**

BCRTA Fixed Route service increased by 36 percent over July 2018. This is due to increased ridership and the reclassification of the R1, R3, R4 and R6 from Commuter Routes to Fixed routes.

Commuter Route service decreased. Commuter Route service passengers per revenue hour dropped by 72 percent during the month of July. This is due to the reclassification of the R1, R3, R4 and R6.

DR productivity remained the same at 1.8 passengers per revenue hour. Disability Services on the main campus has made changes to their parking this year. We are anticipating this to increase Paratransit ridership. Also, BCRTA will soon launch the BCRTA BGo mobile app that will make booking trips easy. This will also allow clients to pay their fare with a credit card in advance.

#### **Cost per Passenger (Blended) Total Cost/Passengers:**

The cost per passenger has increased by \$8.37 or 20 percent comparing last July to this July. Part of this is due to the ACA fine, which is 33k alone and an increase to our Operation costs in the last 12 months.

**Admin/ Overhead Cost per Revenue Hour:**

Overhead cost has increased by an average of \$10.11 or 53 percent. BCRTA operated less service hours in July of 19 than that of 2018. We are now paying the maintenance fees for Ecolane and Doublemap. This is the demand response and fixed route software. The ACA fine is also accounted for here.

**Butler County RTA Accidents/Injuries:**

BCRTA accidents/injuries increased this July. In July 2018 BCRTA did not have any accidents to report. In July of 2019 BCRTA had a total of 2 non-reportable, at fault accidents. (Driver backed into the garage; driver struck a parked vehicle). We also experienced one non-reportable, no-fault accident. (Passenger fell out of the seat while sleeping on the bus).

**Average Fleet Age (in years):**

In July you will notice a decrease in the average fleet age as compared to the prior year. BCRTA has disposed of vehicles that have met their useful life and added new vehicles since last July. The average age has dropped to 4.02 years, this is a decrease of 19%.

**Road Calls:**

In July BCRTA did not experience any road calls! In July of 2018 we only had one to report.

**Park & Ride:**

This service reflects the ridership on the 42x. The 42x has experienced a 10.66% increase in ridership as compared to last July. The cost of fuel typically affects the ridership of the park and ride routes. The average retail price for gasoline in July of 2018 was \$2.93 according to the EIA. The average retail price for gasoline in July of 2019 was \$2.90. This is due to local job growth, dominated by low wage positions in Cincinnati. Also, SORTA has added amenities such as wi-fi, padded seating and electrical outlets to the Park and Ride vehicles to make riding more enjoyable.

**Noteworthy Updates:**

Demand Response Statistics to date 93% OTP at 1.63 trips per hour.

We are currently in the process of publishing the new BCRTA BGo Mobile App to the IOS and Google Play Stores. Testing has begun on the new Self-Service piece of Ecolane. This will allow clients to book trips without having to speak with a Call Center Representative. Once launched, the app will allow BCRTA to provide an on demand service comparable to Uber and Lyft.

**VIII. Director's Report**

**A. Metrics & Service**

**BGO APP**

Staff anticipate launching the new scheduling and payment app for the door-to-door BGO service this month. Testing has already begun, and existing riders will be notified shortly. Shawn Cowan will be conducting some additional marketing to share the news.

**AVL Service Deficiencies**

Although passenger information has been only mildly affected, BCRTA is struggling to capture accurate data and address other shortfalls of the current AVL system. BCRTA legal counsel provided a notice of material breach to DoubleMap Inc, BCRTA's provider of automatic vehicle location services and hardware, on July 24th, 2019 with a thirty-day opportunity to cure. At this time, DoubleMap has made progress addressing deficiencies, but is still not fully compliant with the terms of BCRTA's contract. An extension was granted until September 24th to continue correcting noted deficiencies. Staff are conducting twice-weekly conferences with the vendor in addition to necessary site visits.

**BGo Denials**

Due primarily to staffing shortage, BCRTA has been denying an increasing number of requests for BGo trips. Customer Service staff have begun recording this for reference. Aggressive hiring has reduced the number in recent months.

**July 2019**

**All Trips**

Total denials	11
Denials for same day trips	8
Denials for future trips	3
Denials with less than +/- 1 hour window	11
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	33

**August 2019**

**All Trips**

Total denials	24
Denials for same day trips	7
Denials for future trips	17
Denials with less than +/- 1 hour window	24
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	0

**Half Fare for Veterans**

In accordance with the directives of the BCRTA Board of Trustees following the May regular meeting, BCRTA staff has negotiated a 50% discount with BCVSC for fixed route bus fares not to exceed \$24,999, beginning in 2020.

***B. Staffing & Facility***

**Staffing**



BCRTA is currently seeking CDL and non-CDL drivers, maintenance technicians, and an operations supervisor. Mark Franklin has been promoted to the role of Operation Manager overseeing BCRTA's Oxford operation.

### ***C. Planning***

#### **Chestnut Street Multimodal Station**

BCRTA was awarded \$2.6M in 5339 funds in April 2018 to be put toward the facility. The project is still \$4.6M short of being fully funded. Grants are currently pending with FTA's 5339 Bus & Bus Facilities program, OKI's CMAQ/STP program, and BCRTA is negotiating an arrangement with the City of Middletown for potentially lapsing MTS funds of more than \$1.3M.

#### **Regional Cooperation & NEORide**

BCRTA staff are beginning the implementation of the regional mobile ticketing platform provided through NEORide. Schedule details are still being provided, although the app has launched at Laketran, PARTA, and Akron METRO in northern Ohio. The app can be downloaded from the App Store or Google Play. More information is available at [www.EZfare.us](http://www.EZfare.us). All SW Ohio transit agencies plan to launch the initiative in mid to late October 2019.

### ***D. Outreach & Communications***

#### **I-75 WorkLink Corridor**

WorkLink partners are evaluating the R7 this month after one year of operation.

#### **List of Influencers**

As part of addressing BCRTA's newly proposed vision, I would like to gather a list of relationships and influencers that our organization and Board of Trustees believe they can leverage if needed. I am asking staff and trustees to share persons and position/title information so we may create a database that may be used to influence decisions and opinions regarding BCRTA and public transit in our area. Please email Vonda Partin with your information: [partinv@butlercountyrta.com](mailto:partinv@butlercountyrta.com).

### ***E. Funding & Discretionary Grant Availability***

#### **\$70M for Transit (HB 62) – Ohio Transit Partnership Program Grants**

BCRTA is currently completing applications for the Ohio Transit Partnership Program. \$44.4M is available in this year's round. Funds must be spent by May 2020, limiting the scope of many applications. Awards are expected in October. BCRTA is currently contemplating requests for local match on federal vehicle grant dollars, a maintenance service truck, server upgrades, mobile ticketing validators, and onboard wifi equipment.

### **State Rural Transit Funding, Section 5311**

BCRTA applied to ODOT's rural transit program this summer to fund a portion of the Chestnut Fields Multimodal Station & Shared Service Facility. ODOT asked that BCRTA apply instead to state 5339 funds for rural and small urban agencies bus and bus facilities. Awards are expected in October.

### **5339 Bus and Bus Facilities**

Staff completed an application requesting the unfunded portion of the Chestnut Fields Multimodal Station & Shared Services Facility. Application were due June 21. Awards are expected before Spring 2020.

### **CMAQ/STP**

BCRTA applied locally to OKI for the unfunded portion of the Chestnut Fields Multimodal Station & Shared Services Facility. OKI reports they received twenty-one applications totaling more than \$75M. On September 10, the OKI Prioritization Subcommittee scored BCRTA's application with 74 points, more than any other local project! Awards are still subject to statewide scoring and prioritization later this year before official awards are made. Final decision should be made at the November OKI meeting. Kudos to John Gardocki for completing this grant application.

## ***F. On the Horizon ...***

### **Nominating Committee**

Trustees interested in serving on the nominating committee for 2020 officers should convey their interest to Board President, Chris Lawson in advance of the October BCRTA Board meeting.

### **Mobile Ticketing Launch Event**

BCRTA will be launching the new mobile ticketing platform "EZfare" and "Transit App" the week of October 21. We are expecting to attend a special launch event with Cincinnati METRO and TANK on Fountain Square Wednesday, October 23. If you are interested in riding the bus downtown or attending this public event, please contact Shawn Cowan: [cowans@butlercountyrta.com](mailto:cowans@butlercountyrta.com).

### **Proposed BCRTA Vision**

As Ohio's public transit innovator, BCRTA provides smart mobility options and infrastructure that seamlessly connect people to employers, educational, healthcare, and recreational destinations.

- Leverage competitive federal funding and forge mutually beneficial partnerships with organizations, including incubators, chambers, universities, start-ups, economic development bodies, and planning professionals.
- Enhance connectivity with constituents by leading in the implementation of new transit tech (onboard Wi-Fi tools).

- Improve mobility access and eliminate barriers to ridership, especially for riders who may be elderly or have disabilities.
- Support employers with effective workforce transportation in at least 75% of Butler County's densest corridors.
- Develop multimodal infrastructure and wayfinding to create seamless user experiences.

**IX. Action Items**

**a. Resolution No. 19-09-01: Authorizing the Executive Director to Execute a Contract for Voice Over Internet Phone (VOIP) Services.**

Mr. Lawson requested a motion to accept Resolution 19-09-01. Mr. Watt made a motion to approve and Mr. Foster seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	ABSENT
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	ABSENT
Mr. Watt	YES

The resolution was adopted.

**b. Resolution 19-09-02: Certifying the Availability of up to \$30,000 as the Required 50% Local Match in Support of the Transit Alliance of Butler County's (Transit Alliance) Application for a City of Hamilton Community Development Block Grant (CDBG) to Provide Free 30-Day Bus Passes for Transportation to Low and Very-Low Income Resident of the City of Hamilton to Maintain a Basic Quality of Life.**

Mr. Lawson requested a motion to accept Resolution 19-09-02. Ms. Foster made a motion to approve and Mr. Gordon seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	ABSENT
Ms. Chandler	YES

Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	ABSENT
Mr. Watt	YES

The resolution was adopted.

**c. Resolution 19-09-03: Authorizing the Purchase of Replacement Vehicles from the State of Ohio Term Contracts through Participation in the Ohio Department of Transportation (ODOT) Cooperative Purchasing Program.**

Mr. Lawson requested a motion to accept Resolution 19-09-03. Mr. Watt made a motion to approve and Ms. Chandler seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	ABSENT
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	ABSENT
Mr. Watt	YES

The resolution was adopted.

**d. Resolution 19-09-04: Reaffirmation of the Butler County Regional Transit Authority Mission, and Adoption of Vision Statement and Strategic Goals Developed at the June 19, 2019 Strategic Visioning Retreat.**

Mr. Lawson requested a motion to accept Resolution 19-09-04. Ms. Chandler made a motion to approve and Mr. Watt seconded the motion.

Upon a call of the roll, the vote resulted as follows:

Mr. Bautz	ABSENT
Ms. Chandler	YES
Mr. Fehr	YES
Mr. Foster	YES
Mr. Gordon	YES
Mr. Lawson	YES
Ms. Scott Jones	ABSENT
Mr. Watt	YES

The resolution was adopted.

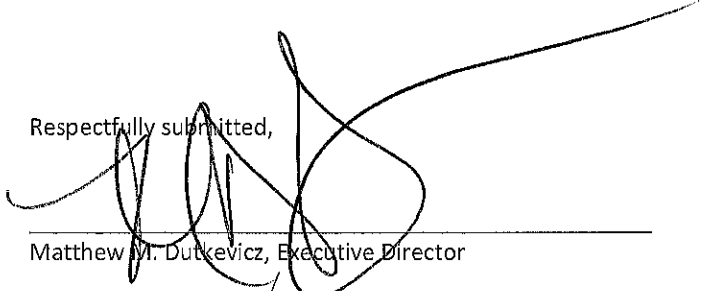
**X. Discussion**

- a. 42X was discussed and Board members gave their opinions on various options to proceed. Mr. Dutkevich promised to obtain additional information and get back with the Board about it to ensure a sound decision.

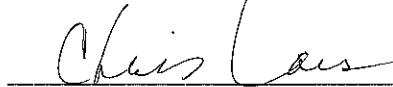
**XI. Adjourn**

The remainder of the agenda was tabled due to a loss of quorum at 9:45 a.m. Mr. Foster moved to adjourn, and Mr. Watt seconded. The motion carried. The meeting was adjourned at 9:45 AM.

Respectfully submitted,



Matthew M. Dutkevich, Executive Director



Approved - Chris Lawson, President

**BCRTA**  
**Income Statement**  
**August 19**

	Current Month Budget	Current Month Actual	Change	Last Year Current Month
<b>Revenues</b>				
Passenger Fares	10,966.00	10,623.44	(342.56)	10,286.45
Contract Service	20,416.00	18,899.18	(1,516.82)	19,832.56
Other Transit Rev.	97,666.67	110,045.10	12,378.43	91,038.75
Mgt./Cons. Services	10,220.00	10,220.00	-	10,000.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	3,175.00	5,003.41	1,828.41	6,327.22
Local Funding	189,433.34	225,772.04	36,338.70	203,986.39
State Funding	-	-	-	-
Federal Funding	157,271.08	158,629.00	1,357.92	150,375.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>489,148.09</b>	<b>539,192.17</b>	<b>50,044.08</b>	<b>491,846.37</b>
<b>Expenses</b>				
Wages	217,971.67	238,438.70	20,467.03	207,825.88
Fringes	76,097.55	79,699.10	3,601.55	74,894.33
Services	46,734.34	28,507.61	(18,226.73)	34,886.09
Materials & Supplies	56,450.43	56,244.67	(205.76)	54,773.83
Utilities	6,373.00	6,075.83	(297.17)	6,297.67
Insurance	18,552.83	51,261.44	32,708.61	16,978.16
Taxes	-	-	-	-
Purchased Transportation	41,666.67	42,052.38	385.71	41,044.50
Misc. Items	4,873.50	6,441.40	1,567.90	4,358.99
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>468,719.99</b>	<b>508,721.13</b>	<b>40,001.14</b>	<b>441,059.45</b>
<b>Gain / (Loss)</b>	<b>20,428.10</b>	<b>30,471.04</b>	<b>10,042.94</b>	<b>50,786.92</b>
Local Share Depreciation		20,380.79		
<b>Gain / (Loss) with Local Depr.</b>		<b>10,090.25</b>		

**BCRTA  
Income Statement  
August 19**

	Year to Date Budget	Year to Date Actual	Change	Year to Date Last Year
<b>Revenues</b>				
Passenger Fares	92,092.00	75,855.06	(16,236.94)	85,903.47
Contract Service	137,454.00	132,742.87	(4,711.13)	133,462.24
Other Transit Rev.	781,333.36	791,641.80	10,308.44	672,052.60
Mgt./Cons. Services	81,760.00	81,760.00	-	80,000.00
Maintenance Services	-	-	-	-
Rentals	-	-	-	-
Interest & Other	25,400.00	31,043.23	5,643.23	80,223.82
Local Funding	1,515,465.72	1,611,968.00	96,502.28	1,614,818.68
State Funding	-	95,854.00	95,854.00	-
Federal Funding	1,226,562.64	1,045,492.00	(181,070.64)	1,018,599.00
In-Kind Items	-	-	-	-
<b>Total Revenues</b>	<b>3,860,067.72</b>	<b>3,866,356.96</b>	<b>6,289.24</b>	<b>3,685,059.81</b>
<b>Expenses</b>				
Wages	1,772,280.36	1,845,496.12	73,215.76	1,618,690.83
Fringes	615,971.40	572,014.31	(43,957.09)	571,902.36
Services	353,825.72	231,892.76	(121,932.96)	227,800.95
Materials & Supplies	450,816.44	375,944.83	(74,871.61)	436,085.70
Utilities	53,768.00	59,254.19	5,486.19	56,680.24
Insurance	148,422.64	191,596.79	43,174.15	116,294.93
Taxes	-	-	-	-
Purchased Transportation	333,333.36	336,419.04	3,085.68	328,356.00
Misc. Items	38,988.00	87,186.41	48,198.41	43,147.13
Leases & Rentals	-	-	-	-
<b>Total Expenses</b>	<b>3,767,405.92</b>	<b>3,699,804.45</b>	<b>(67,601.47)</b>	<b>3,398,958.14</b>
<b>Gain / (Loss)</b>	<b>92,661.80</b>	<b>166,552.51</b>	<b>73,890.71</b>	<b>286,101.67</b>
Local Share Depreciation		163,046.32		
<b>Gain / (Loss) with Local Depr.</b>		<b>3,506.19</b>		

Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
<b>Checking - PNC (National City)</b>						
8/1/19			Beginning Balance			397,047.64
8/1/19	01054188	CRJ	Butler County Veterans Service	5,961.86		
8/1/19	7/24-7/31/19	CRJ	Farebox Receipts	1,749.47		
8/2/19	8508	CDJ	Petty Cash		534.53	
8/2/19	684490	CRJ	BCRTA Items		200,000.00	
8/2/19	CASH 08/02/19	CRJ	BCRTA Items	1,057.20		
8/5/19	7/31/19	CRJ	Farebox Receipts	12.50		
8/6/19	8509	CDJ	Middletown Treasury Divison		639.20	
8/6/19	8510	CDJ	Cox Media Group		72.68	
8/6/19	8511	CDJ	CenterGrid, LLC		346.61	
8/6/19	8512	CDJ	Dinsmore & Shohl LLP		3,822.50	
8/6/19	8513	CDJ	Millennium Business Systems		287.48	
8/6/19	8514	CDJ	Ohio Deferred Compensation		445.00	
8/6/19	8515	CDJ	Office Depot Inc.		478.31	
8/6/19	8516	CDJ	RICOH USA, INC		53.61	
8/6/19	8517	CDJ	Remix Software, Inc.		10,000.00	
8/7/19	01054402	CRJ	Butler County Veterans Service	5,730.94		
8/7/19	264076	CRJ	City of Middletown	102,073.44		
8/7/19	8/1-8/6/19	CRJ	Farebox Receipts	1,436.67		
8/8/19	PRWE 08/02/19	GENJ			15,889.82	
8/8/19	PRWE 08/02/19	GENJ	#1204		659.24	
8/8/19	PRWE 08/02/19	GENJ			85,153.97	
8/8/19	PRWE 08/02/19	GENJ	CSPC Ck#1203		180.31	
8/8/19	PRWE 08/02/19	GENJ	Garn Ck#1202		243.27	
8/8/19	PRWE 08/02/19	GENJ	#1205		691.28	
8/8/19	8518	CDJ	Auditor of State		2,390.30	
8/8/19	8519	CDJ	Cincinnati Bell Any Distance		1,577.66	
8/8/19	8520	CDJ	Cornett's Pressure Cleaning		567.00	
8/8/19	8521	CDJ	Millennium Business Systems		320.75	
8/8/19	8522	CDJ	Minuteman Press - Fairfield		225.73	
8/8/19	8523	CDJ	Staples Credit Plan		119.95	
8/8/19	8524	CDJ	SuperFleet Mastercard Program		24,871.74	
8/9/19	AT 8/9/19	CDJ	Paycom		945.77	
8/13/19	8526	CDJ	Affordable Pest Control Inc.		48.00	
8/13/19	8527	CDJ	Bryce's Lawncare & Landscaping		2,245.00	
8/13/19	8528	CDJ	Cummins Bridgeway LLC		365.40	
8/13/19	8529	CDJ	Ecolane USA Inc		19,437.00	
8/13/19	8530	CDJ	Fuller Ford		969.75	
8/13/19	8531	CDJ	Frank's Heavy Truck Collision		332.73	
8/13/19	8532	CDJ	Jake Sweeney Chrysler Jeep		140.26	
8/13/19	8533	CDJ	KOI Enterprises, Inc.		3,203.10	
8/13/19	8534	CDJ	Luxurious Wraps, LLC		60.00	
8/13/19	8535	CDJ	Refitt's LLC		350.00	
8/13/19	8536	CDJ	Talawanda School District		5,740.35	
8/13/19	8537	CDJ	Verizon Wireless		1,159.35	
8/13/19	8538	CDJ	Whitworth Bus Sales Inc.		273.37	
8/14/19	0040748205	CRJ	Ohio Dept of Medicaid	1,990.00		
8/14/19	41463.753173	CRJ	BCRTA Items	80.00		
8/14/19	631607764	CRJ	Ohio Transit Risk Pool	232.26		
8/14/19	0040755426	CRJ	Ohio Department of Taxation	11,266.56		
8/14/19	8/7-8/13/19	CRJ	Farebox Receipts	1,650.85		
8/15/19	8539	CDJ	Cintas Corporation		1,452.11	
8/15/19	8540	CDJ	Cornett's Pressure Cleaning		619.00	
8/15/19	8541	CDJ	Geiler Company		326.00	
8/15/19	8542	CDJ	Heritage-Crystal Clean LLC		363.23	
8/15/19	8543	CDJ	Mobilcomm		180.00	
8/15/19	8544	CDJ	PERS		51,639.69	
8/15/19	8545	CDJ	Rumpke Of Ohio Inc.		214.81	
8/15/19	8546	CDJ	Transport Specialists, Inc.		120.12	
8/15/19	561018	CRJ	BCRTA Items	100,000.00		



8/21/19	08/21/19	CRJ	Farebox Receipts	1,642.56		
8/22/19	8547	CDJ	Best One Tire of Mid America		2,254.90	
8/22/19	8548	CDJ	Blashock Plumbing Inc.		673.10	
8/22/19	8549	CDJ	City of Hamilton - Utilities		2,697.52	
8/22/19	8550	CDJ	Double Map		49,409.85	
8/22/19	8551	CDJ	epluno LLC		777.77	
8/22/19	8552	CDJ	Fox Towing Inc.		125.00	
8/22/19	8553	CDJ	IdentiSys Inc		77.94	
8/22/19	8554	CDJ	Jim's Tire & Auto		1,566.48	
8/22/19	8555	CDJ	Kleem Inc.		375.90	
8/22/19	8556	CDJ	Manager Plus		5,100.00	
8/22/19	8557	CDJ	Ohio Deferred Compensation		445.00	
8/22/19	8558	CDJ	Ohio Hydraulics Inc.		491.43	
8/22/19	8559	CDJ	Whitworth Bus Sales Inc.		469.04	
8/22/19	AT 8/22/16	CDJ	Paycom		969.99	
8/23/19	PRWE 08/16/19	GENJ	#1211		633.16	
8/23/19	PRWE 08/16/19	GENJ	#1212		696.70	
8/23/19	PRWE 08/16/19	GENJ	Garn Ck#1206		328.54	
8/23/19	PRWE 08/16/19	GENJ	ISCCU ck#1208		300.00	
8/23/19	PRWE 08/16/19	GENJ			16,356.13	
8/23/19	PRWE 08/16/19	GENJ	CSPC Ck#1207		53.28	
8/23/19	PRWE 08/16/19	GENJ			86,132.74	
8/23/19	PRWE 08/16/19	GENJ	CSPC ck#1210		196.47	
8/23/19	PRWE 08/16/19	GENJ	ISCCU ck#1209		55.00	
8/26/19	A0757723	CRJ	Miami University	142,349.82		
8/26/19	0040778896	CRJ	BCRTA Items	40.00		
8/28/19	01055488	CRJ	Butler County Veterans Service	7,581.74		
8/28/19	A0757836	CRJ	Miami University - Accounts Pa	843.40		
8/28/19	198489	CRJ	Easter Seals TriState	1,240.00		
8/28/19	8560	CDJ	Cincinnati Bell		142.58	
8/28/19	8561	CDJ	Double Map		18,154.90	
8/28/19	8562	CDJ	M&M Cleaning		595.00	
8/28/19	8563	CDJ	Ohio Transit Risk Pool		71,649.45	
8/28/19	8564	CDJ	Tristate Cleaning		400.00	
8/28/19	8565	CDJ	Verizon Wireless		174.34	
8/29/19	082919	CRJ	Federal Transit Administration	99,994.00		
8/31/19	08/31/19	GENJ	Service Charge		3.96	
			Current Period Change	486,933.27	701,062.15	-214,128.88
8/31/19			Ending Balance			182,918.76

**Savings - PNC (National City)**

8/1/19			Beginning Balance			31,659.85
8/3/19	CC 8/3/19	CRJ	BCRTA Items	563.32		
8/31/19	08/31/19	GENJ	Interest Income	28.90		
8/31/19	08/31/19	GENJ	Service Charge		0.14	
			Current Period Change	592.22	0.14	592.08
8/31/19			Ending Balance			32,251.93

**Savings - PNC Bank**

8/1/19			Beginning Balance			1,218,238.24
8/2/19	684490	CRJ	BCRTA Items - Transfer to Savings	200,000.00		
8/15/19	561018	CRJ	BCRTA Items		100,000.00	
8/31/19	08/31/19	GENJ	Interest Income	1,221.30		
			Current Period Change	201,221.30	100,000.00	101,221.30
8/31/19			Ending Balance			1,319,459.54

**BCRTA  
Balance Sheet  
August 19**

**Assets**

Current Assets	
Checking - PNC	182,918.76
Savings - PNC	32,251.93
Savings - PNC	1,319,459.54
Bid Deposit	50,000.00
M&S Inventory	15,789.77
Petty Cash	1,000.00
Accounts Receivable	768,097.89
Prepays	117,751.42
	<hr/>
	2,487,269.31

*Other Assets	
Net Pension Asset	12,519.00
Deferred Outflows-Pensions	750,453.00
Deferred Outflows-OPEB	162,117.00
	<hr/>
Property & Equipment	
Vehicles	8,992,412.02
Buildings & Land	2,703,070.92
Furniture & Equipment	764,781.12
Amenities & Misc.	90,374.21
WIP-35' Buses	1,099,293.74
WIP-Facility Renovation	37,453.20
Accum. Depr.	(5,065,057.65)
	<hr/>
	9,547,416.56

Total Assets  
12,034,685.87

**Liabilities & Equity**

Current Liabilities	
Accounts Payable	166,524.40
Payroll Payables	122,347.72
Other Payables	-
Accrued PTO	101,650.37
Reserve ACA Fines	133,433.65
FTA Vehicle Funds	68,131.00
Future Match Funds	15,000.00
Unearned Tickets	32,700.00
Unearned MU Funds	235,202.38
	<hr/>
	874,989.52

*Long-term Liabilities	
Net Pension Liability	2,778,356.00
Net OPEB Liability	2,079,549.00
Deferred Inflows-Pensions	657,241.00
Deferred Inflows-OPEB	154,913.00
	<hr/>
Equity	
Balance Equity	2,861,645.23
Federal & State Capital	11,247,462.00
Local Capital	89,410.00
Retained Earnings	(8,875,432.39)
Net Income	166,552.51
	<hr/>
	11,159,696.35

Total Liabilities  
and Capital  
12,034,685.87

\*For fiscal year 2018, BcrtA adopted GASB Statement 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions," which significantly revises accounting for costs and liabilities related to other postemployment benefits (OPEB).

**BCRTA**  
**Cash Reserves**  
**August 19**

Current Assets	2,487,269.31
Current Liabilities	(874,989.52)
<b>Available Funds</b>	<b><u>1,612,279.79</u></b>

**Board Reserves**

Local Share Grant Obligations	
OH-2018-021-00	2,140,430.50
FFY Pending Federal	91,610.50
Oxford Facility Match Pledge	200,000.00
Less VW Match Funds	(207,990.00)
Less 2019 Projected Local Match	<u>(1,865,760.00)</u>

MU, MED, R6, VA

Match Required or (Overmatch)	358,291.00
FTA Grants	358,291.00
Working Capital Funds (2 Mths.)	869,711.50
Capital Replacement Funds	321,777.80

Match Required

2020 - 2021 Local Share of Projects Not Yet on Grants

Contingency Funds

**Total Board Reserves** **1,549,780.30**

**Non-Restricted Funds** **62,499.49**

## Director's Notes – October 2019

### Metrics & Service

- **BGO APP**  
Staff are launching the new scheduling and payment app for the door-to-door BGO service this month. Testing has already begun, and existing riders received a letter the week of October 14. Shawn Cowan will be conducting some additional marketing to share the news.
- **BGO Pilot**  
Since August, BCRTA has been piloting a countywide BGO program with flat \$5.00 fares with select employers and agencies. This trial was in response to the success of BCRTA's Job Shuttle program with \$5.00 fares in addition to the feedback and goals in the OKI Coordinated Human Services Transportation plan outlining affordability as a main issue. Staff is proposing an expansion of the program pending budget finalization with the approval of the BCRTA Board. FYI - \$5.00 fares do not cover 30% of most trips as dictated by BCRTA Board of Trustees historic mandate.
- **AVL Service Deficiencies**  
BCRTA's AVL provider has corrected major deficiencies, as previously reported, and continues to work with staff to improve the system.
- **BGo Denials**  
Due to new hiring practices, headcount is up and denials are going down.

July 2019

#### All Trips

Total denials	11
Denials for same day trips	8
Denials for future trips	3
Denials with less than +/- 1 hour window	11
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	33

August 2019

#### All Trips

Total denials	24
Denials for same day trips	7
Denials for future trips	17
Denials with less than +/- 1 hour window	24
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	0

## Director's Notes – October 2019

September 2019

### All Trips

Total denials	4
Denials for same day trips	4
Denials for future trips	0
Denials with less than +/- 1 hour window	4
Denials for future trips with at least +/- 1 hour window	0
Denials for future trips with at least +/- 1 hour window and no completed trip for customer within 1 hour (promised time) of denied trips requested time	0
Denied but Provided	0
Total refusals	73

#### o Half Fare for Veterans

In accordance with the directives of the BCRTA Board of Trustees following the May regular meeting, BCRTA staff has negotiated a 50% discount with BCVSC for fixed route bus fares not to exceed \$24,999, beginning in 2020.

## Staffing & Facility

#### o Staffing

BCRTA is currently seeking CDL and non-CDL drivers, maintenance technicians, and an operations supervisor. Mark Franklin has been promoted to the role of Operation Manager overseeing BCRTA's Oxford operation. Additionally, BCRTA's new self-guided training program appears to be working out well. BCRTA has been hiring an increasing number of reduced hour workers in addition to five new Work+ students. Total head count is at its highest in many months. Significant changes in advertising, sign-on bonus and referral bonus structure have also been helpful in increasing capture and retention of new vehicle operator applicants.

## Planning

#### o Chestnut Street Multimodal Station

BCRTA was awarded \$2.6M in 5339 funds in April 2018 to be put toward the facility. The project is still \$4.6M short of being fully funded. Grants are currently pending with FTA's 5339 Bus & Bus Facilities program, OKI's CMAQ/STP program, and BCRTA is negotiating an arrangement with the City of Middletown for potentially lapsing MTS funds of more than \$1.3M.

#### o Regional Cooperation & NEORide

BCRTA staff are beginning the implementation of the regional mobile ticketing platform provided through NEORide. Schedule details are still being provided, although the app has launched at Laketran, PARTA, and Akron METRO in northern Ohio. The app can be downloaded from the App Store or Google Play. More information is available at [www.EZfare.us](http://www.EZfare.us). All SW Ohio transit agencies plan to launch October 23, 2019.

#### o 42X

BCRTA staff has received pricing from Cincinnati Metro for 2020 service. Costs reflect about a 1% increase, no reduction or sharing of expenses. BCRTA staff also met with West Chester Township staff to discuss funding and impact of the 42X. No decisions or preferences were made.

#### o Chestnut Fields Multimodal Station & Shared Service Facility

BCRTA staff have been working closely with BCRTA legal counsel and Miami University to begin negotiating a land use/lease agreement and joint development agreement for the construction of the proposed facility. BCRTA has drafted proposed documents and is working to connect with Miami for review and negotiation in anticipating of beginning planning in early-mid 2020.

## Director's Notes – October 2019

### Outreach & Communications

- **I-75 WorkLink Corridor**  
WorkLink partners are evaluating the R7 this month after one year of operation.
- **List of Influencers**  
As part of addressing BCRTA's newly proposed vision, I would like to gather a list of relationships and influencers that our organization and Board of Trustees believe they can leverage if needed. I am asking staff and trustees to share persons and position/title information so we may create a database that may be used to influence decisions and opinions regarding BCRTA and public transit in our area. Please email Vonda Partin with your information: [partinv@butlercountyrta.com](mailto:partinv@butlercountyrta.com).

### Funding & Discretionary Grant Availability

- **\$70M for Transit (HB 62) – Ohio Transit Partnership Program Grants**  
BCRTA is currently completing applications for the Ohio Transit Partnership Program. \$44.4M is available in this year's round. Funds must be spent by May 2020, limiting the scope of many applications. Awards are speculated for release in late October or early November. BCRTA has applied for local match on federal vehicle grant dollars, a maintenance service truck, mobile ticketing validators, and onboard wifi equipment.
- **State Rural Transit Funding, Section 5311**  
BCRTA applied to ODOT's rural transit program this summer to fund a portion of the Chestnut Fields Multimodal Station & Shared Service Facility. ODOT asked that BCRTA apply instead to state 5339 funds for rural and small urban agencies bus and bus facilities. Awards are expected in October.
- **5339 Bus and Bus Facilities**  
Staff completed an application requesting the unfunded portion of the Chestnut Fields Multimodal Station & Shared Services Facility. Application were due June 21. Awards are expected before Spring 2020.
- **CMAQ/STP**  
BCRTA applied locally to OKI for the unfunded portion of the Chestnut Fields Multimodal Station & Shared Services Facility. OKI reports they received twenty-one applications totaling more than \$75M. On September 10, the OKI Prioritization Subcommittee scored BCRTA's application with 74 points, more than any other local project! Awards are still subject to statewide scoring and prioritization later this year before official awards are made. Final decision should be made at the November OKI meeting. Kudos to John Gardocki for completing this grant application.

### On the Horizon ...

- **Nominating Committee**  
Trustees interested in serving on the nominating committee for 2020 officers should convey their interest to Board President, Chris Lawson in advance of the October BCRTA Board meeting.
- **Mobile Ticketing Launch Event**

## **Director's Notes – October 2019**

BCRTA will be launching the new mobile ticketing platform “EZfare” and “Transit App” the week of October 21. We are expecting to attend a special launch event with Cincinnati METRO and TANK on Fountain Square Wednesday, October 23. If you are interested in riding the bus downtown or attending this public event, please contact Shawn Cowan: [cowanss@butlercountyrta.com](mailto:cowanss@butlercountyrta.com)

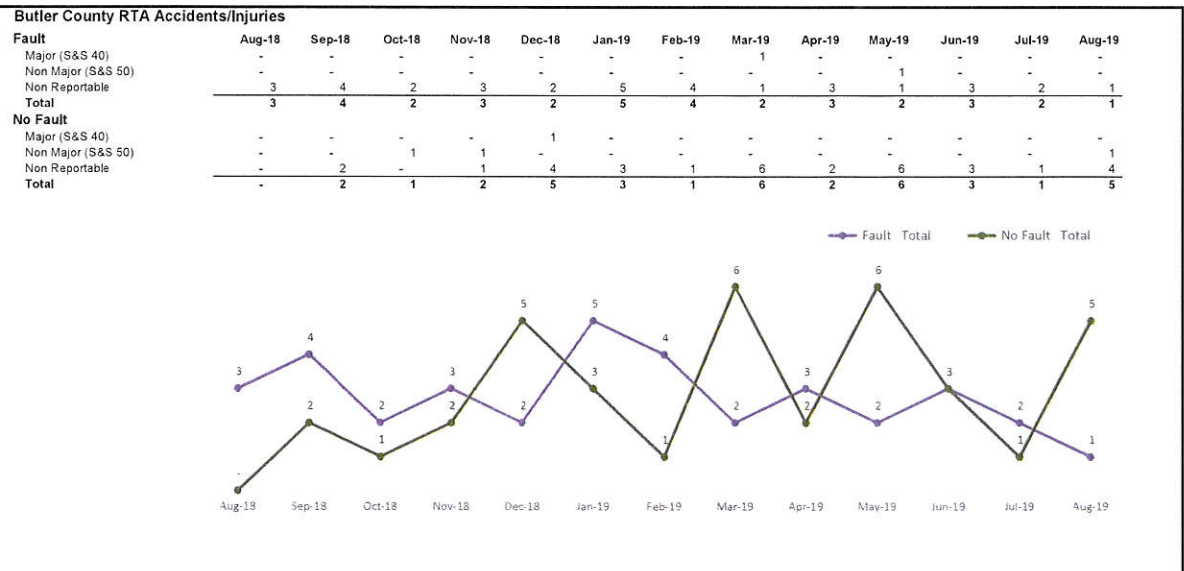
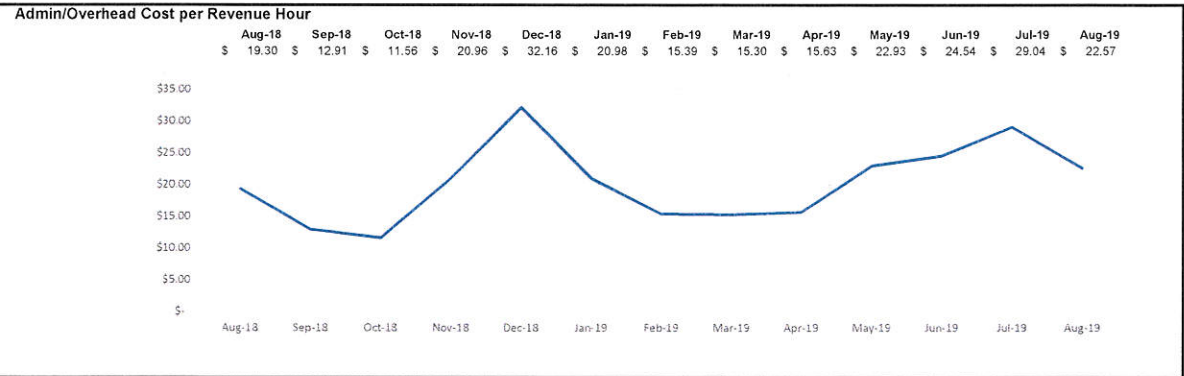
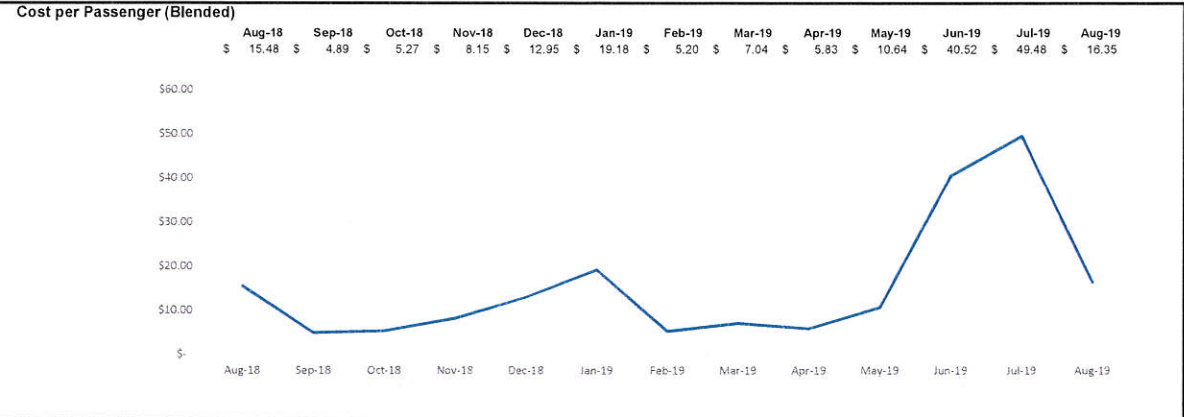
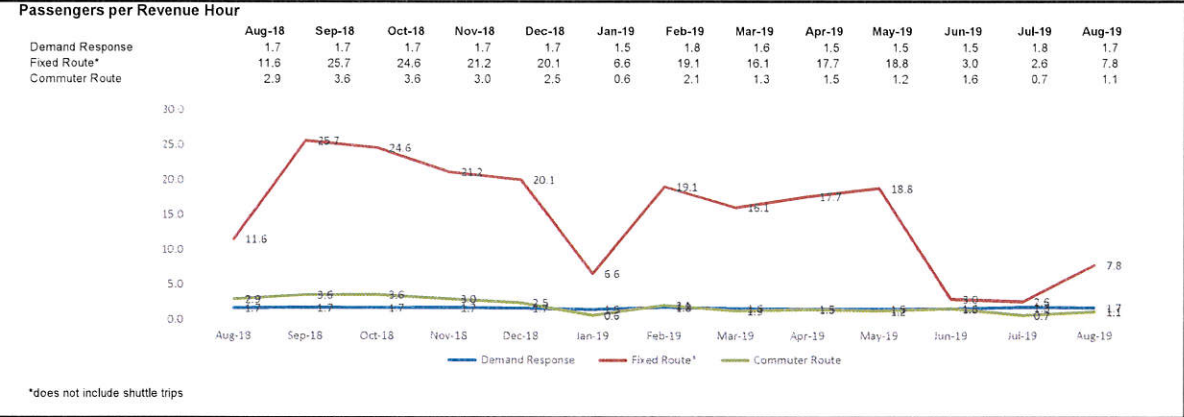
## **Director's Notes – October 2019**

As Ohio's public transit innovator, BCRTA provides smart mobility options and infrastructure that seamlessly connect people to employers, educational, healthcare, and recreational destinations.

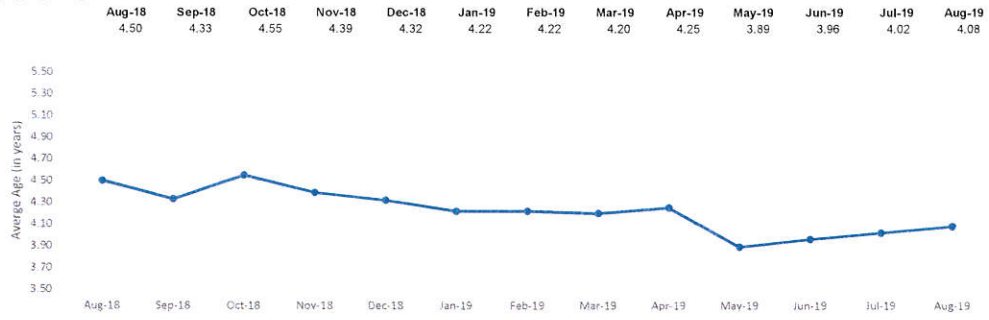
- **Leverage competitive federal funding** and forge mutually beneficial partnerships with organizations, including incubators, chambers, universities, start-ups, economic development bodies, and planning professionals.
- **Enhance connectivity** with constituents by leading in the implementation of new transit tech (onboard Wi-Fi tools).
- **Improve mobility access and eliminate barriers** to ridership, especially for riders who may be elderly or have disabilities.
- **Support employers** with effective workforce transportation in at least 75% of Butler County's densest corridors.
- **Develop multimodal infrastructure** and wayfinding to create seamless user experiences.



### BCRTA Metric Scorecard

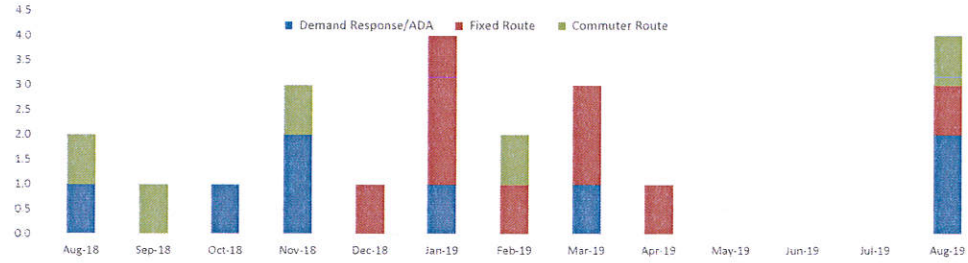


**Average Fleet Age (in years)**



**Road Calls**

	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19
Demand Response/ADA	1.0	0.0	1.0	2.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	2.0
Fixed Route	0.0	0.0	0.0	0.0	1.0	3.0	1.0	2.0	1.0	0.0	0.0	0.0	1.0
Commuter Route	1.0	1.0	0.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	1.0



**Park & Ride**

	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19
42X Ridership	9,223	7,589	9,326	7,639	6,365	8,799	8,135	8,163	9,217	9,048	8,430	9,767	10,213



**Resolution No. 19-10-01**

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**Authorizing the Butler County Regional Transit Authority (BCRTA) to Apply for a 2019 Butler County Community Development Block Grant (CDBG) in Support of a Job Connection Shuttle Targeted for Low and Very-Low Income Residents the City of Fairfield and Butler County to Maintain a Basic Quality of Life, and Certifying the Availability of up to \$25,000 as the Required Local Match for the Requested Project.**

**Whereas** BCRTA is a Regional Transit Authority created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code, and provides general public transportation services in Butler County, Ohio and surrounds; and

**Whereas** BCRTA intends to support, provide, and expand high quality, local public transportation services in Butler County; and

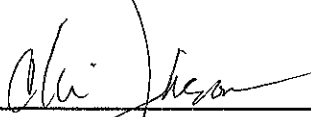
**Whereas** the Butler County Department of Development has identified affordable transportation as critical to many of the County's low and very-low income residents to maintain a basic quality of life; and

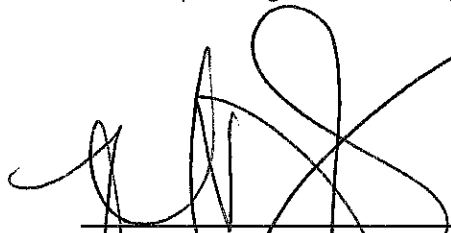
**Whereas** BCRTA has identified an opportunity to offer affordable access to interviews, training, major local employers and other quality of life opportunities throughout the City of Fairfield and Butler County; and

**Whereas** BCRTA has identified local reserve funds as the source of the required 50% local match as required for CDBG funding consideration.

**Now therefore be it resolved by the Board of Trustees of the Butler County Regional Transit Authority** that BCRTA is authorized to apply for up to \$25,000 in Butler County CBDG funding and certifies up to \$25,000 as the required 50% local match for one (1) year of a job connection shuttle. Furthermore, that the BCRTA is authorized to serve as the designated recipient for the project. Lastly, the Board of Trustees authorizes the Executive Director to take all actions necessary to enact this resolution and subsequent agreements subject to the review of legal counsel.

**Approved: October 16, 2019**

  
\_\_\_\_\_  
BCRTA, Board President  
Chris Lawson

  
\_\_\_\_\_  
BCRTA, Executive Director  
Matthew M. Dutkevich

**BCRTA Resolution No: 19-11-01**

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**Adoption of the FY2020 Accrual Operating Budget for the Butler  
County Regional Transit Authority (BCRTA).**

**Whereas**, the FY2019 appropriations for the Butler County Regional Transit Authority (BCRTA) will expire on December 31, 2019; and

**Whereas**, it is the desire of the BCRTA to appropriate the following funds to provide for the operating expenses of the agency during FY2020:

FY2020 Accrual Budget Summary (details contained in attached Exhibit):

Revenues:	\$6,419,998
Expenses:	\$6,136,089

**Now therefore be it resolved that the BCRTA Board of Trustees hereby authorizes the adoption of the attached FY2020 Accrual Operating Budget.**

Approved: November 20, 2019

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BCRTA, Board President  
Chris Lawson

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BCRTA, Executive Director  
Matthew M. Dutkevicz

I, Delene Weidner, Fiscal Officer of the BCRTA, hereby certify the following:

**Estimated Cash Balances as of 1-1-20 (General Transit Fund)**

On Deposit - Checking	228,322.00
On Deposit - Savings I	1,420,661.00
On Deposit - Savings II	35,618.00
BCRTA Petty Cash Fund	1,000.00
	<u>1,685,601.00</u>

**Estimated Revenues for FY2020 (General Transit Fund)**

BCRTA - FY20 Receivables	155,000.00
	<u>155,000.00</u>
FY2020 Operations	
Passenger Fares	143,500.00
Contract Revenues	210,000.00
Partnership Transit Revenues	1,200,000.00
Sale of Services	122,640.00
Transit Development Program	2,000,000.00
Park-n-Ride Program	500,000.00
Federal Operating Funds	1,859,205.00
State Operating Funds	305,653.00
Agency Operating Funds	50,000.00
Other Revenues	29,000.00
	<u>6,419,998.00</u>
Federal Capital Grant Funds	2,228,578.00
State/Other Capital Grant Funds	207,990.00
	<u>2,436,568.00</u>
<b>Total Funds Available</b>	<b>10,697,167.00</b>

**Anticipated Appropriations for FY2019 (General Transit Fund)**

BCRTA - FY20 Payables	155,000.00
	<u>155,000.00</u>
FY2020 Operations	
Wages	3,019,700.00
Fringes	1,080,991.00
Services	348,200.00
Materials & Supplies	738,800.00
Utilities	84,400.00
Insurance	233,548.00
Taxes & Fees	-
Purchased Transportation	500,000.00
Misc. Items	80,450.00
Leases & Rentals	-
Contingency	50,000.00
	<u>6,136,089.00</u>
FY2020 Capital Items	
Revenue Vehicles & Related Items	2,144,773.00
Transit Centers & Facility Improvements	186,774.00
Equipment, Technology, Amenities & Other	454,160.00
	<u>2,785,707.00</u>
<b>Total Appropriations</b>	<b>9,076,796.00</b>
<b>Projected Funds Available 12-31-20</b>	<b>1,620,371.00</b>

**BCRTA Resolution No. 19-11-02**

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**Authorization of FY2020 Appropriations and Acceptance of the Butler County Regional Transit Authority (BCRTA) Fiscal Officer's Certification of Funds and Estimation of Revenues.**

**Whereas**, the FY2019 appropriations for the Butler County Regional Transit Authority (BCRTA) will expire on December 31, 2019, and

**Whereas**, on November 14, 2019 the BCRTA Board of Trustees adopted a FY 2020 Accrual Operating Budget; and

**Whereas**, additional appropriations to include FY2019 carryforward items and FY2020 capital expenditures must likewise be adopted by the BCRTA Board of Trustees; and

**Whereas**, the BCRTA Board of Trustees authorizes the following fiscal year appropriations and accepts the fiscal officer certification of funds and estimation of revenues as follows:

FY2020 Funds & Appropriations

Projected Cash Balance 1-1-2020	\$ 1,685,601
Estimated Revenues	\$ 9,011,566
Authorized Appropriations	\$ 9,076,796
	-----
Projected Year-End Funds	\$ 1,620,371

**Now therefore, be it resolved:**

That the BCRTA Board of Trustees hereby authorizes the above FY2020 appropriations and accepts the fiscal officer's certification of funds and estimation of revenues. Furthermore, that the BCRTA Secretary/Treasurer is authorized to do all things necessary to enact this resolution.

Approved: November 20, 2019

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BCRTA, Board President  
Chris Lawson

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BCRTA, Executive Director  
Matthew Dutkevicz

## BCRTA Resolution No. 19-11-03

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### Confirmation of Board Policy 6-02 Investments

**Whereas**, BCRTA is a Regional Transit Authority created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code; and

**Whereas**, the BCRTA is governed by a Board of Trustees that serve as trustees of BCRTA assets; and

**Whereas**, on March 18, 2009 the Board adopted Board Policy 6-02 Investments; and

**Whereas**, the policy includes a requirement for an annual Board review as part of the budget process.

**Now therefore be it resolved that the BCRTA Board of Trustees hereby confirms Board Policy 6-02 Investments.**

Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to take actions necessary to assure organizational compliance with the terms of this policy.

Approved: November 20, 2019

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BCRTA, Board President  
Chris Lawson

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BCRTA, Executive Director  
Matthew M. Dutkevicz

## **BCRTA Resolution No. 19-11-04**

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### **Confirmation of Board Policy 6-08 Reserves**

**Whereas**, BCRTA is a Regional Transit Authority created by resolution of the Commissioners of Butler County, Ohio pursuant to Chapter 306 et seq. of the Ohio Revised Code; and

**Whereas**, the BCRTA is governed by a Board of Trustees that serve as trustees of BCRTA assets; and

**Whereas**, on October 20, 2010 the Board adopted Board Policy 6-08 Reserves; and

**Whereas**, on November 14, 2012 and June 18, 2014 the Board amended Board Policy 6-08 Reserves; and

**Whereas**, the policy includes a requirement for an annual Board review as part of the budget process.

**Now therefore be it resolved that the BCRTA Board of Trustees hereby confirms Board Policy 6-08 Reserves.**

Furthermore, the BCRTA Board of Trustees authorizes the Executive Director to take actions necessary to assure organizational compliance with the terms of this policy.

Approved: November 20, 2019

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BCRTA, Board President  
Chris Lawson

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BCRTA, Executive Director  
Matthew M. Dutkevicz